

Community Development Committee

31st July 2024

To: All members of the Community Development Committee

Councillors R Ross (Chair), J Ali, E Baker-Walker, G Choudhury, J Jackson, A Jimmy, P Park, B Patrick-Okoh, A Roupelis and L Stevenson.

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 6th August 2024 at 7.30pm. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 5th August 2024.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Minutes of the previous meeting**
To confirm as a true record the minutes of the meeting held on 4th June 2024 (attached).
- 5. Chairman's Announcements (if any)**
- 6. Memory Café**
To receive an update from the Memory Café Co Ordinator (attached).
- 7. Summer Tea Dance – Post Event Audit**
To receive a post-event audit on the Summer Tea Dance held Thursday 25th July 2024 (to follow).

- 8. Community & Youth Development Programme**
To receive an update from the Community & Youth Co Ordinator (attached).
- 9. Community Food Bank**
To receive a verbal update from Councillor E Baker Walker on the research stages of considering a community foodbank within the parish.
- 10. Marketing & Events**
To receive an update from the Marketing & Events Co Ordinator (attached).
- 11. Re-Discover Your Community – Summer Extravaganza ‘24**
To receive an update regarding the summer event programme (attached).
- 12. Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 13. NALC Star Council Awards**
To note that the Council will be submitting award nominations to the above sector specific awards and invites Councillors to provide testimonials to assist with the award applications (attached).
- 14. Haydon Wick Primary School Request To Display A Banner**
To consider a request from Haydon Wick Primary School to display a banner on the fencing near Wheatlands.
- 15. Grant Funding Record**
To note no new external grant applications have been applied for.
- 16. Operational Budget Monitoring**
To note the Community Development Income & Expenditure for Month 3 (attached).
- 17. Items for the next Agenda**
To be sent to the Chief Officer in advance of the next meeting on Tuesday 1st October 2024.
- 18. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw’. Reason: Contractual and Staffing.
- 19. Memory Café: Future Provision**
To receive an update on the growing success of the Memory Café and consider options for future provision.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.