Haydon Wick Parish Council
Annual Budget - By Centre (Actual YTD Month 9)
Note: Quarter Three Budget Review 2024/25

			2023/24				2024/25					
			Budget	Actual		Budget	Actual YTD	Projected	Committed		% Budget Spend to Q3	Notes
101	**Administration**											
1176	Precept		974815	974815		1157103	1157103	1157103	0		100.00%	Full Precept Received
1177	Council Tax Support Grant		16598	16598		0	16598	0	0			Not budgeted for - moved to EMR for GMF contingency
1184	CIL & S106 Receipts		0	6544		0	8558	0	0			
1190	Interest Received		2000	12200		5000	9322	12500	0		186.44%	Use of reserves lower than expected for GMF
1195	FIT Payments		100	444		500	184	400	0		36.80%	Payment to Q2 received. Next receipt due Q4
1199	Miscellaneous Income		0	3581		0	55	100	0			
		Total Income	**993513**	**1014182**		**1162603**	**1191819**	**1170103**	**0**		**102.51%**	
4000	Salaries		265990	255425		292698	202163	273623	0		69.07%	
4007	Councillors' Allowances		16967	12490		12470	9351	12468	0		74.99%	
4008	Professional Services		2500	2500		2500	359	2500	0		14.36%	Not fully required to date
4011	Photocopier Lease & charges		1470	1215		1325	635	1088	0		47.92%	Reduced usage
4012	Insurance		3696	3791		4072	3351	4072	0		82.29%	
4013	Insurance Claims		500	294		500	0	500	0		0.00%	Not required to date
4016	Travelling Expenses		200	151		200	429	500	0		214.50%	Mileage claims to waterside - GMF move in later than planned
4018	Stationery		1000	618		765	734	765	0		95.95%	Bulk orders processed - orders for Q4 minimal
4019	Postage		200	216		140	126	140	0		90.00%	Leisure Garden mailouts and invoices complete. To be moved to cost centre 305 from 2025/26
4020	Staff Training		5200	5641		4650	2313	3000	355		49.74%	Not fully required to date - projected underspend
4021	Councillor Training		1200	135		350	30	30	0		8.57%	Not required to date - projected underspend
4023	Audit Internal/External		2972	3007		3031	2453	3031	0		80.93%	
4024	IT Support		8700	9481		9147	8536	9932	0		93.32%	Some elements paid for full year - projected overspend
4025	IT Equipment		1750	1365		1750	11	500	0		0.63%	Not required to date - projected underspend
4026	Medical expenses		630	527		520	0	520	0		0.00%	Not required to date
4028	Recruitment		0	0		2000	0	2000	0		0.00%	Expected use in Q4
4090	Elections/Co-options		18985	13437		6000	0	6000	0		0.00%	Rolling EMR
4109	Mobile phones		647	641		395	464	670	0		117.47%	Higher proportion of contracts and mobile phone allowance than estimated. Projected overspend
4215	Subscriptions		2973	2818		2900	2980	3022	0		102.76%	Subs paid for year - higher increase than anticipated - projected overspend
4220	Legal Fees		2000	1625		2000	1953	2000	0		97.65%	Open spaces lease deed
4480	Climate Change & Biodiversity		2500	0		750	0	750	0		0.00%	Not required to date - projected underspend
4490	Bank charges		252	275		255	275	375	0		107.84%	Increased income resulting in increased bank chargs - projected overspend
4491	Square Card Receipts Charges		0	27		31	68	100	0		219.35%	Increased income resulting in increased feess - projected overspend
4510	Workwear & PPE		510	461		200	165	200	108		82.50%	
4600	New Office Equipment		500	6		500	262	300	0		52.40%	Not fully required to date - projected underspend
			2023/24				2024/25					

			Budget	Actual		Budget	Actual YTD	Projected	Committed		% Budget Spend to Q3	Notes
4999	Sundries		200	233		350	333	350	0		95.14%	Fully utilised - use of 4040 for Q3 &4
5900	EMR Spend		0	3754		0	3140	0	0			
		Overhead Expenditure	**341542**	**320396**		**349499**	**240131**	**328436**	**463**		**68.71%**	
		101 Net Income over Expenditure	**651971**	**693787**		**813104**	**951688**	**841667**	**-463**		**117.04%**	
6000		**plus Transfer From EMR**	**0**	**3754**		**0**	**3140**	**0**	**0**			
