

Haydon Wick Parish Council
Annual Budget - By Centre (Actual YTD Month 7)
Note: Q2 Budget Review 2022/23

	2021/22		2022/23		Projected	Committed	% Budget Spent to Q2	% Budget Projected	Budget Notes
	Budget	Actual	Budget	Actual YTD					
									15+% Over 50% of budget or projection
									15+% Under 50% of budget or projection
101 Administration									
1176 Precept	851159	851159	892865	892865	892865	0	100%	100%	22/23: Precept demand
1177 Council Tax Support Grant	16598	16598	16598	16598	16598	0	100%	100%	22/23 figure confirmed by SBC
1184 CIL & S106 Receipts	8295	11980	0	8295	0	0	0%	100%	22/23: October Receipts TBC. April receipt jnld to EMR. Proj Nil - will not impact bottom line
1190 Interest Received	500	319	500	1006	1690	0	201%	338%	20/21 £500 based on last year
1195 FIT Payments	100	299	100	0	100	0	0%	100%	
1199 Miscellaneous Income	0	516	0	0	0	0	100%	100%	20/21: £0
1225 Defib Donations	0	0	0	200	200	0	0%	0%	22/23: Donation for maint of defib for 2 yrs.
Total Income	876652	880871	910063	918964	911453	0	101%	100%	
4000 Salaries	128053	124368	243856	110910	241503	0	45%	99%	22/23: See Salaries Projection Spreadsheet
4004 PAYE & NI Payments	54603	56083	0	0	0	0	100%	100%	22/23: Centralised to 4000
4005 Pension Contributions	49001	52041	0	0	0	0	100%	100%	22/23: Centralised to 4000
4007 Councillors' Allowances	16815	13171	17656	6930	17306	0	39%	98%	22/23: cllrs £899.64 ea (X17) + chr £1,672.80 + 2%
4008 Professional Services	7833	3752	9000	1196	5000	0	13%	56%	22/23: HR consultants and other non-project related fees.
4011 Photocopier Lease & charges	3904	1375	1500	384	1538	0	26%	103%	22/23: £1359.96 + £177.76 pa (quarterly in arrears)
4012 Insurance	3000	3671	3500	0	3500	0	0%	100%	22/23:
4013 Insurance Claims	500	250	500	0	500	0	0%	100%	22/23:
4016 Travelling Expenses	850	30	400	66	400	0	17%	100%	22/23:
4018 Stationery	1250	933	1250	534	900	0	43%	72%	
4019 Postage	1250	1074	1000	173	800	0	17%	80%	22/23: Franking Machine £692.40pa. increase use of email (invoicing)
4020 Staff Training	9530	3732	6000	1087	6000	24	18%	100%	22/23:
4021 Councillor Training	1200	0	600	0	600	24	0%	100%	22/23:
4023 Audit Internal/External	3300	2775	3366	585	2472	1600	17%	73%	22/23: Internal £872. External £1,600. YE done in house.
4024 IT Support	8213	5370	6487	6910	7666	517	107%	118%	22/23: RBS add'n from Jul 912.32 (23/24: 1348.17) Orch £286820pa dom & ms36 + 2980 maint, Bpay £299
4025 IT Equipment	3000	3404	1000	55	1000	893	6%	100%	22/23: Rolling EMR?
4026 Medical expenses	350	305	850	45	850	0	5%	100%	22/23: Eye tests, glasses etc.
4028 Recruitment	1500	4264	4500	0	2000	0	0%	44%	22/23: Probability requirement is low
4040 Covid19	0	80	0	0	0	0	100%	100%	22/23:
4090 Elections/Co-options	68000	6705	0	0	0	0	100%	100%	
4104 Repairs/Replacements	0	319	0	0	0	0	100%	100%	
4109 Mobile phones	360	405	450	316	616	0	70%	137%	22/23:5 phones £50pm + one off delivery £15.60
4215 Subscriptions	3200	75	3500	2704	3266	0	77%	93%	22/23: Slcc pd to end feb 42.12 for March, RoSPA 400, ICO 40, WALC 2043, SAC 195, allot soc 60, cc50
