

Full Council

21st May 2024

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), S Heyes (Vice Chairman), J Ali, E Baker-Walker, G Choudhury, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A Jimmy, A John, O Munagala, B Patrick-Okoh, P Park, R Ross, A Roupelis, L Stevenson and R Worman.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council on **Tuesday 28th May 2024 at 19:30**. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Friday 24th May 2024.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to the clerk@haydonwick.gov.uk no later than 12.00pm on Friday 24th May 2024.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on Tuesday 16th April 2024 (attached).
- 6. Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.
- 7. Councillors Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.



8. Chief Officer's Report

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

9. Summer Event Update

To receive a verbal update from the Marketing and Events Coordinator regarding the upcoming Summer event.

10. Grounds Maintenance Update

To receive a verbal update on the grounds maintenance schedule.

11. Planning & Highways Matters - for members of the Planning & Highways Committee to consider the agenda item 12.

12. Planning Applications (Assigned To All Members of the Planning & Highways Committee)

12.1 S/HOU/24/0485	33 Darius Way, Abbey Meads, Swindon SN25 4XT	Erection of a first floor extension and front and rear dormers.
12.2 S/HOU/24/0544	98 Whitworth Road, Swindon, SN25 3BH	Conversion of garage into annexe - for ancillary use.
12.3 S/HOU/24/0546	36 Thames Avenue, Haydon Wick, Swindon SN25 3NP	Erection of a single storey rear extension.
12.4 S/HOU/24/0557	26 Haydon View Road, Swindon, SN25 3AU	Erection of a single storey side / rear extension.
12.5 S/24/0475 (Retrospectively note the Parish Council's objections)	Land Lying South Of Purton Road, Akers Way, Swindon SN2 2NE	Proposed siting of a hot food van.

13. Accounting Statements

Following the recommendation from the Finance & Policy Committee, to approve the Accounting Statements 2023/24 (attached).

15. Annual Governance and Accountability Return 2023/24: Annual Governance Statement

Following the recommendation from the Finance & Policy Committee, to approve that the Annual Governance Statement assertions are affirmed (attached).

16. Annual Governance and Accountability Return 2023/24: Annual Statement

Following the recommendation from the Finance & Policy Committee, to approve that the Annual Statement is approved (attached).

17. 2023/24 Budget Analysis and Reserve Levels

a. To note the 2024/25 budget analysis report (attached).

b. Following the recommendation from the Finance & Policy Committee, to consider the report regarding reserve levels at year ended 31st March 2024 (attached).

18. Internal Auditor 2024/25

To note that Darkin Miller Ltd. Was appointed as Internal Auditor for a three-year period in June 2023 (Min Ref. FC067) from April 2023 to March 2026.



- 19. Community Led Action Plan**
To discuss the progress of the community led action plan.
- 20. Grounds Maintenance Facility**
To receive an update, if available.
- 21. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Contractual & Sensitive.
- 22. Transfer of Public Open Spaces**
To receive and to nominate two Councillors to sign the lease of public open spaces transferred from Swindon Borough Council (attached).
- 23. Transfer of Services/Potential Devolution**
To receive an update from the Transfer of Services Working Party on the potential Swindon Borough Council devolution (tabled).
- 24. HR Matters**
To receive an update from the Personnel Sub Committee and consider any recommendations arising (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.