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Meeting	Community Development Committee
Date	6th February 2024
Report Title	Budget Report to Month 9 (31st December 2023)
Agenda Reference	20
Author	Jodie Smart, Finance Officer and Deputy RFO

Officer's Recommendation:

To note.

Income and Expenditure against budget Balances as of 31st December 2023

Total Revenue Budgets	**Total Expenditure Budgets**	**Actual Income to 31st December 2023**	**Actual Expenditure to 31st December 2023**
£21,512	£143,844	£12,160	£102,454
% Income		% Expenditure	
Expected at 31st December 2023	Actual at 31st December 2023	Expected at 31st December 2023	Actual at 31st December 2023
75%	56.5%	75%	74.4%

Variances to note <60% or >90%

401 Newsletter		
1001 Advertising	496.3%	Community Development Officer drastically increased revenue.
4400 Newsletter Printing	100.6%	Final newsletter of the financial year, purchase order processed so full expenditure for the year accounted for. Slightly over budget due to change in paper quality.
402 Community Development		
1005 Community Development Grant	12.3%	Not fully achieved to date.
1009 Memorial Benches	48.9%	One order in process.
1210 Mem Café income & Donations	0.0%	Donations received, not budgeted for.
1220 Football Pitch Income	0.0%	New income - not budgeted for in error.
1400 I&L Events Income	0.0%	Not budgeted for – contra expenditure at 4629/402 and 4402/402.
4002 Memory Café Salaries	160.1%	First six months covered by grant – expenditure transferred from EMR to cover. Budget will show overspend which is covered by the grant.

4212 Christmas Activities	94.3%	Spent in Q3. May be some credit card transactions yet to process.
4320 Youth Engagement	12%	Majority expenditure to date covered by EMR 339. Planned expenditure to utilise remaining budget.
4331 Memory Café Consumables	45.7%	Further expenditure planned for Q4.
4332 CD Aspirations	18.4%	Projects in planning/review stages.
4401 Web Site & Social Media	34.5%	Not fully required to date.
4412 Branding	49.0%	Not fully required to date.
4413 Consultation/Events	0.0%	Not required to date
4418 Memorial Benches	0.0%	One application in process.
4629 Community Choices	90.5%	Events complete (murder mystery, afternoon tea etc.)
501 Community Transport		
1002 Community Transport Fares	114.5%	Use of bus increased significantly.
1003 BSOG	(50%)	Grant processed to October annually. Grant application in December 2023 covers part of 22/23 so included in 22/23 year end accounts. Awaiting grant payment.
4501 Bus Fuel Costs	97.4%	Increased usage.
4502 Bus Servicing & Repairs	33.9%	Not fully required to date.
4504 Bus Driver Training	117.9%	First aid training complete. Contra income of £432 at 1199/101 as West Swindon PC joined training.

Detailed Income & Expenditure by Budget Heading 30/01/2024

Month No: 9 **Cost Centre Report**

Code	Heading	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
401	Newsletter								
1001	Newsletter Advertising	(5)	2,481	500	(1,981)			496.3%	
	Newsletter :- Income	**(5)**	**2,481**	**500**	**(1,981)**			**496.3%**	**0**
4400	Newsletter Printing	0	6,936	9,888	2,952	3,015	(63)	100.6%	
4403	Newsletter Distribution	1,230	2,460	3,690	1,230	1,230	0	100.0%	
4404	Newsletter Artwork	0	1,030	1,554	524		524	66.3%	
	Newsletter :- Indirect Expenditure	**1,230**	**10,426**	**15,132**	**4,706**	**4,245**	**461**	**97.0%**	**0**
	Net Income over Expenditure	**(1,235)**	**(7,945)**	**(14,632)**	**(6,687)**				
402	Community Development								
1005	Community Development & Grant	1,350	1,850	15,000	13,150			12.3%	1,250
1009	Memorial benches	1,694	1,694	3,462	1,768			48.9%	
1210	Mem Cafe Income & Donations	20	356	0	(356)			0.0%	
1220	Football Pitch Income	165	605	0	(605)			0.0%	
1400	I&L Events Income	35	2,666	0	(2,666)			0.0%	
	Community Development :- Income	**3,264**	**7,171**	**18,462**	**11,291**			**38.8%**	**1,250**
4000	Salaries	3,385	52,582	83,681	31,099		31,099	62.8%	
4002	Memory Cafe salaries	1,788	16,007	10,000	(6,007)		(6,007)	160.1%	10,000
4212	Christmas Activities	1,161	1,414	1,500	86		86	94.3%	
4320	Youth Engagement	(979)	120	1,000	880		880	12.0%	
4330	Memory Cafe	111	2,903	5,000	2,097		2,097	58.1%	
4331	Memory Cafe Consumables	0	1,143	2,500	1,357		1,357	45.7%	
4332	CD Aspirations	38	705	3,834	3,129		3,129	18.4%	
4401	Web Site & Social Media	111	172	500	328		328	34.5%	
4402	Marketing & Events	100	4,133	5,000	867	280	587	88.3%	
4412	Branding	0	245	500	255		255	49.0%	
4413	Consultation/Events	0	0	250	250		250	0.0%	
4416	Competitions	0	327	500	173		173	65.3%	
4418	Memorial benches	0	0	3,462	3,462		3,462	0.0%	
4629	Community Choices	7	6,789	7,500	711		711	90.5%	
5900	EMR Spend	1,259	2,927	0	(2,927)		(2,927)	0.0%	2,927
	Community Development :- Indirect Expenditure	**6,981**	**89,465**	**125,227**	**35,762**	**280**	**35,482**	**71.7%**	**12,927**
	Net Income over Expenditure	**(3,717)**	**(82,294)**	**(106,765)**	**(24,471)**				
6000	plus Transfer From EMR	1,259	12,927						
6001	less Transfer To EMR	1,250	1,250						
	Movement to/(from) Gen Reserve	**(3,708)**	**(70,617)**						

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Detailed Income & Expenditure by Budget Heading 30/01/2024

Month No: 9 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
501	Community Transport								
1002	Community Transport Fares	205	2,633	2,300	(333)			114.5%	
1003	Community Transport BSOG	0	(125)	250	375			(50.0%)	
	Community Transport :- Income	**205**	**2,508**	**2,550**	**42**			**98.3%**	**0**
4500	Bus Tax & Insurance	56	633	920	287		287	68.8%	
4501	Bus Fuel Costs	173	818	840	22		22	97.4%	
4502	Bus Servicing & Repairs	0	356	1,050	694		694	33.9%	
4504	Bus Driver Training	26	707	600	(107)		(107)	117.9%	
4505	Bus Admin/Misc	1	48	75	27		27	64.4%	
	Community Transport :- Indirect Expenditure	**257**	**2,563**	**3,485**	**922**	**0**	**922**	**73.5%**	**0**
	Net Income over Expenditure	**(52)**	**(55)**	**(935)**	**(880)**				
	Grand Totals:- Income	**3,464**	**12,160**	**21,512**	**9,352**			**56.5%**	
	Expenditure	**8,468**	**102,454**	**143,844**	**41,390**	**4,525**	**36,865**	**74.4%**	
	Net Income over Expenditure	**(5,004)**	**(90,294)**	**(122,332)**	**(32,038)**				
	plus Transfer From EMR	**1,259**	**12,927**						
	less Transfer To EMR	**1,250**	**1,250**						
	Movement to/(from) Gen Reserve	**(4,995)**	**(78,617)**						