

HAYDON WICK PARISH COUNCIL

DRAFT Minutes of the Community Development Committee meeting of Haydon Wick Parish Council held on Tuesday 4th October 2022 at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE:

MEMBERS: Councillors R Ross (Chairman) B Patrick-Okoh (Vice Chair), E Baker Lee, R Hailstone, S McDermott, J Jackson, R Venkatesh, and V Manro.

OFFICERS: Chief Officer/Clerk & RFO, Georgina Morgan-Denn
Deputy Clerk & Services Manager, Laura Cutter
Senior Administrator, Jill Sharp

CD 089

APOLOGIES

Apologies were received and noted from Councillors K Naik (personal commitments) and J Jackson (borough commitments)

CD 090

DECLARATIONS OF INTEREST

No declarations made.

CD 091

PUBLIC PARTICIPATION

One (1) member of the public was present who made representation under Agenda Item 17 – Grant Funding.

- a) Offered many congratulations on the successful grant of £10,000.00 for the Memory Café.
- b) *Are there are any conditions attached to the grant?* The Deputy Clerk advised that other than it must be spent within 12 months (no carrying forward) and use for Memory Café only for operational costs and salary.
- c) *How the grant will be shown in the accounts?* The Chief Officer advised that it will be given an individual coding which will control outgoings and be fully transparent. There will be a budget aspiration to fund the service from the precept from next year and this will be discussed over the next few months. It was acknowledged that the Café has been reliant on grant funding and minimal funding from the Council – this has allowed us to trial the service and ensure public funds are going to a worthwhile project. It was evident to the meeting that the Café is very successful and hence why a budget aspiration should now be considered.

Agenda Item 8 – Community Grants Scheme

- a) *Community Grants Scheme - ATBShop grant application – Does the Committee consider they just applying for a grant to sell their goods as they are not a charity but a commercial organisation. If so, then should this not be an invoiced event.* Members discussed this and agreed that as ATBShop are funding at least half of the cost of the event and the events they have funded over several months at the parishes skate park it did come under the grant section and the council were gaining their clientele and considerable knowledge base. Also would be discussed further under the agenda item.

The Chairman thanked the member of the public for their attendance.

CD 092

MINUTES OF THE PREVIOUS MEETING

Members reviewed the minutes of the Community Development Committee meeting held on Tuesday 6th September 2022 and the Chair of the Committee signed the minutes as a true record.

Proposed: Councillor V Manro Seconded: Councillor R Venkatesh
Vote: Agreed unanimously.

RESOLVED: Members confirmed as a true record the minutes of meeting held on Tuesday 6th September 2022 and the Chairman signed the minutes as a true record.

CD 093

CHAIRMAN'S ANNOUNCEMENTS

There were none.

CD 094

MEMORY CAFÉ

Members received the report and noted the many events which have proved successful. Report also announced that the service had been shortlisted (and subsequently won) a 'Wiltshire Community First' award in the category "Most innovative community run project or service within Wiltshire". The award Ceremony is held on 12th October 22 and will be attended by the Chief Officer, Memory Café Coordinator and three volunteers. Councillors gave their sincere congratulations for award. It was suggested that a banner is displayed outside the building celebrating the achievement. Members also noted that working towards getting a local solicitor to advise on Power of Attorney, Law and Will changes, as well as dinky Shetland ponies visiting the Café on the 12th October.

CD 095

DEMENTIA STRATEGY 2022-2026

Members received the report which was clarified came from Swindon Borough Council (SBC). It was commented that the contents were well written and should raise awareness. The Chairman offered members to submit their comments to her by Friday 7th October and she would submit a response on behalf of the committee.

CD 096

COMMUNITY GRANTS SCHEME

Members received three applications for grant funding. It was confirmed that there is £3,000.00 remaining in the budget for the next two rounds of funding.

CD 096A

ATBShop: Agreed funding for £450.00 to hold a 3-hour event at Haydon Wick Skate Park in the school holidays. Suggested if it was possible to issue free tickets to assess numbers but the meeting acknowledged this age group is the most difficult to engage with and may not attend if event registration was required.

Proposed: Councillor E Baker Lee Seconded: Councillor S McDermott
Vote: Agreed Unanimously.

RESOLVED: To approve the grant of £450.00 to be paid to ATBShop to hold a 3 hour event at Haydon Wick Skate Park in the school holidays.

CD 096B

St Johns Ambulance: Agreed funding for £500.00 to help purchase a Community Support Unit Vehicle for volunteers. Members discussed and agreed the application.

Proposed: Councillor E Baker Lee Seconded: Councillor S McDermott
Vote: Agreed Unanimously.

RESOLVED: To approve the grant of £500.00 to be paid to St Johns Ambulance to help purchase a Community Support Unit Vehicle

CD 096C

Swindon Armed Forces & Veterans Club: Agreed to fund £232.42 to assist with costs to attract support for the Swindon Armed Forces and Veterans breakfast club held at The Tawny Owl. Members discussed and as this is within the parish boundary approved the application.

Proposed: Councillor R Venkatesh

Seconded: Councillor V Manro

Vote: Agreed Unanimously.

RESOLVED: To approve the grant of £232.42 for Swindon Armed Forces & Veterans Club to assist with costs to support the group's breakfast club held at The Tawney Owl.

CD 097

YOUTH DEVELOPMENT

Members noted a report which detailed the Autumn/Winter Youth Programmes including the Isolation & Loneliness Programme, Halloween, Christmas, BEST and Christmas Card competition. It was highlighted that normally the promotion of events and competitions would be carried out after Remembrance Sunday but this year it will have to be earlier due to timelines for printing of the Haydon Wick 'Living' Magazine.

