

Community Development Committee

26th October 2022

To: All members of Haydon Wick Parish Council

Councillors R Ross (Chair), B Patrick-Okoh (Vice Chair) E Baker Lee, R Hailstone, J Jackson, V Manro, S McDermott, K Naik and R Venkatesh

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 1st November 2022 at 7.30pm. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 31st October 2022.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

1. **Apologies**
To receive and note.
2. **Declarations of Interest**
To receive any Declarations of Interest.
3. **Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 31st October 2022.
4. **Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on 4th October 2022 (attached).
5. **Chairman's Announcements (if any)**
6. **Memory Café**
A) To receive an update from the Memory Café Co Ordinator (attached).
B) To receive an update from the Community Development Officer and Deputy Clerk & Services Manager regarding the future provision of the Memory Café (to follow).



- 7. Youth and Community Co Ordinator's report**
To receive an update from the Youth & Community Co Ordinator (attached).
- 8. Reducing Isolation & Loneliness (Community Choices 2022)**
To receive an update on the Reducing Isolation & Loneliness project 2022 (attached).
- 9. Warm Spaces**
To receive a report on the Warm Spaces Project and note other organisations offering similar initiatives (attached).
- 10. Engagement with the Over 60s Club**
To receive a verbal update from Councillors V Manro and E Baker Lee on recent engagement and feedback with the Haydon Wick Over 60s Club.
- 11. Councillor Reports**
To update on issues and actions that do not appear on the agenda. For information only.
- 12. Community Development Officer's Report**
To update on issues and actions that do not appear on the agenda. For information only.
- 13. Community Bus Service**
To receive an update on the community bus service (attached).
- 14. Christmas Lights**
To receive costs and energy implications of displaying the Christmas lights this year (attached).
- 15. Christmas Parcels**
To receive a verbal update from the Community Development Officer on the Christmas Parcel Scheme 2022.
- 16. Grant Funding**
To receive details of grant funding the Council has applied for this financial year (attached).
- 17. Operational Budget Monitoring**
To note the Community Development Income and Expenditure for Month 5 (to follow).
- 18. Budget Setting**
To receive the Community Development Committee's budget aspirations for 2023/2024.
- 19. Update on the Winter Edition of Haydon Wick "Living" Magazine**
To receive a verbal update from the Editor, Councillor S McDermott on the delivery of the Autumn/Winter edition.
- 20. Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting on Tuesday 6th December 2022.
- 21. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual & Complaint.
- 22. Haydon Wick "Living" Magazine Development**
To receive an update from the Editor on how to improve internal communications and adhere to deadlines for future editions of the magazine (attached).



Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.