

Community Development Committee

31st January 2024

To: All members of the Community Development Committee

Councillors R Ross (Chair), J Ali, E Baker-Walker, G Choudhury, C Flux, J Jackson, A Jimmy, V Manro, P Park, B Patrick-Okoh and A Roupelis.

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 6th February 2024 at 19.30. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 5th February 2024.

Yours sincerely,

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Minutes of the previous meeting**
To confirm as a true record the minutes of the meeting held on 5th December 2024 (attached).
- 5. Chairman's Announcements (if any)**
- 6. Well Church – Underground Youth Project**
To receive a verbal update from Well Church's regarding the Underground Youth Project.
- 7. Memory Café**
To receive an update from the Memory Café Co Ordinator (attached).



- 8. Community & Youth Development Programme**
To receive an introduction from the Council's new Community & Youth Co-Ordinator and receive an update on the Development Programme (attached).
- 9. Community Choices**
To receive a round-up of activities undertaken in 2023 and to receive an update on the planned themes for 2024 (attached).
- 10. Community Grants**
A) To note the Community Grants roundup (attached).
B) To receive community grant applications from Haydon Wick Bowls Club (attached).
- 11. Haydon Wick Heroes**
To receive a verbal update on the Council's Civic Award Scheme.
- 12. Covid-19 Memorial Day – 3rd March 2024**
To consider holding a small event on or around the Covid Memorial Day (attached).
- 13. D-Day 80 – 6th June 2024**
To consider whether the Council wishes to do any events or educational awareness campaigns to mark D-Day 80 on Thursday 6th June 2024 (attached).
- 14. Men's Shed**
In conjunction with the Council's Community Choices initiative, to receive a proposal regarding creating and/or joining in with 'Men's Shed' activities within the community (attached).
- 15. Councillor Engagement**
To consider whether Councillors wish to participate in upcoming national events such as Keep Britain Tidy – Great British Spring Clean, World Book Night and/or suggest any fundraising opportunities.
- 16. Annual Parish Meeting Details**
To receive a verbal update on the Annual Parish Meeting due to be held on Tuesday 26th March 2024.
- 17. Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 18. Haydon Wick "Living" Magazine**
To receive a verbal update on the Haydon Wick "Living" Magazine.
- 19. Grant Funding Record**
To note the grant funding record (to follow).
- 20. Operational Budget Monitoring**
To note the Community Development Income & Expenditure for Month 9 (attached).
- 21. Items for the next Agenda**
To be sent to the Chief Officer in advance of the next meeting on Tuesday 2nd April 2024.
- 22. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Sensitive & Contractual.



23. Christmas Activities Audit

To receive a post-event Audit on the Christmas 2023 Activities (attached).

24. WALC Training

To receive an overview of a recent training session regarding safe event planning for attendance of over 800 people (to follow).

25. Memory Café Provision

A) To receive case studies about how the Memory Café has positively impacted residents' quality of life whilst living with dementia (to follow).

B) To discuss room hire requirements for the Memory Café (to follow).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.