

Haydon Wick Parish Council
Annual Budget - By Centre (Actual YTD Month 3)
Note: Q1 Budget Review 2022/23

		2021/22		2022/23		Projected	Committed	% budget	% budget	Budget Notes
		Budget	Actual	Budget	Actual YTD			spent in Q1	projected	
101 Administration										
1176	Precept	851159	851159	892865	446433	892865	0	50.00%	100.00%	22/23: Precept demand
1177	Council Tax Support Grant	16598	16598	16598	8299	16598	0	50.00%	100.00%	22/23 figure confirmed by SBC
1184	CIL & S106 Receipts	8295	11980	0	8295	8294	0	0.00%	0.00%	22/23: October Receipts TBC
1190	Interest Received	500	319	500	342	0	0	68.40%	0.00%	20/21 £500 based on last year
1195	FIT Payments	100	299	100	0	0	0	0.00%	0.00%	22/23: Payment received for 21/22 early 22/23
1199	Miscellaneous Income	0	516	0	0	0	0			
	Total Income	876652	880871	910063	463368	917757	0	50.92%	100.85%	22/23: 6 months income received
4000	Salaries	128053	124368	243856	52795	243856	0	21.65%	100.00%	22/23: See Salaries Projection Spreadsheet
4004	PAYE & NI Payments	54603	56083	0	0	0	0			22/23: Centralised to 4000
4005	Pension Contributions	49001	52041	0	0	0	0			22/23: Centralised to 4000
4007	Councillors' Allowances	16815	13171	17656	3588	17306	0	20.32%	98.02%	22/23: cllrs £899.64 ea (X17) + chr £1,672.80 + 2%
4008	Professional Services	7833	3752	9000	519	9000	0	5.77%	100.00%	22/23: HR consultants and other non-project related fees.
4011	Photocopier Lease & charges	3904	1375	1500	0	3625	0	0.00%	241.67%	22/23: £3,329.28 + £295.32 pa (quarterly in arrears)
4012	Insurance	3000	3671	3500	0	3500	0	0.00%	100.00%	22/23: Due December/January
4013	Insurance Claims	500	250	500	0	500	0	0.00%	100.00%	22/23: Ad hoc
4016	Travelling Expenses	850	30	400	0	400	0	0.00%	100.00%	22/23: Ad hoc
4018	Stationery	1250	933	1250	235	940	0	18.80%	75.20%	22/23:
4019	Postage	1250	1074	1000	85	800	0	8.50%	80.00%	22/23: Franking Machine £341.08pa. increase use of email (invoicing)
4020	Staff Training	9530	3732	6000	778	6000	0	12.97%	100.00%	22/23: Planned throughout the year
4021	Councillor Training	1200	0	600	0	600	0	0.00%	100.00%	22/23: Planned throughout the year
4023	Audit Internal/External	3300	2775	3366	585	2875	0	17.38%	85.41%	22/23: Internal £1,275. External £1,600. YE done in house.
4024	IT Support	8213	5370	6487	5017	7666	0	77.34%	118.17%	22/23: RBS add'n from Jul 912.32 (23/24: 1348.17) Orch £286820pa dom & ms36 + 2980 maint, Bpay £299
4025	IT Equipment	3000	3404	1000	30	1000	0	3.00%	100.00%	22/23: Rolling EMR?
4026	Medical expenses	350	305	850	45	850	0	5.29%	100.00%	22/23: Ad hoc
4028	Recruitment	1500	4264	4500	0	2250	0	0.00%	50.00%	22/23: Probablity requirement is low
4040	Covid19	0	80	0	0	0	0			
4090	Elections/Co-options	68000	6705	0	0	0	0			
4104	Repairs/Replacements	0	319	0	0	0	0			
4109	Mobile phones	360	405	450	166	616	0	36.89%	136.89%	22/23:5 phones £50pm + one off delivery £15.60
4215	Subscriptions	3200	75	3500	2674	3266	0	76.40%	93.31%	22/23: Slcc pd to end feb 42.12 for March, RoSPA 400, ICO 40, WALC 2043, SAC 195, allot soc 60, cc50
