

Full Council

17th July 2024

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), S Heyes (Vice Chairman), J Ali, E Baker-Walker, G Choudhury, S Fateru, J Fuller, R Hailstone, J Jackson, A Jimmy, A John, O Munagala, B Patrick-Okoh, P Park, R Ross, A Roupelis, L Stevenson and R Worman.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council on Tuesday 23rd July 2024 at 19:30. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 22nd July 2024.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to the clerk@haydonwick.gov.uk no later than 12.00pm on Monday 22nd July 2024.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on Tuesday 25th June 2024.
- 6. Haydon Wick Summer Extravaganza '24 and 20-day Programme**
To receive a verbal update from the Marketing & Events Co-Ordinator on the 20-day event programme taking place across the Parish from the 29th July – 17th August 2024.
- 7. Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.

8. Councillors Reports

To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.

9. Chief Officer's Report

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

10. Grounds Maintenance Update

To receive a verbal update on the Grounds Maintenance schedule and any recommendations from the recent Grounds Maintenance Working Party.

11. Grounds Maintenance Facility (GMF)

To receive a verbal update on the construction of the GMF.

12. Finance & Policy Committee 16th July 2024 Recommendations

- A) **Grounds Maintenance Facility Cash Flow** – to receive invoices to date, cash flow and loan drawn projections and transfer of funds between bank accounts (attached).
- B) **Financial Regulations** – to receive revisions (attached)
- C) **Financial Authorisations** – to receive revisions (attached).
- D) **Fire Evacuation Plan & Personal Emergency Evacuation Plan** – to adopt (attached).

13. Community Led Action Plan – Councillor Update

To receive an update from Councillors on their progress to date on any assigned projects in the Council's adopted Community Led Action Plan (attached).

14. NALC's Super Council Eligibility

To note the Council is eligible for NALC's Super Council Network (largest local parish and town councils who have an annual precept of over £1m or an annual turnover of £1.5m). Meetings are held quarterly and attended by the Chief Officer and/or the Chairman of the Council.

15. Electoral Review of Swindon Borough Council

To receive notification of the Local Government Boundary Commission for England's proposals for new electoral arrangements for Swindon Borough Council. A [public consultation on the proposals](#) will run from 9th July to 16th September 2024 (attached).

16. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Staffing & Contractual.

17. Personnel Sub Committee 15th July 2024 Recommendations

To receive recommendations from the Personnel Sub Committee (attached).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.