

Full Council

20th July 2021

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), E Baker Lee, L Brown, S Callen, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, K T Naik, B Patrick-Okoh, L Rhys-Jones, D Rodgers, R Ross, A Roupelis and R Venkatesh.

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 27th July 2021 at 19.30. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 26th July 2021.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Clerk to Council/RFO**

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Declaration of Acceptance of Office**
Bose Patrick-Okoh to sign the Declaration of Acceptance of Office form.
- 4. Swindon Borough Ward Councillor Reports**
To receive reports from and raise questions to Swindon Borough Council (SBC) Ward Councillors. For information only.
- 5. Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 26th July 2021.
- 6. Chairman's Announcements (if any)**



- 7. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the meetings held on 9th June, 15th June and 22nd June 2021 (attached). For the Chairman to sign all physical minutes and papers from previous Full Council meetings since the 4th May 2021.
- 8. Councillor Reports**
To receive reports from Councillors. For information only.
- 9. Clerk's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 10. Parks & Open Spaces Committee 13th July 2021 Recommendations**
- 10A. King George V Play Area**
To trial moving the double set of goal posts to the open space behind the Fox & Hounds and to keep an existing single set of goal posts on the mound as an overflow area.
- 10B. Haydonleigh Skate Park**
To give access to the Council's CCTV system with the Security Contractors to monitor the skate park, at no extra cost to the Council. The Council's CCTV policy to be updated accordingly and agreed at a future Finance & Policy Committee.
- 10C. Legal Matters**
1. To review Clary Road Field during budget setting in 2022/2023 or 2023/2024 to enhance the area and continue with the current lease.
 2. To include Trent Road Field in the investigations with SBC Solicitors, to see if the deed can be transferred permanently, free of charge.
 3. To discuss if there is still an aspiration for a building extension during budget setting in 2022/2023 and to review the costs associated with purchasing the land that the office is situated on.
 4. To continue with the existing lease at Goodearl.
 5. To contact the SBC Solicitors to investigate further as the assumption is that the Parish Council is responsible for the five play areas listed within the report (Voyager, Havisham, Mazurek, Luna, White Eagle).
 6. To investigate whether there is any available transitional funding to repair Francomes Play Area, whether SBC would consider closing or whether the Parish Council can give notice on the maintenance of the park so that SBC will maintain.
 7. To investigate whether the Parish Council can lease Doyle Close Play Area fully rather than a maintenance agreement.
- 10D. Waste Bags**
For the Parks & Open Spaces Team to use black bags for public litter and dog waste bins instead of the green bags due to a significant price increase. Switching to black bags will save the Council of £3,500 per year. To note that green bags will continue to be used for the volunteer litter pickers.
- 11. Finance & Policy Committee 19th July 2021 Financial Matters Recommendations**
- 11A.** To agree the Income & Expenditure Reports for Month 3 – June 2021.
- 11B.** To agree the Bank Statements and Bank Reconciliations for May 2021.



- 11C.** To approve the payment schedules for June/July 2021 under purchase/daybook references 1586-1651 and cashbook reference 259. The total of £67,860.81 was approved.
- 12. 2021 Scheme of Delegation Decisions Ratification**
To note and ratify the decisions made under the 2021 Scheme of Delegation relating to Council meetings held on 18th May (F&P), 9th June (EO FC), 8th June (POS) and 15th June (FC) (attached).
- 13. Community Governance Review**
To discuss the potential for a Community Governance Review in the parish (to follow).
- 14. Swindon Local Councils Forum Consultation**
To note Swindon Area Committee's new name and to consider the draft Swindon Local Councils Protocol 2021 (attached).
- 15. Parks & Open Spaces Grounds Maintenance Facility**
To receive an update and agree any recommendations arising (to follow).
- 16. Democratic Services & Governance Team Office Move**
To consider a report to give the Chief Officer delegated authority to proceed with moving the Democratic Services & Governance (Office Team) to the upstairs meeting room (to follow).
- 17. Confirmation of returning to physical meetings and updated Covid Risk Assessments**
To confirm the return to physical council meetings from 27th July 2021 and to agree the revised Risk Assessments (to follow).
- 18. Items for the next Agenda**
To propose agenda items for the Full Council meeting on Tuesday 24th August 2021.
- 19. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Commercially Sensitive.
- 20. Parks & Open Spaces Committee 13th July 2021 (cont'd) Recommendations**
- 20A. Luna Close Play Area Refurbishment Tender Award**
To receive a recommendation to award the contract for the refurbishment of Luna Close Play Area (to follow).
- 20B. Gaynor Close Play Area Refurbishment Tender Award**
To receive a recommendation to award the contract for the refurbishment of Gaynor Close Play Area (to follow).
- 21. Tadpole Lane, SN25 2DZ**
To receive a proposal for a short-term lease of the land (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.



Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.