Haydon Wick Parish Council

Haydon Wick Parish Council
Thames Avenue
Haydon Wick
Swindon
SN25 1QQ

01793 722446
info@haydonwick.gov.uk
www.haydonwick.gov.uk

LOCAL COUNCIL AWARD SCHEME QUALITY GOLD

Meeting	Community Development Committee
Date	2nd April 2024
Report Title	Budget Report to Month 11 (29th February 2024)
Agenda Reference	19
Author	Jodie Smart, Finance Officer and Deputy RFO

Officer's Recommendation:

To note.

Income and Expenditure against budget Balances as of 29th February 2024

Total Revenue Budgets	**Total Expenditure Budgets**	**Actual Income to 29th February 2024**	**Actual Expenditure to 29th February 2024**
£21,512	£143,844	£13,016	£116,034
% Income		% Expenditure	
Expected at 29th February 2024	Actual at 29th February 2024	Expected at 29th February 2024	Actual at 29th February 2024
91.67%	60.5%	91.67%	84.6%

Variances to note <76.67 or >106.67%

401 Newsletter		
1001 Advertising	519.3%	Community Development Officer drastically increased revenue.
4404 Newsletter Artwork	66.7%	Final issue invoice in process.
402 Community Development		
1005 Community Development Grant	12.3%	Not fully achieved to date.
1009 Memorial Benches	48.9%	One order in process.
1210 Mem Café income & Donations	0.0%	Donations received, not budgeted for.
1220 Football Pitch Income	0.0%	New income - not budgeted for in error.
1400 I&L Events Income	0.0%	Not budgeted for – contra expenditure at 4629/402 and 4402/402.
4000 Salaries	68.4%	Change in staffing since budgeting.
4002 Memory Café Salaries	195.9%	First six months covered by grant – expenditure transferred from EMR to cover. Budget will show 100% overspend which is covered by the grant.
4320 Youth Engagement	60.8%	Majority expenditure to date covered by EMR 339. Planned expenditure to utilise remaining budget.
4330 Memory Café	72.5%	Expenditure planned for Q4.

4331 Memory Café Consumables	70.1%	Under review by CD Team.
4332 CD Aspirations	34.7%	Under review by CD Team.
4401 Web Site & Social Media	34.5%	Not fully required to date. To EMR at YE due to staffing changes.
4412 Branding	49.0%	Not fully required to date. To EMR at YE due to staffing changes.
4413 Consultation/Events	0.0%	Not required to date
4416 Competitions	65.3%	Haydon Wick Hero prizes to be purchased.
4418 Memorial Benches	64.7%	One application processed.
501 Community Transport		
1002 Community Transport Fares	138.2%	Use of bus increased significantly.
1003 BSOG	(50%)	Grant processed in October annually. Grant application in December 2023 cover part of 22/23 so included in 22/23 year end accounts. Awaiting grant payment.
4500 Bus Tax & Insurance	138.6%	Insurance paid to January 2025 – Prepayment to process.
4501 Bus Fuel Costs	116.5%	Increased usage.
4502 Bus Servicing & Repairs	33.9%	Not fully required to date.
4504 Bus Driver Training	132.9%	First aid training complete. Contra income of £432 at 1199/101 as West Swindon PC joined training.
4505 Bus Admin/Misc	316.6%	Parking ticket paid.