4220 Legal Fees	3612	0	8000	1448	7000	0	18%	88%	22/23:
4480 Climate Change & Biodiversity	0	0	2500	0	2500	0	0%	100%	22/23: Rolling EMR?
4490 Bank charges	0	58	0	100	240	0	0%	0%	22/23: Not budgeted for.
4510 Workwear & PPE	0	0	500	0	500	0	0%	100%	
4600 New Office Equipment	1000	6184	1000	374	1000	0	37%	100%	22/23: nothing specific identified
4702 Defib Expenses/Maintenance	0	0	0	33	0	0	0%	0%	
4999 Sundries	250	425	250	259	350	0	104%	140%	22/23: Office sundry expenses (i.e. refreshments)
Overhead Expenditure	370574	290847	317665	134109	307507	3058	42%	97%	
101 Net Income over Expenditure	506078	590024	592398	784855	603946	-3058	132%	102%	
6001 less Transfer To EMR	0	0	0	8295	0	0			
Movement to/(from) Gen Reserve	506078	590024	592398	776560	603946				
102 Office Expenditure									
1000 Hire Of Premises	10000	3529	5000	5189	7000	0	104%	140%	22/23: Church booking ended Aug 22.
Total Income	10000	3529	5000	5189	7000	0	104%	140%	
4009 Maintenance Contractor	2500	6337	2500	227	2500	0	9%	100%	22/23: Cannon £1,220
4017 Cleaning Materials	400	501	300	235	275	0	78%	92%	22/23:
4040 Covid19	2500	1299	1250	111	1250	0	9%	100%	22/23: Staff larder use
4100 Office Site Lease	2760	2482	2760	1943	2590	0	70%	94%	22/23: £647.50 per quarter
4101 Utilities	1600	3372	3500	530	3000	0	15%	86%	22/23:
4102 Health & Safety	1760	317	1168	63	500	0	5%	43%	22/23: H&S Consultant £30pm July onwards
4104 Repairs/Replacements	5917	2575	1000	145	1000	0	15%	100%	22/23: Rolling EMR?
4105 Alarm Fire/Intruder	800	477	616	0	616	0	0%	100%	
4106 Sanitary Waste	136	178	184	0	184	0	0%	100%	22/23: Bowak £85.80 pd to end Feb (21/22) March to pay
4107 Contracts & Agreements	900	985	918	0	918	0	0%	100%	
4110 Landline/Broadband	2700	1800	2646	948	2098	0	36%	79%	22/23:£174.82pm
4111 Maintenance - office & POST fa	500	388	500	422	500	0	84%	100%	22/23: Blue Mountain (water disp) paid (21/22) £181.Window clean incr H&S cost, PAT Testing
4112 Room Hire Sundries	500	196	250	17	250	0	7%	100%	22/23:
4304 Bin collections	350	581	300	274	600	0	91%	200%	22/23: 120pa conf bin, collection 3x60. Hills £360 gen waste

	Overhead Expenditure	23323	21490	17892	4915	16281	0		27%	91%	
	102 Net Income over Expenditure	-13323	-17961	-12892	274	-9281	0		-2%	72%	
6000	plus Transfer From EMR	0	665	0	0	0	0				
	Movement to/(from) Gen Reserve	(13,323)	(17,297)	(12,892)	274	(9,281)					
202 Grants											
4005 Pension Contributions		0	591	0	0	0	0		100%	100%	
4209 Grants		9000	6814	6000	9250	12250	0		154%	204%	22/23: Grants to Wilts Search & Rescue and Ukraine appeals granted 21/22 pd 22/23
	Overhead Expenditure	9000	7405	6000	9250	12250	0		154%	204%	
	Movement to/(from) Gen Reserve	(9,000)	(7,405)	(6,000)	(9,250)	(12,250)			154%	204%	
302 Play Areas											
1007 Donations		0	573	0	0	0	0		100%	100%	
1008 Great Western Community Forest		10000	0	10000	0	0	0		0%	0%	22/23: GWCF funds coded to CC 307
	Total Income	10000	573	10000	0	0	0		0%	0%	
4010 Play Area Contractor/Security		15092	16778	14000	5131	12000	0		37%	86%	22/23: Crocsec £1,000pm payment in arrears
4027 CCTV		1440	2003	1224	510	1020	0		42%	83%	22/23: CCTV Sims £85pm
4305 Play Equipment Repairs		5074	4967	15000	4060	15000	1810		27%	100%	22/23: Rolling EMR?
4306 Play Area Inspection		2388	1119	2436	0	1150	0		0%	47%	22/23:
4316 Play Area Refurbishment		109150	78528	24157	-696	24157	0		-3%	100%	22/23: 21/22 £2,072 refund recieved in 22/23. Rolling EMR?
