

## Parks & Open Spaces Committee

8<sup>th</sup> September 2021

**To: All members of the Parks & Open Spaces Committee**

Councillors J Fuller, R Hailstone (Chair), J Jackson, A John, S Heyes (Vice Chair), S McDermott, V Manro, K T Naik and R Ross.

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 14<sup>th</sup> September 2021 at 19.30 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to [clerk@haydonwick.gov.uk](mailto:clerk@haydonwick.gov.uk) no later than 12.00pm on Monday 13<sup>th</sup> September 2021.

Yours sincerely

***Georgina Morgan-Denn***

**Georgina Morgan-Denn BA (Hons), FSLCC  
Chief Officer & RFO**

### AGENDA

- 1. Apologies**  
To receive and approve.
- 2. Declarations of Interest**  
To receive any Declarations of Interest.
- 3. Public Participation**  
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**  
To accept and approve the minutes of the meeting held 10<sup>th</sup> August 2021 as a true record (attached).
- 6. Seven Fields**  
To receive a verbal update from Councillor E Baker Lee on any matters arising from Seven Fields.



- 7. Councillor Reports**  
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 8. Deputy Clerk & Services Manager's Report**  
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 9. Haydonleigh Skate Park**  
To receive a verbal update from the Deputy Clerk on matters arising from the skate park.
- 10. Wildflower Planting 2021**  
To receive recommendations from the working party for trial wildflower creation sites for planting in Autumn 2021 (attached).
- 11. Leisure Garden Rents 2021/2022**  
To note an increase in the annual leisure garden rents for 2021/2022 in line with July's Retail Price Index (RPI) figure 4.3% (attached).
- 12. Duke of Edinburgh (DofE) Award – Volunteer Assessor**  
To consider registering the Parish Council as a DofE Volunteer Assessor to assist residents to achieve their DofE Awards by carrying out local volunteering duties within the local community.
- 13. Parks & Projects**  
To receive an update on parks & projects and agree any matters arising (attached).
- 14. Grass & Hedge Cutting**  
To receive an update on the grass/hedge cutting schedule (attached).
- 15. Head of POST's Report**  
To receive an update in relation to work scheduling, team objectives and any matters arising (to follow).
- 16. Clifford's Meadow**  
To receive an update on the future maintenance of Clifford's Meadow.
- 17. Operational Budget Monitoring**  
To note the Parks & Open Spaces expenditure for Month 5 (to follow).
- 18. Items for the Next Agenda**  
To be sent to the Chief Officer in advance of the next meeting 12<sup>th</sup> October 2021.
- 19. Exclusion of Public & Press**  
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'.  
Reason: Contractual.
- 20. Parks & Open Spaces Grounds Maintenance Facility**  
To receive an update on the Parks & Open Spaces Grounds Maintenance Facility and agree any matters arising.