

HAYDON WICK PARISH COUNCIL

Minutes of the Community Development Committee meeting of Haydon Wick Parish Council held on Tuesday 6th June 2023 at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE:

MEMBERS: Councillors R Ross (Chair), B Patrick-Okoh (Vice Chair), J Ali, E Baker-Walker, G Choudhury, J Jackson, A Jimmy and V Manro

OFFICERS: Chief Officer/Clerk & RFO, Georgina Morgan-Denn
Deputy Clerk & Services Manager, Laura Cutter
Community Development Officer, Caroline Hunt
Youth & Community Co Ordinator, Kate New
Memory Café Co Ordinator, Jo Newman

ALSO IN

ATTENDANCE: Councillors R Hailstone and R Worman

CD 001 APOLOGIES
Apologies were received and noted from Councillor C Flux (Personal Commitments).

CD 002 DECLARATIONS OF INTEREST
There were none.

CD 003 PUBLIC PARTICIPATION
There were two members of public present, one to represent the grant application for Swindon & Cricklade Railway and one was observing the meeting. Members agreed to waive Standing Orders to allow the grant recipient to introduce their application during agenda item 11b.

CD 004 MINUTES OF THE PREVIOUS MEETING
Members reviewed the minutes of the Community Development Committee meeting held on Tuesday 4th April 2023 and the Chair of the Committee signed the minutes as a true record.
Proposed: Councillor E Baker-Walker Seconded: Councillor V Manro
Vote: Agreed with four (4) abstentions.
RESOLVED: Members confirmed as a true record the minutes of meeting held on Tuesday 4th April 2023 and the Chairman signed the minutes as a true record.

CD 005 CHAIRMAN'S ANNOUNCEMENTS

- Congratulations to the Council's Youth & Community Co Ordinator, Kate, for her recent skydive raising money for Cancer Research UK with a group of her close friends, who together raised £5,000.00.
- The Council's Summer Spectacular event is happening on the 15th July 2023 at King George V Field. Please share the communications on Facebook and advertise the event widely. Also, looking for volunteers to help with set up, man the stands and other general duties on the day.

19.34 Councillor J Ali joined the meeting.

CD 006

COUNCILLOR INDUCTION TRAINING

Members reviewed the Committee's Terms of References, briefly reviewed the decisions to be made under tonight's agenda and reviewed the community development budget assigned for 2023/2024. The budget was discussed in more detail during the Operational Budget Monitoring agenda item.

CD 007

MEMORY CAFÉ

Members noted the Memory Café report which detailed the success of previous events, such as a presentation from Swindon Town Football Club which proved incredibly popular. The number of attendees has grown from 20 to 34 since the recent move to the Bowls Club. There is also an additional volunteer which has recently joined the Team. The Co Ordinator is actively planning activities up until August. Members were invited to attend a future session on the second and fourth Wednesday of every month from 10.30am – 12.30pm. There was a request to include feedback regarding the change in attendee's lives since attending the café with what impact it has had on their daily lives and building friendships outside of the café environment.

CD 008

MEMORY CAFÉ SENSORY GARDEN

Members received an update regarding the Memory Café Sensory Garden at Goodearl Site, Old Blunsdon Road. The project has come under budget as many items have been donated from residents, companies, and attendees within the Memory Café. There is seating, raised beds which have been adapted to suit those with dementia and an environment to instill a quiet, comfortable, and calming space. As a sensory garden it has different textures, smells, and sounds to suit all and there is an accessible gravel path taking visitors to the plot. Members were invited to look at the plot when passing.

CD 009

YOUTH DEVELOPMENT

Members noted the report, in particular the increased advertising revenue for the Haydon Wick 'Living' Magazine and the communication plans for the Summer Spectacular and the Community Led Plan (the Council's future strategy). The Co Ordinator is busy preparing future events and those, subject to approval under Agenda 13 – Community Choices. The latest edition (May) of the electronic news bulletin has been distributed and new Councillors will be invited to sign up to the bulletin in the next few days.

19:54 The Memory Café Co Ordinator and the Youth & Community Co Ordinator left the meeting.

CD 010

SUMMER SPECTACULAR EVENT – SATURDAY 15th JULY 2023

Members received an update from the Events Working Party regarding the Summer Spectacular Event which is taking place on Saturday 15th July 2023 at King George V Playing Field between 10.00am – 5.00pm. The event will include a programme of activities to suit everyone. It includes a fun family dog show that will be held under controlled conditions with rosettes and prizes for each category. A discussion regarding any surplus event budget being given to the charities straight after the event took place and concerns were cited about donating the money too soon in the financial year which could impact on future events. It was acknowledged that there will be specific fundraising stalls which are separate from this, and the money collected throughout the year on anything specifically fundraising, will be

given at the end of the financial year. Other events are budgeted for separately, but there should be some contingency left for any unplanned expenses or receiving less income than projected.

Councillor B Patrick-Okoh proposed accepting the Events Working Party's recommendation as presented, however, Councillor V Manro put in a counterproposal, so the original vote fell, and the Committee agreed to withhold surplus event budget until the end of the year.

Proposed: Councillor V Manro

Seconded: Councillor A John

Vote: Agreed unanimously.

RESOLVED:

- 1. To hold a fun family dog show, dogs will be permitted in the park as this one-off Council run event under controlled conditions.**
- 2. To keep any surplus funds (outside of planned fundraising activities) in the events budget until the end of the financial year, when all the events have been completed and the true costs are available to split between the Council's two chosen charities.**
- 3. To note that the arrival and collection of the hired Portaloos may require KGV Field and Play Area to be closed to the public during the set up and take down of the event for safety and security reasons.**

CD 011

COMMUNITY GRANT APPLICATIONS

Members received two Community Grant applications - Thamesdown Hydrotherapy Pool for repairs to the roof and the other for Swindon & Cricklade Railway for signposts in Mouldon Hill.