4220	Legal Fees	3612	0	8000	816	8000	0	10.20%	100.00%	22/23:
4480	Climate Change & Biodiversity	0	0	2500	0	2500	0	0.00%	100.00%	22/23: Rolling EMR
4490	Bank charges	0	58	0	37	150	0	0.00%		22/23: Not budgeted for. Banking review TBD.
4510	Workwear & PPE	0	0	500	0	500	0	0.00%	100.00%	22/23: Not required to date
4600	New Office Equipment	1000	6184	1000	0	0	0	0.00%	0.00%	22/23: nothing specific identified
4999	Sundries	250	425	250	171	684	0	68.40%	273.60%	22/23: Office sundry expenses (i.e. refreshments)
	Overhead Expenditure	370574	290847	317665	67540	316884	0	21.26%	99.75%	
	Movement to/(from) Gen Reserve	506078	590024	592398	395829	600873		66.82%	101.43%	
102 Office Expenditure										
1000	Hire Of Premises	10000	3529	5000	1859	7000	0	37.18%	140.00%	22/23:
	Total Income	10000	3529	5000	1859	7000	0	37.18%	140.00%	
4009	Maintenance Contractor	2500	6337	2500	305	2500	0	12.20%	100.00%	22/23: Cannon £1,220
4017	Cleaning Materials	400	501	300	73	300	0	24.33%	100.00%	22/23:
4040	Covid19	2500	1299	1250	111	445	0	8.88%	35.60%	22/23: Minimal requirements
4100	Office Site Lease	2760	2482	2760	1295	2590	0	46.92%	93.84%	22/23: £647.50 per quarter (in advance). 2 quarters paid to date.
4101	Utilities	1600	3372	3500	495	3500	0	14.14%	100.00%	22/23:
4102	Health & Safety	1760	317	1168	0	1168	0	0.00%	100.00%	22/23: Not required to date
4104	Repairs/Replacements	5917	2575	1000	0	1000	0	0.00%	100.00%	22/23: Rolling EMR
4105	Alarm Fire/Intruder	800	477	616	0	616	0	0.00%	100.00%	22/23: Cannon invoice to jnl
4106	Sanitary Waste	136	178	184	0	184	0	0.00%	100.00%	22/23: Bowak £85.80 pd to end Feb (21/22) March to pay
4107	Contracts & Agreements	900	985	918	245	918	0	26.69%	100.00%	
4110	Landline/Broadband	2700	1800	2646	520	2080	0	19.65%	78.61%	22/23:
4111	Maintenance - office & POST fa	500	388	500	95	500	0	19.00%	100.00%	22/23: Blue Mountain (water disp) paid (21/22) £181.Window clean incr H&S cost
4112	Room Hire Sundries	500	196	250	0	250	0	0.00%	100.00%	22/23: Room hire not at full capacity as yet
4304	Bin collections	350	581	300	180	600	0	60.00%	200.00%	22/23: 120pa conf bin, collection 3x60. Hills £360 gen waste
	Overhead Expenditure	23323	21490	17892	3319	16651	0	18.55%	93.06%	
	102 Net Income over Expenditure	-13323	-17961	-12892	-1460	-9651	0	11.32%	74.86%	
6000	plus Transfer From EMR	0	665	0	0	0	0	0.00%	0.00%	

	Movement to/(from) Gen Reserve	(13,323)	(17,297)	(12,892)	(1,460)	(9,651)		11.32%	74.86%	
202 Grants										
4005 Pension Contributions		0	591	0	0	0	0			
4209 Grants		9000	6814	6000	9250	12250	0	154.17%	204.17%	22/23: Grants to Wilts Search & Rescue and Ukraine appeals granted 21/22 pd 22/23
	Overhead Expenditure	9000	7405	6000	9250	12250	0	154.17%	204.17%	
	Movement to/(from) Gen Reserve	(9,000)	(7,405)	(6,000)	(9,250)	(12,250)		154.17%	204.17%	
