

Haydon Wick Parish Council
Annual Budget - By Centre (Actual YTD Month 3)
Quarter One Budget Review 2024/25

>15% Under budgeted Expenditure or >15% over budgeted income expected at quarter one
>15% Over budgeted Expenditure or >15% under budgeted income expected at quarter one

			2023/24			2024/25					
			Budget	Actual		Budget	Actual YTD	Projected	Committed	% Budget Spend to Q1	Notes
101	Administration										
1176	Precept		974,815	974,815		1,157,103	578,552	1,157,103	-	50.00%	Precept received in two equal instalments in April and September.
1177	Council Tax Support Grant		16,598	16,598		-	8,299	16,598	-		
1184	CIL & S106 Receipts		-	6,544		-	-	-	-		
1190	Interest Received		2,000	12,200		5,000	2,429	5,500	-	48.58%	Interest payments expected to reduce significantly as GMF instalments paid over coming months
1195	FIT Payments		100	444		500	(68)	500	-	-13.60%	Payment due in September for first quarter reading.
		Total Income	993,513	1,014,182		1,162,603	589,212	1,179,701	-	50.68%	
4000	Salaries		265,990	255,425		292,698	64,950	292,698	-	22.19%	
4007	Councillors' Allowances		16,967	12,490		12,470	3,117	12,470	-	25.00%	
4008	Professional Services		2,500	2,500		2,500	9	2,500	-	0.36%	Not required to date.
4011	Photocopier Lease & charges		1,470	1,215		1,325	-	1,325	-	0.00%	Invoiced quarterly in arrears.
4012	Insurance		3,696	3,791		4,072	3,351	4,072	-	82.29%	Paid to mont 10.
4013	Insurance Claims		500	294		500	-	500	-	0.00%	Not required to date.
4016	Travelling Expenses		200	151		200	-	200	-	0.00%	Not required to date.
4018	Stationery		1,000	618		765	248	765	-	32.42%	
4019	Postage		200	216		140	19	140	-	13.57%	
4020	Staff Training		5,200	5,641		4,650	130	4,650	170	2.80%	Training plan in progress.
4021	Councillor Training		1,200	135		350	-	350	-	0.00%	Not required to date.
4023	Audit Internal/External		2,972	3,007		3,031	(56)	3,031	-	-1.85%	External Audit invoice due imminently. Accrual for final Internal Audit for 23/24 overstated.
4024	IT Support		8,700	9,481		9,147	6,208	9,147	-	67.87%	Some IT elements paid for full year (accounting and allotment software and MS licenses).
4025	IT Equipment		1,750	1,365		1,750	-	1,750	-	0.00%	Not required to date.
4026	Medical expenses		630	527		520	-	520	-	0.00%	Not required to date.
4028	Recruitment		-	-		2,000	-	2,000	-	0.00%	Not required to date.
4090	Elections/Co-options		18,985	13,437		6,000	-	6,000	-	0.00%	Rolling EMR.
4109	Mobile phones		647	641		395	144	395	-	36.46%	
4215	Subscriptions		2,973	2,818		2,900	2,903	2,903	-	100.10%	Most subscriptions paid for year.
4220	Legal Fees		2,000	1,625		2,000	-	2,000	-	0.00%	Not required to date.
4480	Climate Change & Biodiversity		2,500	-		750	-	750	-	0.00%	Not required to date.
4490	Bank charges		252	275		255	90	250	-	35.29%	
4491	Square Card Receipts Charges		-	27		31	-	31	-	0.00%	High usage expected for allotment invoice payments (October) and Summer event (August).
