

Meeting	Finance & Policy Committee
Date	19 th March 2024
Report Title	Debtor
Agenda Reference	Exempt Item 19
Author	Jodie Smart, Finance Officer and Deputy RFO

Officer's Recommendation:

To note the report

Background

The Parish Council has an agreement with GLL and Home Ground Surgery to complete gritting of the car park and communal areas for an agreed sum per annum.

Due to the changeover in finance staff, the invoicing was not completed for Winter 2022/23 and prior to this. Therefore, invoices have been backdated to 2021.

Further Information

Upon receipt of the invoice, the General Manager for GLL (also relatively new in post), expressed concern that he had not been aware of the agreement and had therefore not included the expense in his budget calculations for the current year. He requested that the full payment be made in January 2025 when the budgets are renewed for the Leisure Centre.

The Chief Officer has approved that the full outstanding invoice of £480.00 (inc. VAT) plus the winter 24/25 invoice of £120.00 (inc. VAT) will be paid in January 2025.

The outstanding £480.00 will show on the 2024 year end accounts as 'other debtor' and will be cleared when the payment is made in January 2025. This will have no impact on the income for the current or next year as this has now been accounted for correctly.