

Full Council

21st June 2023

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), S Heyes (Vice Chairman), J Ali, E Baker-Walker, G Choudhury, S Fateru, C Flux, J Fuller, R Hailstone, S Heyes, J Jackson, A John, O Munagala, B Patrick-Okoh, A Jimmy, R Ross, A Roupelis and R Worman.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council on Tuesday 27th June 2023 at 19:30. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 26th June 2023.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

1. **Apologies**
To receive and note.
2. **Co-option Vacancy**
To receive a recommendation from the Co-option interview panel for the appointment of the Co-opted Councillor.
3. **Acceptance of Office**
To receive the Acceptance of Office from the newly Co-opted Councillor.
4. **Co-opted Councillor's Committee and Working Party Positions**
To note the new Councillor will be assigned a minimum of two Committee seats and various working parties positions following an induction session with the Chief Officer.
5. **Declarations of Interest**
To receive any Declarations of Interest.
6. **Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 26th June 2023.
7. **Chairman's Announcements (if any)**

- 8. Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on 23rd May 2023 and the Annual Council Meeting on 16th May 2023 (attached).
- Planning & Highways Committee 20th June 2023 Recommendation**
- 9. Planning Application [S/TC/23/0621](#)**
To discuss and agree alternative locations for the proposed siting of a 12m Thames Water mast.
- 10. Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.
- 11. Swindon Local Councils Forum**
To receive a verbal update from the recent Swindon Local Councils Forum.
- 12. Councillors Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 13. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- Finance & Policy Committee 20th June 2023 Recommendations**
- 14. Accounting Statements and Annual Governance and Accountability Return**
To receive a presentation from the Finance Officer/Deputy RFO regarding the Accounting Statements and Annual Governance and Accountability Return (attached).
- 15. Accounting Statements 2022/23**
To resolve the Accounting Statements 2022/23 be approved (attached).
- 16. Annual Governance and Accountability Return (AGAR) 2022/23: Annual Governance Statement**
To resolve that the Annual Governance Statement assertions 1-8 be affirmed (attached).
- 17. Annual Governance and Accountability Return (AGAR) 2022/23: Annual Statement**
To resolve the Annual Accounting Statements be approved (attached).
- 18. Community Grant Policy**
To resolve to adopt the revised Community Grant Policy (attached).
- 19. Internal Auditor Appointment**
To consider and agree the appointment of the Internal Auditor (attached).
- 20. Bank Signatories**
To consider and agree the appointment of six (6) bank signatories (attached).
- 21. Grounds Maintenance Facility**
To receive an overview of the Grounds Maintenance Facility project.
- 22. Summer Spectacular**
To receive a verbal update on the Summer Spectacular taking place at King George V Field on Saturday 15th July 2023.

- 23. Fun Fair on Land Adjacent to Orbital**
To receive a verbal update and consider the use of the land that the Parish Council maintains for a local funfair to be held from 9th – 16th July, subject to approval from Swindon Borough Council.
- 24. Single Use Plastics from 1st October 2023**
To receive recommendation from Councillor V Manro regarding Single Use Plastics (attached).
- 25. Wiltshire Pension Fund's Cessation Policy**
To note the revised Wiltshire Pension Fund's Cessation Policy (attached).
- 26. Items for the next Agenda**
To propose agenda items for the Full Council meeting on Tuesday 25th July 2023.
- 27. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual
- 28. AFC Haydonvale Renewal – Trent Road**
To consider a report on the lease renewal at Trent Road Playing Field (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.