4510	Workwear & PPE		510	461		200	141	200	-	70.50%	New starter uniforms purchased.
4600	New Office Equipment		500	6		500	-	500	-	0.00%	Not required to date.
4999	Sundries		200	233		350	112	350	-	32.00%	
5900	EMR Spend		-	3,754		-	3,000	-	-		
		Overhead Expenditure	341,542	320,396		349,499	84,367	349,497	570	24.14%	
		101 Net Income over Expenditure	651,971	693,787		813,104	504,845	830,204	(570)	62.09%	
6000		plus Transfer From EMR	-	3,754		-	3,000	-	-		
		Movement to/(from) Gen Reserve	651,971	697,541		813,104	507,845	830,204		62.46%	
102	Office Expenditure										
1000	Hire Of Premises		9,000	4,016		5,000	885	4,000	-	17.70%	
		Total Income	9,000	4,016		5,000	885	4,000	-	17.70%	
4009	Maintenance Contractor		1,000	945		1,000	-	1,000	-	0.00%	Not required to date.
4017	Cleaning Materials		368	392		375	210	550	-	56.00%	Bulk orders processed.
4040	Covid19/Staff Larder		750	772		500	-	500	-	0.00%	For use over winter months.
4100	Office Site Lease		2,720	2,590		2,642	1,295	2,590	-	49.02%	Paid quarterly in advance.
4101	Utilities		3,000	2,875		3,454	120	3,454	-	3.47%	Awaiting invoice for office electricity from SSE.
4102	Health & Safety		1,010	263		650	22	650	-	3.38%	Awaiting invoice for DSE review.

4104	Repairs/Replacements		500	413		500	197	500	120		39.40%	
			2023/24			2024/25						
			Budget	Actual		Budget	Actual YTD	Projected	Committed		% Budget Spend to Q1	Notes
4105	Alarm Fire/Intruder		647	481		550	348	550	-		63.27%	Annual maintenance invoice procesed.
4106	Sanitary Waste		193	81		87	77	87	-		88.51%	Paid to month 11.
4107	Contracts & Agreements		190	1,426		185	181	181	-		97.84%	Water filter paid for full year.
4110	Landline/Broadband		2,203	1,769		1,470	511	1,533	-		34.76%	
4111	Maintenance - office & POST fa		525	382		560	306	560	158		54.64%	Repairs to emergency lighting.
4112	Room Hire Sundries		105	57		100	-	100	-		0.00%	Not required to date.
4304	Bin collections		630	629		700	239	660	-		34.14%	
5900	EMR Spend		-	95		-	-	-	-			
		Overhead Expenditure	13,841	13,169		12,773	3,508	12,915	278		27.46%	
		102 Net Income over Expenditure	(4,841)	(9,154)		(7,773)	(2,623)	(8,915)	(278)		33.75%	
6000		plus Transfer From EMR	-	95		-	-	-	-			
		Movement to/(from) Gen Reserve	(4,841)	(9,059)		(7,773)	(2,623)	(8,915)			33.75%	
202	Grants											
4209	Grants		5,000	4,336		5,000	3,000	5,000	-		60.00%	Larger grants awarded in first round of grant giving for 24/25.
		Overhead Expenditure	5,000	4,336		5,000	3,000	5,000	-		60.00%	
		Movement to/(from) Gen Reserve	(5,000)	(4,336)		(5,000)	(3,000)	(5,000)			60.00%	
302	Play Areas											
1410	Play Area Grant		10,000	-		-	-	-	-			
		Total Income	10,000	-		-	-	-	-			
4010	Play Area Contractor/Security		13,000	11,987		12,500	2,000	12,500	-		16.00%	
4027	CCTV		1,071	1,020		1,040	170	1,020	-		16.35%	
4305	Play Equipment Repairs		10,000	8,148		12,000	1,026	12,000	292		8.55%	Rolling EMR.
4306	Play Area Inspection		1,208	1,272		1,232	-	1,232	-		0.00%	Inspections due in Q4.
4316	Play Area Refurbishment		-	-		10,000	-	10,000	-		0.00%	Rolling EMR.
4518	Surface Repairs		2,500	885		20,000	-	20,000	315		0.00%	Rolling EMR.
5900	EMR Spend		-	82,054		-	-	-	3,226			
		Overhead Expenditure	27,779	105,365		56,772	3,196	56,752	3,833		5.63%	
		302 Net Income over Expenditure	(17,779)	(105,365)		(56,772)	(3,196)	(56,752)	(3,833)		5.63%	
6000		plus Transfer From EMR	-	82,034		-	-	-	-			
		Movement to/(from) Gen Reserve	(17,779)	(23,331)		(56,772)	(3,196)	(56,752)			5.63%	