6001		**less Transfer To EMR**	**0**	**0**		**0**	**8558**	**0**	**0**			
		Movement to/(from) Gen Reserve	**651971**	**697541**		**813104**	**946271**	**841667**			**116.38%**	
102	**Office Expenditure**											
1000	Hire Of Premises		9000	4016		5000	3313	4500	0		66.26%	
		Total Income	**9000**	**4016**		**5000**	**3313**	**4500**	**0**		**66.26%**	
4009	Maintenance Contractor		1000	945		1000	0	1000	142		0.00%	Improvements to front of office building expected
4017	Cleaning Materials		368	392		375	463	550	0		123.47%	Full team in parish office - projected overspend
4040	Covid19/Staff Larder		750	772		500	182	500	0		36.40%	To be utilised for remainer of Q4
4100	Office Site Lease		2720	2590		2642	2590	2590	0		98.03%	Paid for full year
4101	Utilities		3000	2875		3454	958	3454	0		27.74%	Final Office Elec bill expected from SSE
4102	Health & Safety		1010	263		650	428	650	0		65.85%	
4104	Repairs/Replacements		500	413		500	438	500	66		87.60%	
4105	Alarm Fire/Intruder		647	481		550	348	348	0		63.27%	
4106	Sanitary Waste		193	81		87	77	87	0		88.51%	
4107	Contracts & Agreements		190	1426		185	181	181	415		97.84%	Water filter paid for full year
4110	Landline/Broadband		2203	1769		1470	1321	1591	0		89.86%	
4111	Maintenance - office & POST fa		525	382		560	563	560	0		100.54%	PAT testing and emergency lighting repair
4112	Room Hire Sundries		105	57		100	0	0	0		0.00%	Not required to date - projected underspend
4304	Bin collections		630	629		700	488	640	0		69.71%	
5900	EMR Spend		0	95		0	0	0	0			
		Overhead Expenditure	**13841**	**13169**		**12773**	**8039**	**12651**	**623**		**62.94%**	
		102 Net Income over Expenditure	**-4841**	**-9154**		**-7773**	**-4726**	**-8151**	**-623**		**60.80%**	
6000		**plus Transfer From EMR**	**0**	**95**		**0**	**0**	**0**	**0**			
		Movement to/(from) Gen Reserve	**(4,841)**	**(9,059)**		**(7,773)**	**(4,726)**	**(8,151)**			**60.80%**	
202	**Grants**											
4209	Grants		5000	4336		6602	5702	6602	0		86.37%	
		Overhead Expenditure	**5000**	**4336**		**6602**	**5702**	**6602**	**0**		**86.37%**	
		Movement to/(from) Gen Reserve	**(5,000)**	**(4,336)**		**(6,602)**	**(5,702)**	**(6,602)**			**86.37%**	
302	**Play Areas**											
1410	Play Area Grant		10000	0		0	0	0	0			
		Total Income	**10000**	**0**		**0**	**0**	**0**	**0**			
4010	Play Area Contractor/Security		13000	11987		12500	8022	12050	0		64.18%	
4027	CCTV		1071	1020		1040	705	960	0		67.79%	
4305	Play Equipment Repairs		10000	8148		12000	3585	12000	2200		29.88%	Maintenance plan in progress - remaining balance to rolling EMR
4306	Play Area Inspection		1208	1272		1232	0	1350	0		0.00%	Due in Q4
			2023/24				2024/25					

			Budget	Actual	Budget	Actual YTD	Projected	Committed	% Budget Spend to Q3	Notes
4316	Play Area Refurbishment		0	0	10000	4943	10000	0	49.43%	Maintenance plan in progress - remaining balance to rolling EMR
4518	Surface Repairs		2500	885	20000	0	20000	315	0.00%	Rolling EMR
5900	EMR Spend		0	82054	0	0	0	3226		
		Overhead Expenditure	**27779**	**105365**	**56772**	**17256**	**56360**	**5741**	**30.40%**	
		302 Net Income over Expenditure	**-17779**	**-105365**	**-56772**	**-17256**	**-56360**	**-5741**	**30.40%**	
6000		**plus Transfer From EMR**	**0**	**82034**	**0**	**0**	**0**	**0**		
		Movement to/(from) Gen Reserve	**(17,779)**	**(23,331)**	**(56,772)**	**(17,256)**	**(56,360)**		**30.40%**	
305	**Leisure Gardens**									
1004	Leisure Garden Tenants		2539	2819	2889	3154	3154	0	109.17%	Projected overbudget income - cost centre cost neutral
		Total Income	**2539**	**2819**	**2889**	**3154**	**3154**	**0**	**109.17%**	
4109	Mobile phones		0	0	0	13	0	0		
4310	Leisure Gardens Maintenance		2329	37	2306	133	2544	0	5.77%	
4315	Leisure Garden Water Rates		210	228	233	441	450	0	189.27%	TBC - estimated invoice
