Haydon Wick Parish Council
Thames Avenue
Haydon Wick
Swindon
SN25 1QQ

01793 722446
info@haydonwick.gov.uk
www.haydonwick.gov.uk

LOCAL COUNCIL AWARD SCHEME QUALITY GOLD

Meeting	Parks & Open Spaces Committee
Date	10th October 2023
Report Title	Budget Report to Month 6 (30th September 2023)
Agenda Reference	15
Author	Jodie Smart, Finance Officer and Deputy RFO

Officer's Recommendation:

To note.

Income and Expenditure against budget Balances as of 30th September 2023

Total Revenue Budgets	**Total Expenditure Budgets**	**Actual Income to 30th September 2023**	**Actual Expenditure to 30th September 2023**
£15,753	£611,554	£1,511	£333,656
% Income		% Expenditure	
Expected at 30th September 2023	Actual at 30th September 2023	Expected at 30th September 2023	Actual at 30th September 2023
50%	17.6%	50%	66.7%

Variances to note <35% or >65%		
302 Play Areas		
1410 Play Area Grant	0.0%	Not achieved to date.
4305 Play Equipment Repairs	25.5%	Planned maintenance at agenda item
4306 Play area inspections	0.0%	Annual inspections performed in Q4 of financial year.
305 Leisure Gardens		
1004 Leisure Garden Tenants	109.4%	All 2023/24 invoices raised. Prepayment into 2024/25 for rents April - September 2024 completed.
4310 Leisure Garden Maintenance	1.3%	Not required to date. Balance is difference between income and expenditure, remainder to EMR at year end for Leisure Garden improvements.
307 Parks & Open Spaces		
1008 Community forest	0.0%	Grant not yet achieved for 23/24.
1183 Grounds Maintenance Work	0.0%	Summer season to be invoiced.
4006 General Maintenance	23.0%	Ad hoc consumables etc.
4009	0.0%	Budgeted for GMF – not required to date.

4017 4027 4102 4104 4105 4106 4107 4110 4111 4304		
4020 Staff Training	13.4%	Training planned for quarter three.
4033 Staff Licences	0.0%	Not required to date.
4040 Covid 19/Staff Larder	31.2%	Staff larder to be reintroduced from November.
4101 Utilities	15.7%	Budgeted for part year in GMF.
4102 Health & Safety	0.0%	Not required to date.
4200 Bus shelter and repairs	0.0%	None required to date.
4206 Great Western Climate Tree	0.0%	Tree planting planned for quarter three.
4301 Arboricultural Work	6.9%	Minimal works required to date. Balance to EMR at YE to build fund.
4309 Horticultural Work	19.7%	Bulk of budget required in Q3/Autumn.
4314 Equipment	67.7%	Repairs to Mower not covered under service contract.
4350 Vandalism	6.4%	Not fully required to date.
4506 Fuel	30.0%	Fuel costs reduced since budgeting. Vehicles off road for repairs.
4509 Servicing and Maintenance (Vehicles)	160.0%	Repairs to off-hired sweeper £12k to come from general reserve but must be paid through an expenditure code.
4514 Grass Cutting M/C Lease	97.9%	£4,999.88 used for purchase of 2nd mower as per FC062 26 July 2022. Lease costs for 1st mower paid to Feb 2024.
4515 Grass Cutting M/C Maint	104.6%	£1,798.41 Used for purchase of 2nd mower as per FC062 26 July 2022. £889 paid for mower repair. Service plan paid to Feb 2024. Mower tyre repairs taking over budget.
4522 Grounds Maintenance Contract	96.3%	Summer maintenance invoice processed. (Payment in monthly installments).
4524 Vehicle Electricity (Fuel)	(27.5%)	Awaiting first invoice from SSE, accrual for 22/23 in budget.
4604 Festive enhancements	0.0%	Will be spent in Q3.
4610 Vehicles	88.9%	2 x Elec Vehicles invoice processed to YE. Additional hire of vehicle during other vehicles off road period.
4615 New Machinery	0.0%	Not required to date.
4633 Street Sweeper Lease	106.3%	Supplier missed invoicing in 22/23 taking over budget for 23/24.
4700 PWLB Repayment	0.0%	First payment estimated for Q4.

