

Full Council

18th August 2021

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), E Baker Lee, L Brown, S Callen, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, K T Naik, B Patrick-Okoh, L Rhys-Jones, D Rodgers, R Ross, A Roupelis and R Venkatesh.

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 24th August 2021 at 19.30. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 23rd August 2021.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Clerk to Council/RFO**

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Swindon Borough Ward Councillor Reports**
To receive reports from and raise questions to Swindon Borough Council (SBC) Ward Councillors. For information only.
- 4. Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 23rd August 2021.
- 5. Chairman's Announcements (if any)**



- 6. Return to Physical Council Meetings and associated Risk Assessments**
To review the return to physical council meetings since 27th July 2021. To discuss any amendments to the Council Meetings' Risk Assessment – see point 11 on page 10 (attached).
- 7. Minutes of Previous Meeting**
To confirm as a true record the minutes of the meeting held on 27th July 2021 (attached).
- 8. Councillor Reports**
To receive reports from Councillors. For information only.
- 9. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 10. Community Development Committee 3rd August 2021 Recommendation**
- 10A. Community Choices Project**
To consider the Community Choices report and recommendation arising (attached).
- 11. Parks & Open Spaces Committee 10th August 2021 Recommendation**
- 11A. Tree Planting – Great Western Community Forest (GWCF)**
To consider the Tree Planting and Wildflower Creation report presented to the Committee (attached). To discuss the GWCF project; its impact on future resourcing, potential locations and tree types.
- 12. Parks & Open Spaces Grounds Maintenance Facility**
To receive a verbal update and consider any recommendations arising.
- 13. Chairs & Strategic Development Sub Committee 12th August 2021 Recommendation**
To receive a verbal update from the Chairman and consider any recommendations arising.
- 14. Emergency Scheme of Delegation – Committee Appointment**
To note the Scheme of Delegation was used on Tuesday 17th August 2021 to accept Councillor S McDermott onto the Finance & Policy Committee.
- 15. Planning & Highways Committee Delegated Authority**
To give the Planning & Highways Committee Delegated Authority to submit responses on behalf of the Council to the various public consultations with deadlines in August and September 2021.
- 16. Items for the next Agenda**
To propose agenda items for the Full Council meeting on Tuesday 21st September 2021.



17. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'.

Reason: Commercially Sensitive.

18. Democratic Services & Governance Team Office Move

To receive an update on the office move and to consider any quotations for work (tabled).

19. Parks & Open Spaces Grounds Maintenance Facility – Draft Architect’s Plan

To consider the draft architect’s plan for the Grounds Maintenance Facility prior to submission to SBC’s Planning Department (tabled).

20. Grounds Maintenance Contractor Autumn Works - Inflation Price Rise

To note the Grounds Maintenance Contractor Autumn Works price has increased by 1% inline with prevailing rate of inflation (1%) to £21,210 exc VAT, as per the contract awards terms and conditions.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.