305	Leisure Gardens											
1004	Leisure Garden Tenants		2,539	2,819		2,889	1,567	2,889	-		54.24%	Paid to September 2024.
		Total Income	2,539	2,819		2,889	1,567	2,889	-		54.24%	
4310	Leisure Gardens Maintenance		2,329	37		2,306	45	2,139	-		1.95%	Rolling EMR.
4315	Leisure Garden Water Rates		210	228		233	202	400	-		86.70%	Use of Ventnor Close water for GMF construction.
4318	Leisure Garden Competitions		-	-		350	-	350	-		0.00%	Competition in Q2.
		Overhead Expenditure	2,539	265		2,889	247	2,889	-		8.55%	
		Movement to/(from) Gen Reserve	-	2,554		-	1,320	-				
307	Parks & Open Spaces											
1008	Great Western Community Forest		1,414	-		1,435	3,878	3,878	-		270.24%	Pocket forest grant income received. (Contra expenditure at 4206/307)
1183	Grounds Maint Work		1,800	950		950	-	950	-		0.00%	No work undertaken to date.
		Total Income	3,214	950		2,385	3,878	4,828	-		162.60%	
4000	Salaries		407,882	419,919		468,647	112,004	468,647	-		23.90%	
4006	General Maintenance		2,000	862		1,800	234	1,800	-		13.00%	
4009	Maintenance Contractor		400	-		600	-	600	-		0.00%	Not required until GMF completion
4017	Cleaning Materials		25	36		100	-	100	44		0.00%	Not required until GMF completion
4020	Staff Training		4,600	3,806		5,500	160	5,500	1,100		2.91%	Staff training plan in progress.
4026	Medical expenses		1,000	760		1,000	432	1,000	-		43.20%	Occ health requirements.
4040	Covid19/Staff Larder		750	757		500	-	500	-		0.00%	For use over the winter months.
4101	Utilities		3,500	646		3,570	130	3,570	-		3.64%	Not required until GMF completion. - standing electricity charge in place.
4102	Health & Safety		250	-		1,000	-	1,000	-		0.00%	Not required until GMF completion
4105	Alarm Fire/Intruder		450	-		1,200	-	1,200	-		0.00%	Not required until GMF completion

4106	Sanitary Waste		50	-		85	-	85	-		0.00%	Not required until GMF completion
			2023/24			2024/25						
			Budget	Actual		Budget	Actual YTD	Projected	Committed		% Budget Spend to Q1	Notes
4109	Mobile phones		1,298	1,316		900	303	1,300	-		33.67%	
4200	Bus Shelters & Repairs		500	500		500	-	500	-		0.00%	Not required to date.
4206	Great Western Climate Tree		1,414	127		1,435	-	3,878	-		0.00%	Contra income at 1008/307.
4301	Arboricultural Work		6,825	-		6,962	-	6,962	-		0.00%	Tree survey due in Month 11. Rolling EMR to fund tractor and flail.
4304	Bin collections		50	-		200	-	200	-		0.00%	Not required until GMF completion
4308	Notice Boards, Seats & Bins		500	140		2,500	-	2,500	-		0.00%	Not required to date.
4309	Horticultural work		4,778	1,127		4,873	203	4,873	-		4.17%	Not fully required to date.
4314	Equipment		2,000	1,597		1,500	1,418	1,500	-		94.53%	Bulk order processed.
4350	Vandalism		500	245		150	27	150	-		18.00%	
4506	Fuel		10,000	7,503		6,885	1,458	6,885	-		21.18%	
4507	Vehicle Insurance		4,628	2,275		2,709	2,098	2,709	-		77.45%	Paid to Month 10.
4508	Road Fund Licence		840	708		722	1,026	1,295	-		142.11%	Includes sweeper road tax which was included in initial rental in previous year so not budgeted for.