CD 098

REDUCING ISOLATION AND LONELINESS (COMMUNITY CHOICES 2022)

Members noted the report updating the Committee on the Reducing Isolation and Loneliness programme. This included the soft play parent and toddler session however, some of the events are slightly later than planned due to the passing of Her Majesty Queen Elizabeth II.

CD 099

WARM SPACES

Members received the report and poster advertising the new weekly event commencing from Monday 7th November through to Friday 31st March 2023 which will see the Council offices being opened two per week to act as a warm space for the community to use and help themselves to warm drinks, soups and snacks. The meeting was informed that there are Financial First Aiders who would be happy to attend to discuss these events and offer financial advice to the community. Other initiatives such as donating surplus produce from allotments will be mooted at the plot holders meeting on the 10th October. There was discussion about using the memory café cups and utensils for serving the soup etc. This would be investigated and progressed.

CD 100

COUNCILLOR REPORTS

Councillor R Ross:

Nothing to report.

Councillor B Patrick-Okoh:

Nothing to report.

Councillor V Manro:

Has been approached by Pattern Church who would be happy to assist our Warm Spaces days on occasion and who also hold a service called 'Cross Light'.

Councillor E Baker Lee:

Nothing to report.

Councillor R Hailstone:

Advised that the Shared Prosperity Fund (SBC) application was discussed at the recent SLCF meeting and three other parish members attending advised that they also had been unsuccessful and requested a reason for being unsuccessful but like us, without any response from SBC. Requests are continuing and will report back.

Councillor S McDermott:

Nothing to report.

Councillor R Venkatesh:

Nothing to report.

Councillor J Jackson:

Nothing to report

CD 101

COMMUNITY DEVELOPMENT OFFICER'S REPORT

Members received a verbal report:

1. Submitting a press release to SBC about the electric vehicles as part of their '*Be the Change*' campaign. Will also be submitting a release about the Parish Council's Trees for Climate initiative at Tadpole Field.
2. Remembrance Day – confirmed with the meeting that we are proceeding as in previous years but noted would like to see the Tommy Statue back from repair and in place for Remembrance Day 2022.

CD 102

BOWLS CLUB WORKING PARTY

Members agreed to create the 'Bowls Club Working Party' to assist the Club to be more involved with the community. Councillors V Manro, R Ross, E Baker Lee and B Patrick-Okoh offered to attend meetings.

CD 103

COMMUNITY BULB AND TREE PLANTING 2023-24

Members received a verbal update from the recent working party:

1. **Rewilding** – To ask residents to provide suggestions of locations that we will not cut, it will just be left - to be clear that this is different to wildflowers where areas will be seeded.
2. **Wildflowers** - To ask residents to provide locations for planting wildflowers.
3. **Bulbs** - No more promotion until we know how many bulbs we have left.
4. **Creeping Planting** - To let people know that we will be trialling planting low growing ground cover plants in difficult to mow locations.

Also discussed was the need for volunteers and to ensure that this is promoted in announcements and social media postings. Have already been approached by several schools who would like to take part in the bulb planting and will update them accordingly. The meeting heard that residents who were involved, as children, in planting some trees in the local area some 30-40 years ago recently commented on how proud they were. Suggestion to take photographs to show what the trees they planted. Further suggestion to communicate the differences and reasoning behind Rewilding

and Wildflowers and why low growing creepers are being trialled in a couple of locations.

CD 104 SOCIAL MEDIA REVIEW

Members received the report and discussed. It was suggested that the Parks & Open Spaces Team could provide before and after photographs of work carried out. Officers confirmed they regularly ask for them. Other members suggested ways in which we can increase the Council's social media presence.

CD 105 GRANT FUNDING

Members received discussed and noted the report which detailed external grants applications. There were further requests from Councillors to get a definitive outcome from SBC for the unsuccessful Shared Partnership grant application.

CD 106 OPERATIONAL BUDGET MONITORING

Members received and noted the Income and Expenditure for Month 5 (September 2022).

CD 107 BUDGET SETTING

Members received an update to advise the meeting that Budget Setting Working Party meetings have been arranged from October to January and now is the time for this Committee to consider its budget aspirations for 2023/2024. Several examples were suggested and briefly discussed. Further ideas from members to be send to the Officers who can bring them back to November's committee meeting.

CD 108 UPDATE ON SUMMER 2022 EDITION OF 'LIVING MAGAZINE'

Members received a verbal update from Councillor S McDermott (Editor) who advised that a new delivery company had been instructed and all information to carry out the service had been supplied. The Editor also confirmed in view of the last magazine's distribution problem, the company chosen for the winter edition has been used before. Additionally, they have confirmed GPS tracking information will be supplied following the delivery process. Dates for magazine delivery will be 7th to 14th November 2022. The meeting also heard that copy deadlines are not being met which causes issues for the Editor. Extensions can be given if they inform the Editor prior to it. Members fully understood the predicament and confirmed they will take this onboard in the future.

CD 109 CHRISTMAS PARCELS

Members received a verbal update who advised that 'The Redeemed Christian Church of God' (Christ's Love Assembly), Swindon have again offered support with donating the parcel items, packing and delivery. Everything is progressing well to achieve the parcels again this year and will report again at the next meeting. The closing date for resident applications is 7th December and the packing is booked at the Parish Offices for 16th December for delivery on 17th December 10.00-14.30.

CD 110 ITEMS FOR THE NEXT AGENDA

To be given to the Chief Officer in advance of the next meeting on the 1st November 2022.

The meeting closed at 20.50

Chairman: _____