

Full Council

20th October 2021

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), E Baker Lee, L Brown, S Callen, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, K T Naik, B Patrick-Okoh, L Rhys-Jones, D Rodgers, R Ross, A Roupelis and R Venkatesh.

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 26th October 2021 at 19.30. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 25th October 2021.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Clerk to Council/RFO**

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Swindon Borough Ward Councillor Reports**
To receive reports from and raise questions to Swindon Borough Council (SBC) Ward Councillors. For information only.
- 4. Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 25th October 2021.
- 5. Chairman's Announcements (if any)**



- 6. Physical Council Meetings Risk Assessment**
To consider any changes to the current Council Meeting Risk Assessment.
- 7. Minutes of Previous Meeting**
To confirm as a true record the minutes of the meeting held on 28th September 2021 (attached).
- 8. Councillor Reports**
To receive reports from Councillors. For information only.
- 9. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 10. Use or potential misuse of the Councillor title**
To receive a reminder from the Chairman regarding the use or potential misuse of the Councillor title.
- 11. Skatepark Lighting**
To discuss the Skatepark lighting and potential solutions for the winter months.
- 12. Finance & Policy Committee 19th October 2021 recommendations**
A) To receive a recommendation concerning future Investments (attached).
B) To note the report on a draft Public Works Loan for the proposed Grounds Maintenance Facility (attached).
C) To adopt the updated Policies:
 - Investments Policy (attached).
 - General Data Protection Regulation (GDPR) Policy (attached).
 - Councillor Gifts & Hospitality Policy (attached).
- 13. Future Strategy & Budget**
To receive an update from the Chairman on the progress to date on the future strategy and budget.
- 14. Notification of Potential s106 Transfer**
To consider and accept the S106 receipt of £8,266.00. To note the S106 restrictions on how it must be spent and to agree to monitor its allocation (attached).
- 15. Items for the next Agenda**
To propose agenda items for the Full Council meeting on Tuesday 23rd November 2021.
- 16. Festive Matters**
A) To note the Parish Council & Parks & Open Spaces Team Christmas opening/working hours (attached).
B) To consider giving a donation to charity instead of sending corporate Christmas cards.
C) To note the December Full Council (14th) will be followed by a festive reception. Donations to cover the cost of food and drinks are encouraged.



- 17. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Commercial Sensitive.
- 18. Staff Training**
To consider a report of recent and future staff training and any recommendations arising (to follow).
- 19. CCTV Technical Support Services**
To receive a quotation to provide CCTV Technical Support Services (tabled).
- 20. Democratic Services & Governance Team Office Move**
To consider any quotations for work (tabled).
- 21. Grounds Maintenance Facility (GMF)**
To receive an update on the GMF and to consider any quotations to progress the project (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.