

## Parks & Open Spaces Committee

20<sup>th</sup> September 2022

**To: All members of the Parks & Open Spaces Committee**

Councillors R Hailstone (Chair), S Heyes (Vice Chair) J Jackson, A John, V Manro, S McDermott, K T Naik, E Baker Lee, L Brown, D Rodgers, and R Ross.

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Monday 26<sup>th</sup> September 2022 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to [clerk@haydonwick.gov.uk](mailto:clerk@haydonwick.gov.uk) no later than 12.00pm on Monday 12<sup>th</sup> September 2022.

Yours sincerely,

**Georgina Morgan-Denn**

**Georgina Morgan-Denn BA (Hons), FSLCC**  
Chief Officer/Clerk & RFO

### AGENDA

- 1. Apologies**  
To receive and note.
- 2. Declarations of Interest**  
To receive any Declarations of Interest.
- 3. Public Participation**  
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**  
To accept and approve the minutes of the meeting held 9<sup>th</sup> August 2022 as a true record (attached).
- 6. Community Dog Washing Areas**  
To receive a request to install eco-friendly sustainable dog washing facilities for the community in public open spaces (attached).
- 7. Big Dog Art Trail 2023**  
To agree suitable locations to submit to the Big Dog Art Trail 2023 for consideration.
- 8. Councillor Reports**  
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.



- 9. Deputy Clerk & Services Manager's Report**  
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 10. Head of Parks & Open Spaces' Report**  
To receive an update in relation to work scheduling, team objectives and any matters arising (attached).
- 11. Parks & Projects Report**  
To receive an update on parks & projects and agree any matters arising (attached).
- 12. Bench Removal Requests**  
To receive requests from residents to remove benches due to anti-social behaviour (attached).
- 13. Wildflowers, Bulbs & Trees**  
To receive an update from the Wildflowers, Bulbs & Trees Working Party (attached).
- 14. Bluebell Path**  
To receive a verbal report from Councillors E Baker Lee and J Jackson on an ongoing grounds maintenance enquiry at Bluebell Path.
- 15. Leisure Garden Sites**  
To receive an update on matters arising from the Leisure Garden Sites (attached).
- 16. Parks & Open Spaces Grounds Maintenance Facility**  
To receive a verbal update on the progress of the Grounds Maintenance Facility.
- 17. Operational Budget Monitoring**  
To note the Parks & Open Spaces Income and Expenditure for Month 5 (attached).
- 18. Items for the Next Agenda**  
To be sent to the Chief Officer in advance of the next meeting on 11<sup>th</sup> October 2022.
- 19. Exclusion of Public & Press**  
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual, Sensitive & Complaint.
- 20. Hedge, Tree & Shrub Bed Maintenance Contract**  
To receive an update on the Autumn/Winter contract.
- 21. Compact Mini Sweeper Hire**  
To receive a report regarding the above contract (tabled).
- 22. GLL Haydon Centre Grounds Maintenance Contract**  
To receive an update on the current contract and suggested pricing for 2023/2024 (to follow).
- 23. Trent Road Playing Field**  
To receive an update on a request to use Trent Road Playing Field.
- 24. Seven Fields and Mouldon Hill**  
To receive an update on the meadow cuts carried out by Swindon Borough Council at the above locations and suggested plans for future provision (tabled).



**25. Tadpole Field**

To receive an update from the Tadpole Field Working Party.

**Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.**

**Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.**

**Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.**