302 Play Areas										
1007 Donations		0	573	0	0	0	0			
1008 Great Western Community Forest		10000	0	10000	0	0	0	0.00%	0.00%	22/23: GWCF funds coded to CC 307
	Total Income	10000	573	10000	0	0	0	0.00%	0.00%	
4010 Play Area Contractor/Security		15092	16778	14000	2000	14000	0	14.29%	100.00%	22/23: Crocsec £1,000pm payment in arrears
4027 CCTV		1440	2003	1224	255	1020	0	20.83%	83.33%	22/23: CCTV Sims £85pm
4305 Play Equipment Repairs		5074	4967	15000	589	15000	0	3.93%	100.00%	22/23: Rolling EMR
4306 Play Area Inspection		2388	1119	2436	0	1150	0	0.00%	47.21%	22/23:
4316 Play Area Refurbishment		109150	78528	24157	-726	24157	0	-3.01%	100.00%	22/23: 21/22 £2,072 refund recieved in 22/23. Rolling EMR
4342 Skatepark Repairs		500	0	0	0	0	0			
4518 Surface Repairs		51182	51525	15000	58	15000	0	0.39%	100.00%	22/23: Rolling EMR
	Overhead Expenditure	184826	154921	71817	2176	70327	0	3.03%	97.93%	
	302 Net Income over Expenditure	-174826	-154348	-61817	-2176	-70327	0	3.52%	113.77%	
	plus Transfer From EMR	0	1154	0	0	0	0	0.00%	0.00%	
6000	Movement to/(from) Gen Reserve	(174,826)	(153,193)	(61,817)	(2,176)	(70,327)		3.52%	113.77%	
305 Leisure Gardens										
1004 Leisure Garden Tenants		3195	3163	3259	0	3108	0	0.00%	95.37%	22/23: See allots income spreadsheet
	Total Income	3195	3163	3259	0	3108	0	0.00%	95.37%	
4310 Leisure Gardens Maintenance		1500	1100	1500	0	1500	0	0.00%	100.00%	22/23:Rolling EMR
4315 Leisure Garden Water Rates		320	0	320	109	220	0	34.06%	68.75%	22/23: Inv M6 paid. Water switched off for Winter.
	Overhead Expenditure	1820	1100	1820	109	1720	0	5.99%	94.51%	
	Movement to/(from) Gen Reserve	1375	2063	1439	(109)	1388		-7.57%	96.46%	
307 Parks & Open Spaces										
1008 Great Western Community Forest		0	0	1197	10057	10057	0	840.18%	840.18%	22/23: Grant received month 1. Contra Expenditure at 4206/307. EMR any remaining budget at YE
1183 Grounds Maint Work		806	783	950	0	800	0	0.00%	84.21%	22/23:
	Total Income	806	783	2147	10057	10857	0	468.42%	505.68%	
4000 Salaries		147898	157840	340691	85129	345709	0	24.99%	101.47%	22/23: See salaries projection spreadsheet. Inc temp to YE in proj
4004 PAYE & NI Payments		44617	45490	0	0	0	0			22/23: Centralised to 4000
4005 Pension Contributions		50139	46796	0	0	0	0			22/23: Centralised to 4000
4006 General Maintenance		2600	1501	1500	426	1700	0	28.40%	113.33%	22/23:
4009 Maintenance Contractor		8892	6392	2500	0	2500	0	0.00%	100.00%	22/23: Rolling EMR
4017 Cleaning Materials		0	0	100	0	100	0	0.00%	100.00%	
4020 Staff Training		3000	599	5050	615	5050	0	12.18%	100.00%	22/23: New starter training 3X £750, Refreshers £350 x 8
4026 Medical expenses		1000	0	1430	0	560	0	0.00%	39.16%	22/23: Occ Health £400, Flu jabs £120, Jabs £250, medicals £450, eye tests/glasses £340. £1,000 EMR
