



## Full Council

16<sup>th</sup> November 2022

**To: All members of Haydon Wick Parish Council**

Councillors V Manro (Chairman), E Baker Lee (Vice Chairman), L Brown, S Callen, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, K T Naik, B Patrick-Okoh, L Rhys-Jones, D Rodgers, R Ross, A Roupelis and R Venkatesh.

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 22<sup>nd</sup> November 2022 at 7.30pm. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to [clerk@haydonwick.gov.uk](mailto:clerk@haydonwick.gov.uk) no later than 12.00pm on Monday 21<sup>st</sup> November 2022.

Yours sincerely,

**Georgina Morgan-Denn**

**Georgina Morgan-Denn BA (Hons), FSLCC**  
**Chief Officer/Clerk & RFO**

### AGENDA

1. **Apologies**  
To receive and note.
2. **Declarations of Interest**  
To receive any Declarations of Interest.
3. **Public Participation**  
Public questions must be sent to [clerk@haydonwick.gov.uk](mailto:clerk@haydonwick.gov.uk) no later than 12.00pm on Monday 21<sup>st</sup> November 2022.
4. **Chairman's Announcements (if any)**
5. **Minutes of Previous Meetings**  
To confirm as a true record the minutes of the meetings held on 25<sup>th</sup> October 2022 (attached).
6. **Swindon Borough Ward Councillor Reports**  
To receive reports from Swindon Borough Ward Councillors, for information only.
7. **Councillors Reports**  
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.



**8. Chief Officer's Report**

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

**9. Finance & Policy Committee held on 15<sup>th</sup> November 2022 Recommendations**

- A) To consider the Councillors' allowance uplift for 2023/24 (attached).
- B) To note the interim Internal Auditor's report (attached).
- C) To adopt the Safeguarding Policy (attached).
- D) To approve the amendments to the Leisure Garden Terms & Conditions (attached).

**10. Bowls Club Trust & Lease Renewal**

- A) To note the Bowls Club Annual General Meeting was held on 25<sup>th</sup> October 2022 (attached).
- B) To confirm the two Parish Council's representatives on the Bowls Club Trust.
- C) To approve the existing lease terms are renewed for a further 25 years (attached).

**11. Budget Setting 2023/24**

- A) To note the report following the Budget Setting Working Party meeting and agree recommendations from the Finance & Policy Committee held on 15<sup>th</sup> November 2022 (attached).
- B) To receive and agree the current year's Ear Marked Reserves (attached).
- C) To receive a budget aspiration for Adobe Acrobat Pro Licences (attached).
- D) To receive a report on budget aspirations for Community Development activities (attached).

**12. Climate Change**

To receive a report on steps to tackle climate change and create a Climate Change Working Party to progress with these initiatives (attached).

**13. Shrub Bed Maintenance and Hedge Cutting Schedule**

To note the operational changes to the Autumn/Winter 2022 hedge cutting and shrub bed maintenance schedule (attached).

**14. Parks & Open Spaces Grounds Maintenance Facility**

To receive a verbal update on the Grounds Maintenance Facility.

**15. Cliffords Meadow SSSI**

To receive a report detailing matters arising at Cliffords Meadow SSSI (attached).

**16. Haydon Wick Living Magazine Timeline**

To receive an update from the Editor on the timeline for the Spring edition of Haydon Wick Living Magazine (attached).

**17. Police Crime & Commissioner (PCC) December/ January Parish column**

To note the PCC will be attending the March 2023 Full Council meeting and a new Parish Column (attached).

**18. Haydonleigh Primary School**

To note the Chairman of the Council will be attending a Year 5 Debating Competition on Wednesday 2<sup>nd</sup> February 2023 at Haydonleigh Primary School.

**19. Items for the next Agenda**

To propose agenda items for the Full Council meeting on Tuesday 13<sup>th</sup> December 2022.



**20. Exclusion of Public & Press**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual.

**21. Village Green Play Area Wetpour Safety Resurfacing**

To receive a report detailing the potential resurfacing of Village Green Play Area (tabled).

**Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.**

**Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.**

**Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.**