

Parks & Open Spaces Committee

30th November 2022

To: All members of the Parks & Open Spaces Committee

Councillors R Hailstone (Chair), S Heyes (Vice Chair) J Jackson, A John, V Manro, S McDermott, K T Naik, E Baker Lee, D Rodgers, and R Ross.

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 6th December 2022 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 5th December 2022.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To accept and approve the minutes of the meeting held Tuesday 8th November 2022 (attached).
- 6. Request to use King George V Field**
To receive a request from 1st Swindon Sea Scouts (Beavers and Cubs Groups) to use the field for part of a Holi Festival event in early March 2023.
- 7. Seven Fields Park Run**
To note the arrangements for the Christmas and New Year parkrun events.
- 8. Haydonleigh Skate Park Opening Hours**
To receive a request from Haydonleigh Primary School to review the skate park opening times to avoid late attendance.



9. **Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
10. **Deputy Clerk & Services Manager's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
11. **Head of Parks & Open Spaces' Report**
To receive an update in relation to work scheduling, team objectives and any matters arising (attached).
12. **Autumn/Winter Shrub & Hedge Maintenance**
To receive an update on the current schedule (attached).
13. **Accessible Play Area Accreditation**
To receive details of a new Plan inclusive Play Areas (PiPA) accreditation (attached) and discuss if the Council would consider entering an accreditation scheme.
14. **Parks & Projects Report**
To receive an update from the Parks & Projects Team (attached).
15. **Parks & Open Spaces Grounds Maintenance Facility**
To receive a verbal update on the progress of the Grounds Maintenance Facility.
16. **Operational Budget Monitoring**
To note the Parks & Open Spaces Income and Expenditure for Month 7 (attached).
17. **Budget Setting and Budget Aspirations**
To receive an update on budget setting 23/24 and receive any final budget aspirations.
18. **Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting on 10th January 2023.
19. **Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual & Complaint.
20. **Tree Maintenance Issues**
To receive an update on tree maintenance works required in Winter 2022/2023 (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.