4027 CCTV		0	0	1000	0	1000	0	0.00%	100.00%	22/23: Rolling EMR?
4033 Staff licences		0	0	570	0	570	0	0.00%	100.00%	22/23: SIA CCTV renewal x3 every 3 years
4040 Covid19		2500	73	1250	0	500	0	0.00%	40.00%	22/23: Not required to date
4101 Utilities		0	0	3500	0	750	0	0.00%	21.43%	22/23: GMF build later in FY.
4102 Health & Safety		0	0	500	0	500	0	0.00%	100.00%	22/23: Not required to date
4104 Repairs/Replacements		0	0	500	0	500	0	0.00%	100.00%	22/23: Not required to date
4105 Alarm Fire/Intruder		0	0	700	0	700	0	0.00%	100.00%	22/23: For new GMF
4106 Sanitary Waste		0	0	100	0	100	0	0.00%	100.00%	22/23: For new GMF
4107 Contracts & Agreements		0	0	450	0	450	0	0.00%	100.00%	22/23: For new GMF
4109 Mobile phones		1500	1632	1506	309	1236	0	20.52%	82.07%	22/23: 9x contracts £90pm + Wifi Sim £13pm
4110 Landline/Broadband		0	26	1000	0	1000	0	0.00%	100.00%	22/23: For new GMF
4111 Maintenance - office & POST fa		0	0	250	0	250	0	0.00%	100.00%	22/23: For new GMF
4200 Bus Shelters & Repairs		500	0	500	0	500	0	0.00%	100.00%	22/23: Rolling EMR
4206 Great Western Climate Tree		0	0	1197	391	10057	0	32.66%	840.18%	22/23: Contra income at 1008/307. EMR remaining budget at YE
4301 Arboricultural Work		13472	2250	6500	0	6500	0	0.00%	100.00%	22/23: £11,222 in EMR 328 to use first. Rolling EMR
4304 Bin collections		0	0	100	0	100	0	0.00%	100.00%	22/23: For new GMF
4308 Notice Boards, Seats & Bins		500	383	500	0	500	0	0.00%	100.00%	22/23: Rolling EMR
4309 Horticultural work		2500	2973	4550	407	4550	0	8.95%	100.00%	22/23:Wildflower £750, Bulbs £500, Planters £1000, Flower beds £2300
4314 **DNU**Equipment		2000	1528	0	0	0	0			
4350 Vandalism		1000	39	500	0	500	0	0.00%	100.00%	22/23: Not required to date
4480 Climate Change & Biodiversity		0	4602	2500	0	0	0	0.00%	0.00%	22/23: Project allocation TBC
4506 Fuel		5000	9615	7850	2910	14254	0	37.07%	181.58%	22/23: Fleet (7) £8,126.64, Sweeper £6,126.96 see report to FC 28/06/22

4507 Insurance	4550	2082	4550	0	2273	0	0.00%	49.96%	22/23:Jan payment - to accrue at YE. 7 veh, 2 mow, 1 hako, 1 bus - 1/11 to 4500/501
4508 Road Fund Licence	1150	768	1173	0	800	0	0.00%	68.20%	22/23: Payments made in M4
4509 Servicing & Maintenance (Vehic	6000	4411	10344	1004	10344	0	9.71%	100.00%	22/23: Rolling EMR?
4510 Workwear & PPE	3000	3152	2500	760	2500	0	30.40%	100.00%	22/23:
4511 Vehicle Tracking	650	546	749	165	749	0	22.03%	100.00%	22/23: Paid quarterly in advance
4512 **DNU88 Tools & Equipment	0	0	0	0	0	0			
4514 Grass Cutting M/C Lease	10000	10223	11000	8245	9893	0	74.95%	89.94%	22/23: invoice to end Jan 23 processed. Feb-Mar £1,648.90 23/24: new mowers £715pm ea
4515 Grass Cutting M/C maint	5000	5275	8000	3873	8000	0	48.41%	100.00%	22/23: Rolling EMR
4517 Litter, Cleansing & gritting	5000	4258	4000	252	4000	0	6.30%	100.00%	22/23: Gritting costs
4522 Grounds Maintenance Contract	53908	47704	64300	4334	80300	0	6.74%	124.88%	22/23: New contract to be negotiated +£16k
4523 Fuel - Grass cutting	2000	2438	3040	1783	6241	0	58.65%	205.30%	22/23: See report to FC 28/06/22