4342 Skatepark Repairs		500	0	0	0	0	0		100%	100%	20/21: Yr 1 of ? EMR for replacements
4518 Surface Repairs		51182	51525	15000	58	15000	392		0%	100%	22/23: Rolling EMR
	Overhead Expenditure	184826	154921	71817	9063	68327	2202		13%	95%	
	302 Net Income over Expenditure	-174826	-154348	-61817	-9063	-68327	-2202		15%	111%	
6000	plus Transfer From EMR	0	1154	0	0	0	0				
	Movement to/(from) Gen Reserve	(174,826)	(153,193)	(61,817)	(9,062)	(68,327)					
305 Leisure Gardens											
1004 Leisure Garden Tenants		3195	3163	3259	0	3108	0		0%	95%	22/23: See allots income spreadsheet
	Total Income	3195	3163	3259	0	3108	0		0%	95%	
4310 Leisure Gardens Maintenance		1500	1100	1500	120	1500	0		8%	100%	22/23:Rolling EMR?
4315 Leisure Garden Water Rates		320	0	320	109	200	0		34%	63%	22/23: Inv M6 paid. Water switched off for Winter?
	Overhead Expenditure	1820	1100	1820	229	1700	0		13%	93%	
	Movement to/(from) Gen Reserve	1375	2063	1439	(229)	1408			-16%	98%	
307 Parks & Open Spaces											
1008 Great Western Community Forest		0	0	1197	10057	10057	0		840%	840%	22/23: Grant received month 1. Contra Expenditure at 4206/307. EMR any remaining budget at YE
1183 Grounds Maint Work		806	783	950	350	800	0		37%	84%	22/23:
1300 Livery Sponsorship		0	0	0	300	300	0		0%	0%	22/23: New vehicle livery sponsorship
	Total Income	806	783	2147	10707	11157	0		499%	520%	
4000 Salaries		147898	157840	340691	166267	353684	0		49%	104%	22/23: See salaries projection spreadsheet. Inc temp to YE in proj
4004 PAYE & NI Payments		44617	45490	0	0	0	0		100%	100%	22/23: Centralised to 4000
4005 Pension Contributions		50139	46796	0	0	0	0		100%	100%	22/23: Centralised to 4000
4006 General Maintenance		2600	1501	1500	1016	1500	143		68%	100%	22/23:
4009 Maintenance Contractor		8892	6392	2500	0	2500	0		0%	100%	22/23: Rolling EMR?
4017 Cleaning Materials		0	0	100	0	100	0		0%	100%	
4020 Staff Training		3000	599	5050	683	5050	24		14%	100%	22/23: New starter training 3X £750, Refreshers £350 x 8
4026 Medical expenses		1000	0	1430	160	560	0		11%	39%	22/23: Occ Health £400, Flu jabs £120, Jabs £250, medicals £450, eye tests/glasses £340. £1,000 EMR
