

Community Development Committee

26th January 2022

To: All members of the Community Development Committee

Councillors E Baker Lee (Chair), R Ross (Vice Chair), V Manro, B Patrick-Okoh, R Hailstone and S McDermott.

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 1st February 2022 at 19.30. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 31st January 2022.

Yours sincerely,

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/RFO**

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Minutes of the previous meeting**
To confirm as a true record the minutes of the meeting held on 7th December 2021 (attached).
- 5. Chairman's Announcements (if any)**
- 6. Memory Café**
To receive an update from the Memory Café Coordinator (to follow).
- 7. Memory Café budget**
To receive an update regarding the current project spend, funding and forecasting for the service.
- 8. Youth Development**
To receive an update from the Youth Development Co Ordinator (attached).



- 9. Community Choices 2021 Project (Youth Development) Budget Update**
To receive an update on the recent youth activities and budget update (attached).
- 10. The Queen's Platinum Jubilee**
To receive an update and recommendations from the Jubilee Working Party (attached).
- 11. Christmas Parcels Audit Report**
To receive an audit report on the Christmas Parcel Scheme 2021 from Councillor S McDermott (attached).
- 12. Media Update**
To receive an update report regarding the Council's social media performance (attached).
- 13. Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 14. Community Development Officer's Report**
To update on issues and actions that do not appear on the agenda. For information only.
- 15. Budget Monitoring**
To note the Community Development expenditure to date for Month 10 (attached).
- 16. Haydon Wick Living Magazine: audit report of resources**
To receive an update regarding the resources required for the publication of the Haydon Wick Living Magazine (attached).
- 17. Your Community Matters Survey**
To receive a verbal update on the Your Community Matters survey.
- 18. Community Choices 2022 – 2023**
To receive and agree project concepts submitted by members of the community for public vote (attached).
- 19. Items for the Next Agenda**
To be sent to the Clerk in advance of the next meeting on Tuesday 1st February 2022.
- 20. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Confidential & Staffing.
- 21. Safeguarding**
To receive a verbal update on the safeguarding considerations in relation to the Memory Café from Councillor Ellen Baker Lee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights. Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.