4604 Festive Enhancements	500	0	500	0	500	0	0.00%	100.00%	22/23:
4610 Vehicles	0	0	27400	2143	24571	0	7.82%	89.68%	22/23: New x3 elec veh on order. approx 6 mnths £13,500. Current lease (6m) £13,285 1m + acc -2214
4615 New Machinery	12205	10862	35400	5655	35400	0	15.97%	100.00%	22/23:Hako rental £1885pm (22620pa)
4700 PWLB	0	0	12500	0	12500	0	0.00%	100.00%	22/23: EMR any balance to reduce increase 23/24
5900 EMR Spend	0	0	0	3026	0	0	0.00%	0.00%	22/23: Code for EMR expenditure
Overhead Expenditure	391081	373459	572250	121426	598207	0	21.22%	104.54%	
307 Net Income over Expenditure	-390275	-372676	-570103	-111369	-587350	0	19.53%	103.03%	
6000 plus Transfer From EMR	0	0	0	3026	0	0	0.00%	0.00%	
Movement to/(from) Gen Reserve	(390,275)	(372,676)	(570,103)	(108,343)	(587,350)		19.00%	103.03%	
401 Newsletter									
1001 Newsletter Advertising	1250	481	1250	142	750	0	11.36%	60.00%	22/23:
Total Income	1250	481	1250	142	750	0	11.36%	60.00%	
4400 Newsletter Printing	9690	5625	9694	0	4731	0	0.00%	48.80%	22/23: Print £2932 per issue x 3. £4065 in EMR 343 to use first
4403 Newsletter Distribution	2500	2735	2550	0	2735	0	0.00%	107.25%	22/23: £911.63 per issue
4404 Newsletter Artwork	1700	1560	1734	0	1554	0	0.00%	89.62%	22/23: Design £512, Games £6
5900 EMR Spend	0	0	0	2932	0	0	0.00%	0.00%	
Overhead Expenditure	13890	9920	13978	2932	9020	0	20.98%	64.53%	
401 Net Income over Expenditure	-12640	-9439	-12728	-2790	-8270	0	21.92%	64.97%	
6000 plus Transfer From EMR	0	0	0	2932	0	0	0.00%	0.00%	
Movement to/(from) Gen Reserve	(12,640)	(9,439)	(12,728)	142	(8,270)		-1.12%	64.97%	
402 Community Development									
1005 Community Development & Grant	7000	15483	15000	0	15000	0	0.00%	100.00%	22/23:
1007 Donations	0	350	0	0	0	0			
1009 Memorial benches	0	0	3462	0	3462	0	0.00%	100.00%	22/23: Expenditure to contra at 4418/402
1200 Jubilee Income	0	0	0	60	60	0	0.00%	0.00%	22/23: Stall holder fees. Jubilee expenditure from EMR 347
1205 MME Income	0	0	0	270	600	0	0.00%	0.00%	22/23: Murder Myster Event - Expenditure offset at xxxx
1210 Mem Cafe Events Income	0	0	0	92	368	0	0.00%	0.00%	22/23: Fish & Chips event May, July..
Total Income	7000	15833	18462	422	19490	0	2.29%	105.57%	
4000 Salaries	0	0	73351	19862	73351	0	27.08%	100.00%	22/23: See salaries projection spreadsheet Mem Cafe Salary recharged to EMR 346 will show in code
4001 Youth Engagement salaries	6000	4679	0	1718	0	0	0.00%	0.00%	22/23: Transferred from EMR 346
4002 Memory Cafe salaries	0	7385	0	3394	0	0	0.00%	0.00%	22/23: Transferred from EMR 346
4004 PAYE & NI Payments	0	1267	0	0	0	0			
4005 Pension Contributions	0	1898	0	0	0	0			
4212 Christmas Activities	1500	1891	1500	0	1500	0	0.00%	100.00%	22/23:
4320 Youth Engagement	7500	5628	1000	0	0	0	0.00%	0.00%	22/23: £6207.41 in EMR 339 to use first
4330 Memory Cafe	4500	3415	4500	0	0	0	0.00%	0.00%	22/23: £11,100 in EMR 338 to use first
4401 Web Site & Social Media	2450	942	1155	0	0	0	0.00%	0.00%	22/23: £1193.92 in EMR 341 to use first
4402 Marketing & Events	4966	597	5250	0	2500	0	0.00%	47.62%	22/23: £4369.10 in EMR 347 to use first (Jubilee)
