

Full Council

22nd June 2022

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), E Baker Lee, L Brown, S Callen, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, K T Naik, B Patrick-Okoh, L Rhys-Jones, D Rodgers, R Ross, A Roupelis and R Venkatesh.

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 28th June 2022 at 7.30pm. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 26th June 2022.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 26th June 2022.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on 24th May 2022 (attached).
- 6. Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.



- 7. Councillors Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 8. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 9. Community Development Committee 7th June 2022: Community Grants Scheme**
To note an accrual error of £1,350.00 occurred in the finances which means the grants budget for 2022/2023 will be overspent.
- 10. Finance & Policy Committee 21st June 2022 Recommendations**
To receive a presentation from the Deputy RFO on the AGAR and Accounting Statements (attached).
- 11. Annual Governance and Accountability Return (AGAR) 2021/22: Annual Governance Statement**
To resolve that the Annual Governance Statement assertions 1-8 be affirmed and that assertion 9 be declined due to the late submission of the annual return for the King George V Trust (attached).
- 12. Annual Governance and Accountability Return (AGAR) 2021/22: Annual Statement**
To resolve that the Annual Accounting Statements be approved (attached).
- 13. Accounting Statements 2021/22**
To resolve the Accounting Statements 2021/22 be approved (attached).
- 14. Policy Updates**
To resolve to adopt the revised policies:
A) Financial Regulations
B) Procurement Policy
C) Financial Authorisations
D) Fire, Health & Safety (attached).
- 15. Fuel Consumption and Fuel Cards**
To receive a report on fuel consumption for Parks & Open Spaces grounds maintenance. To include the changes to legislation, escalating costs affecting this year's budget and a review of the Allstarz Fuel Card agreement (tabled).
- 16. Happy To Chat Benches**
To discuss alternative locations for Happy To Chat Benches following a series of anti-social behaviour in the current Greenmeadow location.
- 17. Swindon Borough Council's (SBC) Independent Remuneration Panel Survey**
To note SBC's Independent Remuneration Panel Survey and for Parish Councillors to submit a response by 15th July 2022 (attached).
- 18. SBC Peer Review Outcome Report & Actions**
To note the outcome of the LGA Corporate Peer Challenge and action for SBC to improve liaison with parishes (attached).
- 19. Items for the next Agenda**
To propose agenda items for the Full Council meeting on Tuesday 26th July 2022.



20. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual

21. Parks & Open Spaces Team Grounds Maintenance Facility (GMF)

To approve the Parks & Open Spaces' Committee 14th June 2022 recommendations:

- A) To resolve an amendment to the previously agreed £25,000.00 budget [FC 020] for a Design & Site Survey cost is increased to reflect actual cost of quotations received, with contingency, to £55,000.00.
- B) To resolve to award the Design & Site Survey contract to Company A at a cost of £52,548.25 plus VAT, subject to the planning permission being granted after 24th June 2022. Budget code 4522 / 307.
- C) To resolve to temporarily use Ventnor Close Allotments to site the Parks & Open Spaces welfare and storage containers and vehicles during the works at the existing site at Goodearl Leisure Gardens.
- D) To resolve submitting a planning application Swindon Borough Council's Planning Department for the temporary Grounds Maintenance Site location. Cost is £180.00. Budget code 4522 / 307.

22. Ride On Mower Contract

To receive an update on the current ride on mowers contract and discuss any penalties for breaking the existing contract. To review the costs (if available) to purchase or lease new mowers in 2022, lead time for delivery and storage implications (tabled).

23. Tadpole Field

Following a meeting with St Andrews Parish Council to update members and discuss the next steps (tabled).

24. Draft agreement between HWPC and AFC Haydon Vale

To receive and agree the draft agreement (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.