

## Parks & Open Spaces Committee

2<sup>nd</sup> March 2022

**To: All members of the Parks & Open Spaces Committee**

Councillors J Fuller, R Hailstone (Chair), J Jackson, A John, S Heyes (Vice Chair), S McDermott, V Manro, K T Naik and R Ross.

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 8<sup>th</sup> March 2022 at 19.30 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to [clerk@haydonwick.gov.uk](mailto:clerk@haydonwick.gov.uk) no later than 12.00pm on Monday 7<sup>th</sup> March 2022.

Yours sincerely,

***Georgina Morgan-Denn***

**Georgina Morgan-Denn BA (Hons), FSLCC  
Chief Officer & RFO**

### AGENDA

- 1. Apologies**  
To receive and approve.
- 2. Declarations of Interest**  
To receive any Declarations of Interest.
- 3. Public Participation**  
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**  
To accept and approve the minutes of the meeting held 8<sup>th</sup> February 2022 as a true record (attached).
- 6. Seven Fields**  
To receive a verbal update from Councillor E Baker Lee on any matters arising from Seven Fields and consider any actions arising.
- 7. Councillor Reports**  
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.



- 8. Deputy Clerk & Services Manager's Report**  
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 9. Parks & Projects**  
To receive an update on parks & projects and agree any matters arising (attached).
- 10. Haydonleigh Skate Park**  
To receive a request from the Youth Development Co Ordinator to purchase a noticeboard to install at Haydonleigh Skate Park (attached).
- 11. Head of Parks & Open Spaces' Report**  
To receive an update in relation to work scheduling, team objectives, winter projects and any matters arising (attached).
- 12. Great Western Community Forest Project**  
To receive a verbal update the Great Western Community Forest planting event dates at Tadpole Lane.
- 13. The Big Community Bulb Plant**  
To receive a report from Councillor S McDermott on this year's bulb planting events (attached).
- 14. Leisure Garden Update**  
To receive an update on matters arising at the Leisure Gardens (attached).
- 15. Articles for Haydon Wick "Living" Magazine**  
To receive Parks & Open Spaces items for inclusion in the summer edition of Haydon Wick "Living" Magazine. Copy deadline end of May 2022.
- 16. Swindon Borough Council's Contaminated Land Strategy – Consultation**  
To review the draft document and send comments back to Swindon Borough Council by Wednesday 23<sup>rd</sup> March 2022 (attached).
- 17. Operational Budget Monitoring**  
To note the Parks & Open Spaces expenditure for Month 11.
- 18. Items for the Next Agenda**  
To be sent to the Chief Officer in advance of the next meeting on 12<sup>th</sup> April 2022.
- 19. Exclusion of Public & Press**  
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual.
- 20. Parks & Open Spaces Grounds Maintenance Facility**  
To receive a contractual update on the Grounds Maintenance Facility and agree any matters arising, if required.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