Members discussed the Thamesdown Hydrotherapy Pool and noted the services by residents of the community. The applicant has applied to several other authorities as it is a community asset that benefits several areas. Whilst the Council couldn't award the full grant stated - £2,000.00 - members agreed to award £1,000.00 for the project.

A representative from Swindon & Cricklade Railway introduced the grant application. The Railway is keen on building relationships with the Parish Council and is applying for a grant to cover the cost for tourist information signs, two with the name and three with the train logo all to be displayed within Mouldon Hill. This will make the signage professional, branded and give clear directions which will educate residents that the railway is nearby and could improve community safety. After a discussion the Committee agreed to award the full amount of £336.36.

Proposed: Councillor E Baker-Walker

Seconded: Councillor J Ali

Vote: Agreed unanimously.

RESOLVED:

- 1. To award a Community Grant of £1,000.00 to Thamesdown Hydrotherapy Pool.**
- 2. To award a Community Grant of £336.36 to Swindon & Cricklade Railway.**

20.24 The member of public left the meeting.

CD 012

SEVEN FIELDS VOLUNTEER EVENT

Members received an update from Councillor Ellen Baker-Walker on the Nationwide volunteer event which is due to be held on Wednesday 28th June 2023 at Seven Fields. The idea is to clear the nearby footpaths to make them accessible to pushchairs and wheelchairs. The Parish Council is supporting this event with equipment and a bit of manpower within the boundary of Haydon Wick.

CD 013

COMMUNITY CHOICES 2023

Members received an introduction to the Community Choices budget and the chosen themes for 2023-24 are Reducing Loneliness & Isolation and Youth Activities. Reducing Loneliness & Isolation has been allocated been £5,000.00 and Youth Activities has £2,500.00. It was noted that Reducing Loneliness & Isolation was also the theme last year so many of the projects were successful and are now being repeated. The Youth Activities will be developed where resources allow after the Summer Spectacular event. Members felt the programme was very inclusive and showcases a range of fantastic events.

Proposed: Councillor E Baker-Walker Seconded: Councillor V Manro
Vote: Agreed unanimously.

RESOLVED:

- 1. To approve the event programme and the expenditure associated with the activities up to September 2023. £920.00 Youth Activities and £2,380.00 Reducing Loneliness & Isolation both to be met from 4629/402.**

CD 014

HAYDON WICK 'LIVING' MAGAZINE

Members received an update on the status of the magazine. The newsletter is on schedule with the final draft due to be sent to the printers. It will be received back at the end of June and out for distribution in mid-July.

CD 015

COMMUNITY DEVELOPMENT OFFICER'S REPORT

Members noted the report which included a further insight into the projects agreed earlier in the meeting under Community Choices.

CD 016

COUNCILLORS REPORTS

Councillor B Patrick-Okoh – Nothing to report.

Councillor V Manro – Nothing to report.

Councillor G Choudhury – Nothing to report.

Councillor E Baker-Walker – Nothing to report.

Councillor A Jimmy - Nothing to report.

Councillor R Worman – Nothing to report.

Councillor R Hailstone – Nothing to report.

Councillor J Ali – Nothing to report.

Councillor J Jackson – Nothing to report.

Councillor R Ross – Nothing to report.

CD 017

COMMUNITY LED PLAN

The Chief Officer introduced the background and creation of the Community Led Plan which is the future strategy for the Council. The plan was largely informed by the community during a successful series of consultation methods in 2022. It was acknowledged that the plan is linked to the Council's budget and senior officers' appraisal objectives. Members noted the progress achieved to date, specifically within the Community Development area of the

Council, and a communication plan is in progress to inform residents of the programme to date. This is a campaign branded as 'You Asked and We Did' – to date feedback has been positive. Members will be asked to join in with photographs and providing quotations to include within the press releases.

CD 018

NEIGHBOURHOOD WATCH SAFETY CHARTER

Members received a notification from the Neighbourhood Watch Community Safety Team regarding signing up to its Safety Charter. After discussion Members agreed to sign up to the charter, and communicate to residents, sharing the charter's logo on the Council's website.

Proposed: Councillor B Patrick-Okoh Seconded: Councillor A Jimmy
Vote: Agreed unanimously.

RESOLVED: To sign the Council up to the Neighbourhood Watch Community Safety Charter.

CD 019

GRANT FUNDING RECORD

Members noted the funding record from June 2021 to date. The Community Development Officer continues to search for grants for key projects such as the Memory Café and Tree Planting. Members queried if feedback on unsuccessful grants is received and what content needs to be captured in future applications. The Officer confirmed that Grant Bodies will occasionally give feedback and sometimes it is the case that the Council simply does not meet the required criteria.

CD 020

OPERATIONAL BUDGET MONITORING

Members noted the Community Development operational budget and income & expenditure as at the end of Month 1 (April). The Chief Officer explained the key budget lines and drew attention to the front sheet that is provided by the Finance Officer, which details key information to assist members to monitor the budget.

CD 021

SWINDON BOROUGH COUNCIL'S (SBC) HEALTH AND WELLBEING STRATEGY CONSULTATION

Members noted Swindon Borough Council's Health & Wellbeing strategy consultation documents and were asked to provide any comments to the Chief Officer to send a combined response to Swindon Borough Council by the deadline Friday 23rd June 2023.

CD 022

ITEMS FOR THE NEXT AGENDA

To be given to the Chief Officer in advance of the next meeting on the 4th July 2023.

The member of public left the meeting 21.24.

The meeting closed at 21.24

Chairman: _____