

Full Council

16th March 2022

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), E Baker Lee, L Brown, S Callen, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, K T Naik, B Patrick-Okoh, L Rhys-Jones, D Rodgers, R Ross, A Roupelis and R Venkatesh.

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 22nd March 2022 at 19.30. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 21st March 2022.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 21st March 2022.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on 16th and 22nd February 2022 (attached).
- 6. Councillors Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.



- 7. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 8. Swindon Local Councils Forum**
To receive an update from Councillor R Hailstone following the recent meeting held on 10th March 2022.
- 9. Finance & Policy Committee Recommendation**
To receive a recommendation from Finance & Policy Committee held on 15th March 2022: *3-Year Budget & Forward Planning*: to note the 3-Year Budget and that any future capital projects much include both 3-year capital and operational costings to ensure sustained service provision (attached).
- 10. Financial Matters**
Payments: to approve the Payment Schedule since Finance & Policy Committee held on the 15th March and to give delegated authority to the Chief Officer/RFO authority to pay any invoices received up to 31st March 2022 (tabled).
- 11. NALC General Briefing1-22 - Ukraine**
To note a briefing from National Association of Local Councils and to consider what methods Council can do to show support and solidarity with Ukraine (attached).
- 12. Wiltshire Police Community Policing**
To note the Community Policing model and to be advised a public meeting is being arranged – date to be advised (attached).
- 13. North Swindon Community Safety Group**
To receive up to two representatives from the Council to attend future North Swindon Neighbourhood Policing Team meetings (attached).
- 14. Items for the next Agenda**
To propose agenda items for the Full Council meeting on Tuesday 22nd March 2022.
- 15. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual & Staffing.
- 16. Security Contract 2022-23**
To consider the Security Contract for 2022-23 (attached).
- 17. Personnel Sub-Committee Recommendations**
To receive recommendations from Personnel Sub-Committee held on 16th March 2022:
A) To note a Personnel Sub Committee meeting took place on Wednesday 16th March 2022 which covered a range of staffing matters. A confidential report is held on file.
B) To award a salary uplift for a member of staff. This has a financial impact for 2022-23 of approximately £2,200 inclusive of oncosts. Budget available in [101/4000].
C) To update the Staff Handbook. Pages 9 (3.5.3 Menopause Guidance and Page 57 13.1 Time Off for Dependents) (attached).
D) To note the Chief Officer's appraisal took place on the 16th March 2022.



18. Finance & Policy Committee Recommendation

To receive a recommendation from Finance & Policy Committee held on 15th March 2022:
Tadpole Field: To consider a proposal to engage in discussions with St Andrews Parish Council concerning the future use of Tadpole Field (to follow).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.