4509	Servicing & Maintenance (Vehic		9,930	6,102		5,000	866	5,000	443		17.32%	
4510	Workwear & PPE		2,735	2,114		2,448	798	2,448	-		32.60%	
4511	Vehicle Tracking		788	910		900	370	916	-		41.11%	Paid quarterly in advance.
4514	Grass Cutting M/C Lease		11,000	11,284		11,000	5,721	11,000	-		52.01%	Invoice to Month 11 processed. Rolling EMR.
4515	Grass Cutting M/C maint		6,000	6,473		6,812	5,129	6,812	-		75.29%	Invoice to Month 11 processed plus ad hoc repairs and tyres. Rolling EMR.
4517	Litter, Cleansing & gritting		2,750	2,898		3,040	1,806	3,040	-		59.41%	Bulk refuse sack order processed.
4522	Grounds Maintenance Contract		18,922	16,117		16,257	4,366	16,257	7,177		26.86%	
4523	Fuel - Grass cutting		5,052	3,633		3,845	1,302	3,845	-		33.86%	
4524	Vehicle Electricity (fuel)		3,000	1,066		1,020	(558)	1,020	-		-54.71%	Awating invoice from SSE.
4604	Festive Enhancements		500	163		500	190	500	-		38.00%	
4610	Vehicles		20,499	19,906		19,840	8,279	19,840	-		41.73%	Invoice to Month 5 processed.
4615	New Machinery		2,800	92		2,500	-	2,500	-		0.00%	Not required to date.
4633	Street Sweeper Lease		19,068	20,275		19,920	5,010	19,920	-		25.15%	
4634	Street Sweeper Maintenance		10,632	18,127		15,236	1,119	15,236	-		7.34%	Not fully required to date - Rolling EMR.
4635	Waterside Rent		-	-		1,500	-	1,500	-		0.00%	Use of EMR for first half of year.
4700	PWLB Repayment		12,500	-		12,500	-	12,500	-		0.00%	Rolling EMR as repayment unlikely in 24/25.
5900	EMR Spend		-	22,888		-	3,665	-	8,400			
		Overhead Expenditure	581,236	574,379		635,656	157,558	639,088	17,165		24.79%	
		307 Net Income over Expenditure	(578,022)	(573,429)		(633,271)	(153,680)	(634,260)	(17,165)		24.27%	
6000		plus Transfer From EMR	-	23,014		-	3,665	-	-			
		Movement to/(from) Gen Reserve	(578,022)	(550,415)		(633,271)	(150,015)	(634,260)			23.69%	
401	Newsletter											
1001	Newsletter Advertising		500	2,513		2,500	1,426	2,500	-		57.04%	Some paid for 3 issues in advance.
		Total Income	500	2,513		2,500	1,426	2,500	-		57.04%	
4400	Newsletter Printing		9,888	9,807		10,780	2,404	7,212	-		22.30%	
4403	Newsletter Distribution		3,690	3,570		3,764	-	3,300	1,100		0.00%	Awaiting invoice for Summer delivery.
4404	Newsletter Artwork		1,554	1,036		1,780	854	854	6		47.98%	Summer event pullout printing. Other artwork now completed in house.
		Overhead Expenditure	15,132	14,413		16,324	3,258	11,366	1,106		19.96%	
		Movement to/(from) Gen Reserve	(14,632)	(11,900)		(13,824)	(1,832)	(8,866)			13.25%	
402	Community Development											
1009	Memorial benches		3,462	1,023		3,662	187	3,662	-		5.11%	Income released over 5 year period for maintainance of existing benches. No further applications received for 24/25.
1150	Community Dev & Grant income		-	-		-	50	50	-			
1210	Mem Cafe Income & Donations		-	674		450	340	450	-		75.56%	Event income to contra expenditure at 4330/402. Some regular donations.