4027 CCTV		0	0	1000	0	1000	0		0%	100%	22/23: Rolling EMR?
4033 Staff licences		0	0	570	0	570	0		0%	100%	22/23: SIA CCTV renewal x3 every 3 years
4040 Covid19		2500	73	1250	0	1250	0		0%	100%	22/23:Staff Larder
4101 Utilities		0	0	3500	470	2000	0		13%	57%	22/23: GMF build later in FY.
4102 Health & Safety		0	0	500	0	500	0		0%	100%	
4104 Repairs/Replacements		0	0	500	0	500	0		0%	100%	
4105 Alarm Fire/Intruder		0	0	700	0	700	0		0%	100%	
4106 Sanitary Waste		0	0	100	0	100	0		0%	100%	
4107 Contracts & Agreements		0	0	450	0	450	0		0%	100%	
4109 Mobile phones		1500	1632	1506	605	1236	0		40%	82%	22/23: 9x contracts £90pm + Wifi Sim £13pm
4110 Landline/Broadband		0	26	1000	0	1000	0		0%	100%	
4111 Maintenance - office & POST fa		0	0	250	0	250	0		0%	100%	
4200 Bus Shelters & Repairs		500	0	500	0	500	0		0%	100%	22/23: Rolling EMR
4206 Great Western Climate Tree		0	0	1197	391	10057	0		33%	840%	22/23: Contra income at 1008/307. EMR remaining budget at YE
4301 Arboricultural Work		13472	2250	6500	0	6500	0		0%	100%	22/23: £11,222 in EMR 328 to use first. Rolling EMR
4304 Bin collections		0	0	100	0	100	0		0%	100%	
4308 Notice Boards, Seats & Bins		500	383	500	291	500	0		58%	100%	22/23: Rolling EMR
4309 Horticultural work		2500	2973	4550	1126	4550	956		25%	100%	22/23:Wildflower £750, Bulbs £500, Planters £1000, Flower beds £2300
4314 **DNU**Equipment		2000	1528	0	0	0	0		100%	100%	20/21: hire fees, tools, equipment, materials, tea/coffee, stationery

4350 Vandalism	1000	39	500	0	500	0	0%	100%	22/23
4480 Climate Change & Biodiversity	0	4602	2500	0	0	0	0%	0%	22/23:
4506 Fuel	5000	9615	7850	6570	14254	0	84%	182%	22/23: Fleet (7) £8,126.64, Sweeper £6,126.96 see report to FC 28/06/22
4507 Vehicle Insurance	4550	2082	4550	0	3128	0	0%	69%	22/23:Jan payment - to prepay at YE. 7 veh, 2 mow, 1 hako, 1 bus - 1/11 to 4500/501 2 elec 855 @ rnl
4508 Road Fund Licence	1150	768	1173	0	800	0	0%	68%	22/23:
4509 Servicing & Maintenance (Vehic	6000	4411	10344	3234	10344	3273	31%	100%	22/23: Rolling EMR?
4510 Workwear & PPE	3000	3152	2500	1461	2500	34	58%	100%	22/23:
4511 Vehicle Tracking	650	546	749	330	749	0	44%	100%	22/23: Paid quarterly in advance
4512 **DNU88 Tools & Equipment	0	0	0	0	0	0	100%	100%	
4514 Grass Cutting M/C Lease	10000	10223	11000	8245	11000	0	75%	100%	22/23: invoice to end Jan 23 processed. Feb-Mar £1,648.90. Bal to purch 2nd 23/24:1 lease £6kpa.
4515 Grass Cutting M/C maint	5000	5275	8000	5726	8000	0	72%	100%	22/23: Rolling EMR
4517 Litter, Cleansing & gritting	5000	4258	4000	1023	4000	0	26%	100%	22/23: Gritting costs?
4522 Grounds Maintenance Contract	53908	47704	64300	9717	37766	27000	15%	59%	22/23:CW £10,766 Teightrees £27,000
4523 Fuel - Grass cutting	2000	2438	3040	3796	6241	0	125%	205%	22/23: See report to FC 28/06/22
4604 Festive Enhancements	500	0	500	0	500	0	0%	100%	22/23:
4610 Vehicles	0	0	27400	17008	24571	277	62%	90%	22/23: New x3 elec veh on order. approx 6 mnths £13,500. Current lease (6m) £13,285 1m + acc -2214
4615 New Machinery	12205	10862	35400	15080	35400	0	43%	100%	22/23:Hako rental £1885pm (22620pa) Rolling EMR. 2 inv frm 21/22 r'cd 22/23 for £3770.
