

POLICY & FINANCE COMMITTEE

16th October 2019

To: All members of Policy & Finance Committee

Councillors S Callen (Chairman), L Brown, S Fateru, J Fuller, R Hailstone, V Manro, S Heyes, D Rodgers, A Roupelis and R Venkatesh.

To: All other Haydon Wick Parish Councillors

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council which will be held at the Parish Council Offices, Thames Avenue, Haydon Wick SN25 1QQ on **Tuesday 22nd October 2019 at 7.30pm.**

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), PSLCC
Clerk to Council**

AGENDA

- 1. APOLOGIES**
To receive and approve.
- 2. DECLARATIONS OF INTEREST**
To receive any Declarations of Interest.
- 3. PUBLIC PARTICIPATION**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. COMMITTEE VACANCY**
Following the resignation of Councillor Worman a vacancy exists on the Committee and to appoint a replacement.
- 5. VICE CHAIR VACANCY**
To appoint the Policy & Finance Committee's Vice Chair position.
- 6. CHAIRMAN'S ANNOUNCEMENTS (IF ANY)**

7. MINUTES OF THE PREVIOUS MEETINGS

To confirm as a true record the minutes of the Policy & Finance Committee meeting held on 27th August 2019 (attached).

8. COUNCILLOR REPORTS

To receive reports from Councillors. For information only.

9. CLERK'S REPORT

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

10. REPORT FROM GRANTS WORKING PARTY

To receive recommendations from the Grants Working Party (tabled).

11. BUDGET ASPIRATIONS 2020/21

A) To consider budget aspirations for 2020/21 to include replacement fund allocations.

B) To receive a budget aspiration report from Councillor McDermott (attached).

12. FINANCIAL MONITORING

A) To receive a budget report for Month Six - September 2019 (attached).

B) To receive a report on Q1 and Q2 (attached).

13. POLICY DOCUMENTS

A) To review updates to the Model Publication Scheme (tabled).

B) To review national updates to the Financial Regulations (tabled).

14. EXCLUSION OF PUBLIC & PRESS

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw'.
Reason: Sensitive Protocol.

15. INSURANCE MATTERS

To receive a verbal update on insurance issues.

16. ITEMS FOR NEXT AGENDA

To receive items for the next agenda.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.