

Community Development Committee

31st August 2022

To: All members of Haydon Wick Parish Council

Councillors R Ross (Chair), B Patrick-Okoh (Vice Chair) E Baker Lee, R Hailstone, J Jackson, V Manro, S McDermott, K Naik and R Venkatesh

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 6th September 2022 at 7.30pm. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 5th September 2022.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 5th September 2022.
- 4. Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on 2nd August 2022 (attached).
- 5. Chairman's Announcements (if any)**
- 6. Big Dog Art Trail - Summer 2023**
To receive details on the Big Dog Art Trail and agree areas within the parish that these could be located.
- 7. Memory Café**
To receive an update from the Memory Café Co Ordinator (attached).



- 8. Youth Development**
To receive an update from the Youth & Community Co Ordinator (attached).
- 9. Reducing Isolation & Loneliness (Community Choices 2022)**
To receive a mid-year update on projects carried out under the Community Choices initiative for 2022 (to follow).
- 10. Basic Life Support Training Session**
To receive details from Councillor K T. Naik on Basic Life Support Training provided by the Great Western Hospital, Swindon.
- 11. Councillor Reports**
To update on issues and actions that do not appear on the agenda. For information only.
- 12. Community Development Officer's Report**
To update on issues and actions that do not appear on the agenda. For information only.
- 13. Ukraine Café**
To receive a verbal update from Councillor E Baker Lee about the research stages of implementing a community café for Ukrainian Refugees.
- 14. Communication & Community Engagement Policy**
To recommend to Finance & Policy a draft Community Engagement Policy (attached).
- 15. Operational Budget Monitoring**
To note the Community Development Income and Expenditure for Month 4 (attached).
- 16. Grant Funding**
To receive details of grant funding the Council has applied for this financial year (attached).
- 17. News Bulletins**
To discuss implementing regular News Bulletins e.g. frequency, content owners, resourcing etc.
- 18. Update on the Winter Edition of Haydon Wick "Living" Magazine**
To receive a verbal update from the Editor, Councillor S McDermott on the production of the winter magazine and to receive any ideas for articles.
- 19. Christmas Parcels & Christmas Card Competition**
To receive an update on the Christmas Parcel Scheme & Christmas Card Competition.
- 20. Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting on Tuesday 4th October 2022.
- 21. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual & Complaint.
- 22. Distribution of Haydon Wick "Living" Magazine Complaint**
To receive a response from the magazine distributor regarding the Council's recent complaint (tabled).



Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.