4700 PWLB	0	0	12500	0	12500	0	0%	100%	22/23: EMR any balance to reduce increase 23/24
5900 EMR Spend	0	0	0	3326	0	0	0%	0%	22/23: Code for EMR expenditure
Overhead Expenditure	391081	373459	572250	246525	567410	31707	43%	99%	
307 Net Income over Expenditure	-390275	-372676	-570103	-235818	-556253	-31707	41%	98%	
6000 plus Transfer From EMR	0	0	0	3326	0	0			
Movement to/(from) Gen Reserve	(390,275)	(372,676)	(570,103)	(232,491)	(556,253)				
401 Newsletter									
1001 Newsletter Advertising	1250	481	1250	142	450	0	11%	36%	22/23:
Total Income	1250	481	1250	142	450	0	11%	36%	
4400 Newsletter Printing	9690	5625	9694	3314	4731	3663	34%	49%	22/23: Print £2932 per issue x 3. £4065 in EMR 343 to use first
4403 Newsletter Distribution	2500	2735	2550	0	2235	1230	0%	88%	22/23: £911.63 per issue. 1st issue 50% refund
4404 Newsletter Artwork	1700	1560	1734	518	1554	0	30%	90%	22/23: Design £512, Games £6
5900 EMR Spend	0	0	0	3388	0	0			
Overhead Expenditure	13890	9920	13978	7220	8520	4893	52%	61%	
401 Net Income over Expenditure	-12640	-9439	-12728	-7078	-8070	-4893	56%	63%	
6000 plus Transfer From EMR	0	0	0	3388	0	0			
Movement to/(from) Gen Reserve	(12,640)	(9,439)	(12,728)	(3,690)	(8,070)				
402 Community Development									
1005 Community Development & Grant	7000	15483	15000	10000	15000	0	67%	100%	22/23:£10k r'cd from Lotto Sept.
1007 Donations	0	350	0	0	0	0	100%	100%	
1009 Memorial benches	0	0	3462	0	3462	0	0%	0%	22/23: Expenditure to contra at 4418/402
1200 Jubilee Income	0	0	0	60	60	0	0%	0%	22/23: Stall holder fees. Jubilee expenditure from EMR 347
1205 MME Income	0	0	0	377	377	0	0%	0%	22/23: Murder Myster Event - Expenditure offset at xxxx
1210 Mem Cafe Events Income	0	0	0	92	92	0	0%	0%	22/23: Fish & Chips event May, July..
1215 Ukraine Donations In	0	0	0	320	320	0	0%	0%	
1220 Football Pitch Income	0	0	0	190	430	0	0%	1%	22/23: AFCHV £10pw
1400 I&L Events Income	0	0	0	58	0	0	0%	0%	
Total Income	7000	15833	18462	11097	19741	0	60%	107%	
4000 Salaries	0	0	73351	38087	77921	0	52%	106%	22/23: See salaries projection spreadsheet Mem Cafe Salary recharged to EMR 346 will show in code
4001 Youth Engagement salaries	6000	4679	0	1799	0	0	0%	0%	22/23: Miscoding should be 4002. Transferred from EMR 346
4002 Memory Cafe salaries	0	7385	0	7519	0	0	0%	0%	22/23: Transferred from EMR 346
4004 PAYE & NI Payments	0	1267	0	0	0	0	100%	100%	
4005 Pension Contributions	0	1898	0	0	0	0	100%	100%	
4212 Christmas Activities	1500	1891	1500	0	1500	226	0%	100%	22/23:
4320 Youth Engagement	7500	5628	1000	0	0	100	0%	0%	22/23: £6207.41 in EMR 339 to use first
4330 Memory Cafe	4500	3415	4500	40	4500	0	1%	100%	22/23: £11,100 in EMR 338 to use first
4401 Web Site & Social Media	2450	942	1155	0	0	0	0%	0%	22/23: £1193.92 in EMR 341 to use first
4402 Marketing & Events	4966	597	5250	0	2500	0	0%	48%	22/23: £4369.10 in EMR 347 to use first (Jubilee)
4412 Branding	852	138	500	0	0	0	0%	0%	22/23: £714.19 in EMR 342 to use first
4413 Consultation/Events	403	401	250	44	250	0	18%	100%	22/23: For community consultations
4416 Competitions	500	438	500	101	500	0	20%	100%	22/23: Allotment x3 sites £350, Hero £150
4418 Memorial benches	0	0	3462	0	3426	0	0%	99%	22/23: Income to contra at 1009/402