1220	Football Pitch Income		-	665		765	270	765	-		35.29%	
1400	I&L Events Income		-	2,526		2,800	1,073	2,800	-		38.32%	
		Total Income	18,462	6,738		7,677	1,920	7,727	-		25.01%	
4000	Salaries		83,681	64,058		84,833	17,284	84,833	-		20.37%	
4002	Memory Cafe salaries		10,000	21,372		24,464	5,650	24,464	-		23.10%	
4212	Christmas Activities		1,500	1,525		1,530	-	1,530	-		0.00%	Not required until Q3.
4320	Youth Engagement		1,000	868		1,000	932	1,000	655		93.20%	Further funds available in 4629/402.

4330	Memory Cafe		5,000	4,683		4,000	782	4,000	-		19.55%	
4331	Memory Cafe Consumables		2,500	1,745		350	106	350	-		30.29%	
			2023/24			2024/25						
			Budget	Actual		Budget	Actual YTD	Projected	Committed		% Budget Spend to Q1	Notes
4401	Web Site & Social Media		500	172		600	484	600	-		80.67%	Web hosting to Month 9 paid.
4402	Marketing & Events		5,000	5,018		5,000	914	5,000	2,860		18.28%	
4412	Branding		500	380		300	45	300	-		15.00%	
4413	Consultation/Events		250	-		250	-	250	-		0.00%	Not required to date.
4416	Competitions		500	352		225	-	225	-		0.00%	First magazine yet to be delivered.
4418	Memorial benches		3,462	1,118		3,462	24	3,462	-		0.69%	Little maintenance to existing benches. No further applications received in 24/25.
4629	Community Choices		7,500	7,152		7,500	550	7,500	-		7.33%	Programme of events underway.
5900	EMR Spend		-	2,927		-	-	-	65			
		Overhead Expenditure	125,227	112,700		133,514	26,771	133,514	3,580		20.05%	
		402 Net Income over Expenditure	(106,765)	(105,962)		(125,837)	(24,851)	(125,787)	(3,580)		19.75%	
6000		plus Transfer From EMR	-	12,927		-	-	-	-			
6001		less Transfer To EMR	-	967		-	-	-	-			
		Movement to/(from) Gen Reserve	(106,765)	(94,002)		(125,837)	(24,851)	(125,787)			19.75%	
501	Community Transport											
1002	Community Transport Fares		2,300	3,296		3,570	892	3,570	-		24.99%	
1003	Community Transport BSOG		250	153		250	92	350	-		36.80%	
		Total Income	2,550	3,448		3,820	984	3,920	-		25.76%	
4500	Bus Tax & Insurance		920	740		755	703	755	-		93.11%	Insurance paid to Month 10 and road tax to Month 8.
4501	Bus Fuel Costs		840	1,057		1,122	162	1,100	-		14.44%	
4502	Bus Servicing & Repairs		1,050	356		1,071	-	1,000	-		0.00%	Not required to date.
4504	Bus Driver Training		600	797		450	220	450	-		48.89%	Midas training for one volunteer.
4505	Bus Admin/Misc		75	237		50	35	50	-		70.00%	Parking fine.
		Overhead Expenditure	3,485	3,188		3,448	1,120	3,355	-		32.48%	
		Movement to/(from) Gen Reserve	(935)	260		372	(136)	565			-36.56%	
605	Capital Projects											
4705	GMF Build		-	-		-	94,528	-	548,062			
		Direct Expenditure	-	-		-	94,528	-	548,062			
4618	Emergency Plan		-	-		250	-	250	-		0.00%	Not required to date.
4621	Mini bus		-	-		10,000	-	10,000	-		0.00%	Rolling EMR.
4622	Councillor devices		1,000	369		750	-	750	-		0.00%	Not required to date.
		Overhead Expenditure	1,000	369		11,000	-	11,000	-		0.00%	
		Movement to/(from) Gen Reserve	(1,000)	(369)		(11,000)	-	(11,000)			0.00%	
		Total Budget Income	1,039,778	1,034,666		1,186,874	599,873	1,205,565	-		50.54%	
		Expenditure	1,116,781	1,148,581		1,226,875	283,025	1,225,376	574,593		23.07%	
		Net Income over Expenditure	(77,003)	(113,915)		(40,001)	316,848	(19,811)	(574,593)			
		plus Transfer From EMR	-	121,825		-	6,665	-	-			
		less Transfer To EMR	-	967		-	-	-	-			
		Movement to/(from) Gen Reserve	(77,003)	6,943		(40,001)	323,513	(19,811)				

Figures removed from total results as funded from loan rather than precept/budgets