

Community Development Committee

1st December 2021

To: All members of the Community Development Committee

Councillors E Baker Lee (Chair), R Ross (Vice Chair), V Manro, B Patrick-Okoh, R Hailstone and S McDermott.

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 7th December 2021 at 19.30. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 6th December 2021.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/RFO

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Minutes of the previous meeting**
To confirm as a true record the minutes of the meeting held on 5th October 2021 (attached).
- 5. Chairman's Announcements (if any)**
- 6. Memory Café**
To receive a verbal update from the Memory Café Coordinator.
- 7. Youth Development**
To receive an update from the Youth Development Coordinator (to follow).
- 8. Swindon Borough Council (SBC) & Parish Youth Offer Network**
To receive an update on the recent Youth Zone visit (attached).



- 9. The Queen’s Platinum Jubilee**
To receive activity and event ideas for the extended bank holiday, from Thursday 2nd to Sunday 5th June 2022 (attached).
- 10. Happy to Chat Benches**
To receive a verbal update from the Deputy Clerk & Services Manager regarding the recent installation of the Happy to Chat Benches.
- 11. Christmas Parcels Update**
To receive a verbal update on the Christmas Parcel Scheme 2021 from Councillor S McDermott.
- 12. Media Update**
To receive an update report regarding the Council’s social media performance (attached).
- 13. Councillor Reports**
To receive reports from Councillors. For information only.
- 14. Community Development Officer’s Report**
To update on issues and actions that do not appear on the agenda. For information only.
- 15. Budget Monitoring**
To note the Community Development expenditure to date for Month 8 (attached).
- 16. Budget Aspirations**
To receive budget aspirations for 2022/2023.
- 17. Communication Survey**
To receive an update on the communication survey (attached).
- 18. Funding Record**
To receive an update on the funding applications submitted this financial year (attached).
- 19. Community Choices 2022 – 2023**
To discuss ideas submitted to date and further promotional considerations for the project.
- 20. Items for the Next Agenda**
To be sent to the Clerk in advance of the next meeting on Tuesday 1st February 2022.
- 21. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw’. Reason: Confidential & Staffing.
- 22. Haydon Wick “Living” Magazine Distribution**
To receive an update on the distribution of Haydon Wick “Living” Magazine (tabled).
- 23. Community Development Staffing Proposal**
To consider a staffing proposal for Community Development (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights. Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.