

	Date	Minute Reference	Resolution/Action to carry out	Proposer	Seconder	Vote	Abstention	Cost	Cost Code	Officer Leading	Councillor Leading	Action	Progress	Completed / Date
F&P	17.09.24	FP 044	Establish if SBC are going to maintain the line of protected trees on Penhill Park	N/A	N/A	N/A	N/A	N/A	N/A	JM	Vinay Manro	Head of POST to advise on the responsibility of these trees. SBC?	Emailed head of POST 23/09/24 await advise or knowledge on this	Head of POST confirms this Central Swindon North
A&P	17.09.24	FP 046A	It was noted that there had been a substantial amount of activity through Amazon, look to investigate if there would be a cost saving with Amazon Prime	N/A	N/A	N/A	N/A	N/A	N/A	JS	Vinay Manro	Investigate the pros and cons of Amazon vs. Amazon Prime		
F&P	17.09.24	FP 048B	Freedom of information policy was amended to include a section of Freedom of Information	N/A	N/A	N/A	N/A	N/A	N/A	JS	Vinay Manro	Arrange for historic and recent FOI requests to be added to the website	FOI table from 24/25 has been added to website.	27.09.24
F&P	17.09.24	FP 048C	To recommend to Full Council the following policies are adopted: Social Media, Freedom of Information and Play Area inspections	Richard Hailstone	Bose Patrick-Okoh	Agreed	N/A	N/A	N/A	GMD/LC	Vinay Manro	Chief Officer to brief Deputy Clerk yo add these developments to Parks & Projects maintenance recording system	Completed September Full Council	24.09.24
F&P	17.09.24	FP 049	To approve the change in utility supplier to EDF costing approximately £3964.11 per annum for the next three years	Roy Worman	Seyi Fateru	Agreed	N/A	N/A	N/A	JS	Vinay Manro	To proceed with confirming the choice and check with the provider if there are any penalties should there be a desire to exit the contract before the end of three years	Contract confirmed - change from 01.10.24. Confirmed no exit fees.	
F&P	17.09.24	FP 058	Committee approved the hire of an additional vehicle for use by the Parks & Open Spaces at a cost of up to £5,000.00 between October 2024 and March 2025 costs to be met from general reserves	Richard Hailstone	John Fuller	Agreed	two Against and two Absentions	£5,000.00	Vehicles	JS/DH	Vinay Manro	To give Head of Parks and Open Spaces the green light to arrange the hire vehicle and have specification ready for Full Council	Complete	Oct-24