4412 Branding	852	138	500	0	0	0	0.00%	0.00%	22/23: £714.19 in EMR 342 to use first
4413 Consultation/Events	403	401	250	44	250	0	17.60%	100.00%	22/23: For community consultations
4416 Competitions	500	438	500	0	500	0	0.00%	100.00%	22/23: Allotment x3 sites £350, Hero £150
4418 Memorial benches	0	0	3462	0	3426	0	0.00%	98.96%	22/23: Income to contra at 1009/402
4629 Community Choices	0	0	12000	0	12000	0	0.00%	100.00%	22/23: Rolling EMR
5900 EMR Spend	0	0	0	6121	0	0	0.00%	0.00%	
Overhead Expenditure	28671	28678	103468	31139	93527	0	30.10%	90.39%	
402 Net Income over Expenditure	-21671	-12845	-85006	-30717	-74037	0	36.14%	87.10%	
6000 plus Transfer From EMR	0	725	0	11233	0	0	0.00%	0.00%	
Movement to/(from) Gen Reserve	(21,671)	(12,120)	(85,006)	(19,485)	(74,037)		22.92%	87.10%	
501 Community Transport									
1002 Community Transport Fares	2000	1075	2000	455	1820	0	22.75%	91.00%	22/23: To review bus fares
1003 Community Transport BSOG	250	100	250	108	250	0	43.20%	100.00%	22/23: Payment for 21/22 received early 22/23
Total Income	2250	1175	2250	563	2070	0	25.02%	92.00%	

4500	Bus Tax & Insurance	1450	554	1450	0	500	0	0.00%	34.48%	22/23:1/11 of veh ins policy £227.27 + Tax
4501	Bus Fuel Costs	800	505	800	170	800	0	21.25%	100.00%	22/23:
4502	Bus Servicing & Repairs	600	1034	600	128	600	0	21.33%	100.00%	22/23:
4504	Bus Driver Training	820	120	820	0	820	0	0.00%	100.00%	22/23: 2 x new £150 each, 2 x refreshers £100 each, 4 medicals £80 each
4505	Bus Admin/Misc	75	113	75	5	75	0	6.67%	100.00%	22/23: Parking fees etc.
	Overhead Expenditure	3745	2327	3745	303	2795	0	8.09%	74.63%	
	Movement to/(from) Gen Reserve	(1,495)	(1,152)	(1,495)	261	(725)		-17.46%	48.49%	
605	Capital Projects									
4317	Footpath Signage	3000	0	0	0	0	0			
4610	Vehicles	29587	23722	0	0	0	0			
4614	Tadpole Lane	25000	0	0	0	0	0			
4617	Strategic Planning	2500	475	0	0	0	0			
4618	Emergency Plan	250	0	0	0	0	0			
4621	Mini bus	12000	0	0	0	0	0			
4622	Councillor devices	2071	322	0	0	0	0			
4626	**DNU** POST Depot research	74341	13196	0	0	0	0			
4628	CCTV Infrastructure	9280	2170	0	0	0	0			
4630	Air conditioning	0	0	15500	3270	11445	0	21.10%	73.84%	22/23: Air Conditioning Install under budget at £10,900 +5% cont. £280pa maint ongoing
4631	Hybrid Meeting Tech	0	0	5000	0	5000	0	0.00%	100.00%	22/23: Purchase under review
5900	EMR Spend	0	0	0	2044	0	0	0.00%	0.00%	
	Overhead Expenditure	158029	39885	20500	5314	16445	0	25.92%	80.22%	
5000	Transfers To/From Reserves	0	11825	0	0	0	0			
	Other Cost/Income	0	11825	0	0	0	0			
6000	plus Transfer From EMR	0	0	0	2044	0	0	0.00%	0.00%	
	Movement to/(from) Gen Reserve	(158,029)	(51,710)	(20,500)	(3,270)	(16,445)		15.95%	80.22%	
	Total Budget Income	911153	906409	952431	476412	961032	0	50.02%	100.90%	
	Expenditure	1184959	941858	1129135	243507	1137826	0	21.57%	100.77%	
	Net Income over Expenditure	-273806	-35449	-176704	232904	-176794	0	-131.80%	100.05%	
	plus Transfer From EMR	0	2544	0	19235	0	0	0.00%	0.00%	
	Movement to/(from) Gen Reserve	(273,806)	(32,905)	(176,704)	252139	(176,794)		-142.69%	100.05%	