4629 Community Choices	0	0	12000	1144	12000	880	10%	100%	22/23: Rolling EMR
4632 MME Expenditure	0	0	0	387	387	0	0%	0%	
4701 Ukraine Donations Out	0	0	0	320	320	0	0%	0%	
5900 EMR Spend	0	0	0	8739	0	0	0%	0%	
Overhead Expenditure	28671	28678	103468	58179	103304	1206	56%	100%	
402 Net Income over Expenditure	-21671	-12845	-85006	-47082	-83563	-1206	55%	98%	
6000 plus Transfer From EMR	0	725	0	17307	0	0			

	Movement to/(from) Gen Reserve	(21,671)	(12,120)	(85,006)	(29,775)	(83,563)					
501 Community Transport											
1002 Community Transport Fares		2000	1075	2000	1005	2000	0	50%	100%	22/23:	
1003 Community Transport BSOG		250	100	250	108	250	0	43%	100%	22/23:	
Total Income		2250	1175	2250	1114	2250	0	50%	100%		
4500 Bus Tax & Insurance		1450	554	1450	95	500	0	7%	34%	22/23:1/11 of veh ins policy £227.27 + Tax	
4501 Bus Fuel Costs		800	505	800	275	800	0	34%	100%	22/23:	
4502 Bus Servicing & Repairs		600	1034	600	297	600	0	50%	100%	22/23:	
4504 Bus Driver Training		820	120	820	0	820	0	0%	100%	22/23: 2 x new £150 each, 2 x refreshers £100 each, 4 medicals £80 each	
4505 Bus Admin/Misc		75	113	75	5	75	0	7%	100%	22/23:	
Overhead Expenditure		3745	2327	3745	671	2795	0	18%	75%		
Movement to/(from) Gen Reserve		(1,495)	(1,152)	(1,495)	443	(545)					
605 Capital Projects											
4317 Footpath Signage		3000	0	0	0	0	0	100%	100%	20/21: carry forward last years	
4610 Vehicles		29587	23722	0	0	0	0	100%	100%	EOY 21/22: £21k plus additional vehicle for 1 month £1300 22/23: moved to 307	
4614 Tadpole Lane		25000	0	0	0	0	0	100%	100%	20/21: carry forward last year's total	
4617 Strategic Planning		2500	475	0	0	0	0	100%	100%	EOY: FC agreed up to £3,500 for project	
4618 Emergency Plan		250	0	0	0	0	0	100%	100%	20/21: same as last year, Yr 1 of 5 accrual for next 5 years max £2.5k. 4.12 Decided against accruing	
4621 Mini bus		12000	0	0	0	0	0	100%	100%	20/21: Year 3 of 10 at £4k to max £40k 22/23: on hold. Reinstate in 23/24	
4622 Councillor devices		2071	322	0	0	0	0	100%	100%	New code 20-21 18 Devices and 2 with larger screen plus one for Clerk	
4626 **DNU** POST Depot research		74341	13196	0	0	0	0	100%	100%		
4628 CCTV Infrastructure		9280	2170	0	0	0	0	100%	100%		
4630 Air conditioning		0	0	15500	13662	13662	0	88%	88%	22/23: Air Conditioning Install under budget at £10,900 +5% cont. £280pa maint ongoing	
4631 Hybrid Meeting Tech		0	0	5000	0	5000	0	0%	100%	22/23: Rolling EMR?	
5900 EMR Spend		0	0	0	7486	0	0	0%	100%		
Overhead Expenditure		158029	39885	20500	21148	18662	0	103%	91%		
5000 Transfers To/From Reserves		0	11825	0	0	0	0	100%	100%		
Other Cost/Income		0	11825	0	0	0	0	100%	100%		
plus Transfer From EMR		0	0	0	7486	0	0	0%	100%		
Movement to/(from) Gen Reserve		(158,029)	(51,710)	(20,500)	(13,662)	(18,662)					
Total Budget Income		911153	906409	952431	947212	955159	0	99%	100%		
Expenditure		1184959	941858	1129135	491308	1106756	43066	44%	98%		
Net Income over Expenditure		-273806	-35449	-176704	455904	-151597	-43066				
plus Transfer From EMR		0	2544	0	31507	0	0				
less Transfer To EMR		0	0	0	8294	0	0				
Movement to/(from) Gen Reserve		(273,806)	(32,905)	(176,704)	479117	(151,597)		-271%	86%		

