

Full Council

18th January 2023

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), E Baker Lee (Vice Chairman), L Brown, S Callen, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, K T Naik, B Patrick-Okoh, L Rhys-Jones, D Rodgers, R Ross, A Roupelis and R Venkatesh.

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 24th January 2023 at 7.30pm. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 23rd January 2023.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

1. **Apologies**
To receive and note.
2. **Declarations of Interest**
To receive any Declarations of Interest.
3. **Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 23rd January 2023.
4. **Chairman's Announcements (if any)**
5. **Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on 13th December 2022 (attached).
6. **Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.
7. **Councillors Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.



- 8. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 9. Parks & Open Spaces Grounds Maintenance Facility**
To receive an update the Grounds Maintenance Facility and consider any recommendations arising.
- 10. Legal Matters**
To receive, and for the Chairman to sign, the original Deed of Variation and Supplemental Lease – Land at Blunsdon Road, Haydon Wick (attached).
- 11. Budget Setting 2023/24**
To receive a verbal update on the budget and precept setting.
- 12. Financial Regulations Amendment**
To consider a recommendation from the Finance & Policy Committee to amend financial regulation 6.1 to permit the authorisation online by the Chief Officer/Clerk of any variable Direct Debits for utility supplies (energy, telephone, and water) (attached).
- 13. Media Policy & Purdah Reminder**
To consider a report and recommendations arising (attached).
- 14. Community Development Matters**
To consider a report and recommendations presented (attached).
- 15. Local Council Award Scheme**
To receive confirmation of the Council's Quality Gold Award Achievement (attached).
- 16. Annual Parish Meeting & Community Networking Event**
To receive a verbal update of a refreshed Annual Parish Meeting & Community Networking Event on Tuesday 28th March 2023. Note Full Council, to incorporate Finance & Policy Committee matters, will take place on 21st March 2023.
- 17. Haydon Wick Living Magazine**
To receive a verbal update from the Editor on the Spring 2023 edition of Haydon Wick Living Magazine.
- 18. February Meeting Dates**
To note changes to February's meetings dates to accommodate the budget/precept setting:
7th Community Development 7.30pm
14th Finance & Policy 7.00pm
14th Extraordinary Full Council (Budget/Precept) 8.00pm
21st Parks & Open Spaces 7.30pm
28th Planning & Highways 7.00pm
28th Full Council 8.00pm
- 19. Items for the next Agenda**
To propose agenda items for the Full Council meeting on Tuesday 28th February 2023.
- 20. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Confidential Staffing/Contractual.



21. Larger Areas Grass Cutting Contract 23/24

To consider the larger areas Grass Cutting contract for 2023/24 (tabled).

22. Salary Budget 23/24 Recommendation

To consider the Finance & Policy Committee's recommendations for the 2023/24 Salary Budget (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.