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
302	Play Areas								
1410	Play Area Grant	0	0	10,000	10,000			0.0%	
	Play Areas :- Income	**0**	**0**	**10,000**	**10,000**			**0.0%**	**0**
4010	Play Area Contractor/Security	1,000	4,987	13,000	8,013		8,013	38.4%	
4027	CCTV	85	510	1,071	561		561	47.6%	
4305	Play Equipment Repairs	373	1,968	10,000	8,032	584	7,448	25.5%	
4306	Play Area Inspection	0	0	1,208	1,208		1,208	0.0%	
4316	Play Area Refurbishment	0	0	0	0	61,294	(61,294)	0.0%	
4518	Surface Repairs	0	0	2,500	2,500	885	1,616	35.4%	
5900	EMR Spend	0	20,760	0	(20,760)		(20,760)	0.0%	20,760
	Play Areas :- Indirect Expenditure	**1,458**	**28,225**	**27,779**	**(446)**	**62,763**	**(63,209)**	**327.5%**	**20,760**
	Net Income over Expenditure	**(1,458)**	**(28,225)**	**(17,779)**	**10,446**				
6000	plus Transfer From EMR	0	20,760						
	Movement to/(from) Gen Reserve	**(1,458)**	**(7,465)**						
305	Leisure Gardens								
1004	Leisure Garden Tenants	1,511	2,778	2,539	(239)			109.4%	
	Leisure Gardens :- Income	**1,511**	**2,778**	**2,539**	**(239)**			**109.4%**	**0**
4310	Leisure Gardens Maintenance	0	31	2,329	2,298		2,298	1.3%	
4315	Leisure Garden Water Rates	0	139	210	71		71	66.4%	
	Leisure Gardens :- Indirect Expenditure	**0**	**170**	**2,539**	**2,369**	**0**	**2,369**	**6.7%**	**0**
	Net Income over Expenditure	**1,511**	**2,608**	**0**	**(2,608)**				
307	Parks & Open Spaces								
1008	Great Western Community Forest	0	0	1,414	1,414			0.0%	
1183	Grounds Maint Work	0	0	1,800	1,800			0.0%	
	Parks & Open Spaces :- Income	**0**	**0**	**3,214**	**3,214**			**0.0%**	**0**
4000	Salaries	31,694	192,370	407,882	215,512		215,512	47.2%	
4006	General Maintenance	84	461	2,000	1,539		1,539	23.0%	
4009	Maintenance Contractor	0	0	400	400		400	0.0%	
4017	Cleaning Materials	0	2	25	23		23	9.5%	
4020	Staff Training	0	615	4,600	3,985		3,985	13.4%	
4026	Medical expenses	387	590	1,000	410		410	59.0%	
4033	Staff licences	0	0	570	570		570	0.0%	
4040	Covid19/Staff Larder	0	234	750	516		516	31.2%	
4101	Utilities	37	551	3,500	2,949		2,949	15.7%	

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4102	Health & Safety	0	0	250	250		250	0.0%	
4105	Alarm Fire/Intruder	0	0	450	450		450	0.0%	
4106	Sanitary Waste	0	0	50	50		50	0.0%	
4109	Mobile phones	116	618	1,298	680		680	47.6%	
4111	Maintenance - office & POST fa	0	0	250	250		250	0.0%	
4200	Bus Shelters & Repairs	0	0	500	500		500	0.0%	
4206	Great Western Climate Tree	0	0	1,414	1,414		1,414	0.0%	
4301	Arboricultural Work	0	0	6,825	6,825	471	6,354	6.9%	
4304	Bin collections	0	0	50	50		50	0.0%	
4308	Notice Boards, Seats & Bins	0	100	500	400		400	20.0%	
4309	Horticultural work	471	745	4,778	4,033	196	3,837	19.7%	
4314	Equipment	34	1,354	2,000	646		646	67.7%	
4350	Vandalism	0	32	500	468		468	6.4%	
4506	Fuel	417	3,004	10,000	6,996		6,996	30.0%	
4507	Vehicle Insurance	0	1,856	4,628	2,772		2,772	40.1%	
4508	Road Fund Licence	0	439	840	401		401	52.2%	
4509	Servicing & Maintenance (Vehic	12,444	14,036	9,930	(4,106)	1,850	(5,957)	160.0%	
4510	Workwear & PPE	54	1,104	2,735	1,631		1,631	40.4%	
4511	Vehicle Tracking	0	508	788	280		280	64.5%	
4514	Grass Cutting M/C Lease	0	10,764	11,000	236		236	97.9%	
4515	Grass Cutting M/C maint	0	6,098	6,000	(98)	181	(279)	104.6%	
4517	Litter, Cleansing & gritting	0	1,458	2,750	1,293		1,293	53.0%	
4522	Grounds Maintenance Contract	1,794	9,723	18,922	9,199	8,498	701	96.3%	
4523	Fuel - Grass cutting	437	2,597	5,052	2,455		2,455	51.4%	
4524	Vehicle Electricity (fuel)	0	(825)	3,000	3,825		3,825	(27.5%)	
4604	Festive Enhancements	0	0	500	500		500	0.0%	
4610	Vehicles	(5,121)	18,225	20,499	2,274		2,274	88.9%	
4615	New Machinery	0	0	2,800	2,800		2,800	0.0%	
4633	Street Sweeper Lease	0	20,275	19,068	(1,207)		(1,207)	106.3%	
4634	Street Sweeper Maintenance	0	5,002	10,632	5,630		5,630	47.0%	
4700	PWLB Repayment	0	0	12,500	12,500		12,500	0.0%	
5900	EMR Spend	678	7,789	0	(7,789)		(7,789)	0.0%	7,789
	Parks & Open Spaces :- Indirect Expenditure	**43,525**	**299,720**	**581,236**	**281,516**	**11,197**	**270,319**	**53.5%**	**7,789**
	Net Income over Expenditure	**(43,525)**	**(299,720)**	**(578,022)**	**(278,302)**				
6000	plus Transfer From EMR	678	7,789						
	Movement to/(from) Gen Reserve	**(42,847)**	**(291,931)**						

Continued over page

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	1,511	2,778	15,753	12,975			17.6%	
Expenditure	44,983	328,115	611,554	283,439	73,960	209,479	65.7%	
Net Income over Expenditure	(43,472)	(325,337)	(595,801)	(270,464)				
plus Transfer From EMR	678	28,549						
Movement to/(from) Gen Reserve	(42,794)	(296,788)						