

Full Council

21st September 2021

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), E Baker Lee, L Brown, S Callen, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, K T Naik, B Patrick-Okoh, L Rhys-Jones, D Rodgers, R Ross, A Roupelis and R Venkatesh.

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 28th September 2021 at 19.30. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 27th September 2021.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Clerk to Council/RFO**

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Swindon Borough Ward Councillor Reports**
To receive reports from and raise questions to Swindon Borough Council (SBC) Ward Councillors. For information only.
- 4. Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 27th September 2021.
- 5. Chairman's Announcements (if any)**



- 6. Physical Council Meetings Risk Assessment**
To consider any changes to the current Council Meeting Risk Assessment.
- 7. Minutes of Previous Meeting**
To confirm as a true record the minutes of the meeting held on 24th August 2021 (attached).
- 8. Councillor Reports**
To receive reports from Councillors. For information only.
- 9. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 10. Swindon Local Councils Forum**
To receive an update from Councillor R Hailstone following the recent Swindon Local Councils Forum meeting and to consider any matters arising.
- 11. Swindon Borough Council (SBC) & Haydon Wick Parish Council's Remembrance Sunday Service/Event**
To note an invitation to all Parish Councillors to attend SBC's Remembrance Sunday Event and to consider the local arrangements for Haydon Wick (attached).
- 12. Community Choices 2022 Budget Aspiration**
To receive an update on the Community Choices 2022 budget aspiration.
- 13. Business Continuity Plan**
To consider a draft Business Continuity Plan for the Council to append to the current Emergency Plan (attached).
- 14. Future Strategy**
To receive an update from the Chairman on the progress made on the Council's future strategy.
- 15. Items for the next Agenda**
To propose agenda items for the Full Council meeting on Tuesday 26th October 2021.
- 16. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'.
Reason: Sensitive.
- 17. Democratic Services & Governance Team Office Move**
To receive an update on the move and to consider any quotations for work (tabled).



18. Parks & Open Spaces Committee 14th September 2021 Recommendation

18A. Future Parks & Open Spaces Team Resourcing

To review and consider the Committee's recommendation to adopt a future enhanced hybrid resourcing model for the Parks & Open Spaces Team (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.