Detailed Income & Expenditure by Budget Heading 12/03/2024

Month No: 11 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
401	Newsletter								
1001	Newsletter Advertising	0	2,596	500	(2,096)			519.3%	
	Newsletter :- Income	**0**	**2,596**	**500**	**(2,096)**			**519.3%**	**0**
4400	Newsletter Printing	0	6,936	9,888	2,952	3,015	(63)	100.6%	
4403	Newsletter Distribution	0	2,460	3,690	1,230	1,230	0	100.0%	
4404	Newsletter Artwork	0	1,036	1,554	518		518	66.7%	
	Newsletter :- Indirect Expenditure	**0**	**10,432**	**15,132**	**4,700**	**4,245**	**455**	**97.0%**	**0**
	Net Income over Expenditure	**0**	**(7,836)**	**(14,632)**	**(6,796)**				
402	Community Development								
1005	Community Development & Grant	0	1,850	15,000	13,150			12.3%	1,250
1009	Memorial benches	0	1,694	3,462	1,768			48.9%	
1210	Mem Cafe Income & Donations	170	556	0	(556)			0.0%	
1220	Football Pitch Income	0	740	0	(740)			0.0%	
1400	I&L Events Income	0	2,526	0	(2,526)			0.0%	
	Community Development :- Income	**170**	**7,366**	**18,462**	**11,096**			**39.9%**	**1,250**
4000	Salaries	4,099	57,258	83,681	26,423		26,423	68.4%	
4002	Memory Cafe salaries	1,792	19,587	10,000	(9,587)		(9,587)	195.9%	10,000
4212	Christmas Activities	0	1,525	1,500	(25)		(25)	101.7%	
4320	Youth Engagement	375	608	1,000	392		392	60.8%	
4330	Memory Cafe	137	3,623	5,000	1,377		1,377	72.5%	
4331	Memory Cafe Consumables	350	1,613	2,500	887	140	747	70.1%	
4332	CD Aspirations	0	1,329	3,834	2,505		2,505	34.7%	
4401	Web Site & Social Media	0	172	500	328		328	34.5%	
4402	Marketing & Events	280	4,693	5,000	307	131	176	96.5%	
4412	Branding	0	245	500	255		255	49.0%	
4413	Consultation/Events	0	0	250	250		250	0.0%	
4416	Competitions	0	327	500	173		173	65.3%	
4418	Memorial benches	0	1,118	3,462	2,344	1,122	1,222	64.7%	
4629	Community Choices	81	6,931	7,500	569		569	92.4%	
5900	EMR Spend	0	2,927	0	(2,927)		(2,927)	0.0%	2,927
	Community Development :- Indirect Expenditure	**7,114**	**101,957**	**125,227**	**23,270**	**1,393**	**21,877**	**82.5%**	**12,927**
	Net Income over Expenditure	**(6,944)**	**(94,591)**	**(106,765)**	**(12,174)**				
6000	plus Transfer From EMR	0	12,927						
6001	less Transfer To EMR	0	1,250						
	Movement to/(from) Gen Reserve	**(6,944)**	**(82,914)**						

Continued over page

Detailed Income & Expenditure by Budget Heading 12/03/2024

Month No: 11 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
501	Community Transport								
1002	Community Transport Fares	231	3,179	2,300	(879)			138.2%	
1003	Community Transport BSOG	0	(125)	250	375			(50.0%)	
	Community Transport :- Income	**231**	**3,054**	**2,550**	**(504)**			**119.7%**	**0**
4500	Bus Tax & Insurance	0	1,275	920	(355)		(355)	138.6%	
4501	Bus Fuel Costs	73	979	840	(139)		(139)	116.5%	
4502	Bus Servicing & Repairs	0	356	1,050	694		694	33.9%	
4504	Bus Driver Training	0	797	600	(197)		(197)	132.9%	
4505	Bus Admin/Misc	64	237	75	(162)		(162)	316.6%	
	Community Transport :- Indirect Expenditure	**137**	**3,645**	**3,485**	**(160)**	**0**	**(160)**	**104.6%**	**0**
	Net Income over Expenditure	**94**	**(591)**	**(935)**	**(344)**				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	**401**	**13,016**	**21,512**	**8,496**			**60.5%**	
Expenditure	**7,250**	**116,034**	**143,844**	**27,810**	**5,638**	**22,172**	**84.6%**	
Net Income over Expenditure	**(6,849)**	**(103,018)**	**(122,332)**	**(19,314)**				
plus Transfer From EMR	**0**	**12,927**						
less Transfer To EMR	**0**	**1,250**						
Movement to/(from) Gen Reserve	**(6,849)**	**(91,341)**						