

Full Council

20th September 2023

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), S Heyes (Vice Chairman), J Ali, E Baker-Walker, G Choudhury, S Fateru, C Flux, J Fuller, R Hailstone, S Heyes, J Jackson, A Jimmy, A John, O Munagala, B Patrick-Okoh, P Park, R Ross, A Roupelis and R Worman.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council on Tuesday 26th September 2023 at 19:30. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 25th September 2023.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

1. **Apologies**
To receive and note.
2. **Declarations of Interest**
To receive any Declarations of Interest.
3. **Public Participation**
Public questions must be sent to the clerk@haydonwick.gov.uk no later than 12.00pm on Monday 25th September 2023.
4. **Chairman's Announcements (if any)**
5. **Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on 22nd August 2023.
6. **Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.
7. **Councillors Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.

8. Chief Officer's Report

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

9. Community Development Committee

A) 2024 Summer Event - To note the 2024 summer event will be held on Saturday 8th June 2024 from midday to 20:00 at King George V Playing Field.

B) Fundraising Arrangements - To receive a verbal update and to confirm the Councillors' Fundraising activity arrangements for 2023/24.

10. Finance & Policy Committee

A) Swindon Borough Council Election Cycle Consultation – To note the Parish Council's submission (attached).

B) Annual Governance and Accountability Review (AGAR) – To note the report of the External Auditor completing the 2022/23 AGAR with no adverse comments (attached).

C) Memorial Plaque Policy – To adopt the Memory Café Memorial Plaques policy (attached)

D) Bowls Club Trustee Appointment – To appoint a new Councillor as the second Trustee of Haydon Wick Bowls Club due to the resignation of ex-Councillor L Brown.

11. Grounds Maintenance Facility

To receive a public update on the Grounds Maintenance Facility project.

12. Proposed hedge reduction Elstree Way in conjunction with St Andrews Parish

To receive a proposal to consider a joint arrangement with St Andrews Parish Council to reduce the shrub height on Elstree Way to achieve a consistent look (attached).

13. Councillor Attendance – Councillor C Flux

To note Councillor C Flux is stepping back from formal committee duties for a period of three months (October – December). During this period their Attendance will be noted as absent due to Personal Commitments.

14. Committee Meeting Cycle

To consider changes to the annual Committee meeting cycle (to follow).

15. Items for the next Agenda

To propose agenda items for the Full Council meeting on Tuesday 24th October 2023.

16. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'.

Reasons: Contractual, Sensitive & Personnel.

17. Grounds Maintenance Facility

To receive a verbal update on the Facility and discuss any contractual or financially sensitive developments, if available.

18. Weed Spraying Service

To receive a report on a Weed Spraying service and consider any matters arising (to follow).

19. Personnel Sub Committee

To receive recommendations from the Personnel Sub Committee held on Monday 25th September 2023 (tabled).

Due to SBC Planning training session being held on the 19th September all Planning & Highways Matters will be discussed Full Council. All Planning & Highways Committee members to remain in the meeting for agenda items 20-23.

20.	Planning Applications		
	20.1 S/HOU/23/0986 Assigned to: Councillor R Hailstone and S Fateru	20 Newson Road, Taw Hill, Swindon, SN25 1AD	Installation of a heat pump.
	20.2 S/HOU/23/0989 Assigned to: Councillor R Hailstone and S Fateru	Rusland Cottage, 4 Pond Street, Haydon Wick, SN25 3JE	Erection of a single storey annex.
	20.3 S/23/0995 Assigned to: Councillor P Park and R Ross	Land West of Tadpole Cottage, Tadpole Lane, Blunsdon, Swindon, SN25 2DZ	Erection of 1 no. dwelling with associated landscaping and works.
	20.4 S/HOU/23/1010 Assigned to: Councillor J Jackson and G Choudhury	17 Honeylight View, Abbeymeads, Swindon, SN25 4XS	Conversion of garage into habitable space.
	20.5 S/HOU/23/1070 Assigned to: Councillor P Park and R Ross	31 Mayfly Road, Oakhurst, Swindon, SN25 2HN	Conversion of detached garage into habitable room.

21.	Grants, Refusals, Withdrawals, Lawful Developments and Prior Approvals			
	21.1 S/PHOU/23/0230	16 Haydon View Road, Swindon, SN25 3AU	Erection of a single storey extension	HWPC: No comments submitted SBC: Refused
	21.2 S/HOU/23/0252	Haydon Farm, Haydon End Lane, Swindon, SN25 1JF	Erection of a two storey rear extension, pitched roof, porch and internal works	HWPC: Withdrew call-in 14/8/2023 SBC: Granted
	21.3 S/LBC/23/0253	Haydon Farm, Haydon End Lane, Haydon Wick, Swindon, SN25 1JF	Erection of a two storey rear extension, pitched roof, porch and internal works.	HWPC: Withdrew call-in 14/8/2023 SBC: Granted
	21.4 S/HOU/23/0460	7 Fennel Close, Woodhall Park, Swindon, SN2 2RY	Erection of a single storey side and rear extension.	HWPC: No objection SBC: Granted

	21.5 S/LDP/23/0756	13 Marjoram Close, Haydon Wick, Swindon, SN2 2TH	Erection of a single storey rear extension	HWPC: Not required to comment SBC: Certificate of Lawful Use
	21.6 S/HOU/23/0802	56 Tweed Close, Haydon Wick, Swindon, SN25 1PX	Erection of a single storey rear extension	HWPC: No objection SBC: Granted
	21.7 S/HOU/23/0876	1 Isis Close, Haydon Wick, Swindon, SN25 3LD	Erection of a conservatory	HWPC: No objection SBC: Granted
	21.8 S/HOU/23/0900	46 Southwold Close, Oakhurst, Swindon, SN25 2BD	Insertion of 2no windows to rear elevation	HWPC: No objection SBC: Granted
	21.9 S/HOU/23/0908	1 Severn Avenue, Haydon Wick, Swindon, SN25 3LF	Erection of single storey front and single storey rear extensions, detached garage, and solar panels	HWPC: Objections^ SBC: Granted
	^The development contravenes the following sections of the SBC Residential Extensions & Alterations Supplementary Planning Document (Oct 2011): • Sections 2.22 and 2.23 – the proposed development should be subordinate to and in character with the main dwelling and not result in a dominant or discordant element. • Sections 2.32 – the extension or alteration represents an unacceptable deficit requirements for the property contrary to policy DS6 (f) in terms of affecting the overall function of the area in respect of the side access to the garage from a narrow side passage way.			
	21.10 S/LDP/23/0915	38 Baxter Close, Abbeymeads, Swindon, SN25 4XL	Erection of a single storey rear extension	HWPC: Not required to comment SBC: Certificate of Lawful Use
	21.11 S/LDP/23/0919	15 Gaynor Close, Abbeymeads, Swindon, SN25 4XX	Erection of a detached Hobbies Room	HWPC: Not required to comment SBC: Certificate of Lawful Use

22. Temporary Road Closures

To receive temporary road closure notices (attached).

23. Traffic on Tadpole Lane

To receive an update on how Council is hoping to enforce a change to the speed limit on Tadpole Lane.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.