4318	Leisure Garden Competitions		0	0	350	160	160	0	45.71%	
		Overhead Expenditure	**2539**	**265**	**2889**	**747**	**3154**	**0**	**25.86%**	**Cost centre rolling EMR to remain cost neutral/ring fence income to cover improvements**
		Movement to/(from) Gen Reserve	**0**	**2554**	**0**	**2408**	**0**			
307	**Parks & Open Spaces**									
1008	Great Western Community Forest		1414	0	1435	3878	0	0	270.24%	Grant funding - to be moved to EMR at year end
1183	Grounds Maint Work		1800	950	950	350	400	0	36.84%	Projected underbudget
		Total Income	**3214**	**950**	**2385**	**4228**	**400**	**0**	**177.27%**	
4000	Salaries		407882	419919	468647	351968	461222	0	75.10%	
4006	General Maintenance		2000	862	1800	1567	1800	195	87.06%	
4009	Maintenance Contractor		400	0	600	0	200	0	0.00%	GMF not complete - not required this year
4017	Cleaning Materials		25	36	100	74	200	0	74.00%	
4020	Staff Training		4600	3806	5500	1520	2250	490	27.64%	Projected underspend
4026	Medical expenses		1000	760	1000	1086	1100	0	108.60%	Projected overspend
4040	Covid19/Staff Larder		750	757	500	0	250	0	0.00%	To be utilised in Q4
4101	Utilities		3500	646	3570	431	1000	0	12.07%	GMF not complete - not fully required this year
4102	Health & Safety		250	0	1000	0	500	0	0.00%	GMF not complete - not required this year
4105	Alarm Fire/Intruder		450	0	1200	0	0	0	0.00%	GMF not complete - not required this year
4106	Sanitary Waste		50	0	85	0	21	0	0.00%	GMF not complete - not required this year
4109	Mobile phones		1298	1316	900	983	1107	0	109.22%	Contracts retained and mobile phone allowance higher than estimated - projected overspend
4200	Bus Shelters & Repairs		500	500	500	42	500	0	8.40%	Winter maintenance projects
4206	Great Western Climate Tree		1414	127	1435	0	0	0	0.00%	Contra income at 1008 - no expenditure to date
4301	Arboricultural Work		6825	0	6962	1030	6962	7750	14.79%	To be utilised in Q4
4304	Bin collections		50	0	200	0	50	0	0.00%	GMF not complete - not required this year
4308	Notice Boards, Seats & Bins		500	140	2500	0	2500	0	0.00%	Winter maintenance projects
4309	Horticultural work		4778	1127	4873	378	2500	0	7.76%	Winter maintenance projects - projected underspend
4314	Equipment		2000	1597	1500	1438	1500	72	95.87%	Bulk order processed
			2023/24			2024/25				

			Budget	Actual		Budget	Actual YTD	Projected	Committed		% Budget Spend to Q3	Notes
4350	Vandalism		500	245		150	100	150	0		66.67%	
4506	Fuel		10000	7503		6885	5878	6885	0		85.37%	
4507	Vehicle Insurance		4628	2275		2709	2098	2709	0		77.45%	
4508	Road Fund Licence		840	708		722	1343	1345	0		186.01%	Includes sweeper road tax which was included in initial rental in previous year so not budgeted for
4509	Servicing & Maintenance (Vehic		9930	6102		5000	3805	5000	580		76.10%	
4510	Workwear & PPE		2735	2114		2448	1700	2448	0		69.44%	
4511	Vehicle Tracking		788	910		900	828	916	0		92.00%	Paid quarterly in advance
4514	Grass Cutting M/C Lease		11000	11284		11000	5721	11000	0		52.01%	Rolling EMR
4515	Grass Cutting M/C maint		6000	6473		6812	7920	8000	73		116.27%	Repairs/tyres higher than expected - Projected overspend
4517	Litter, Cleansing & gritting		2750	2898		3040	3538	3538	120		116.38%	Bulk bin bag order processed to year end - projected overspend
4522	Grounds Maintenance Contract		18922	16117		16257	11544	16257	4200		71.01%	
4523	Fuel - Grass cutting		5052	3633		3845	4485	5000	0		116.64%	Projected overspend
4524	Vehicle Electricity (fuel)		3000	1066		1020	-558	1020	0		-54.71%	Final office elec bill expected from SSE
4604	Festive Enhancements		500	163		500	291	500	0		58.20%	Further credit card payments to process in M10
4610	Vehicles		20499	19906		19840	20923	24840	0		105.46%	Hire van agreed - up to £5k overspend
4615	New Machinery		2800	92		2500	1529	2500	902		61.16%	
4633	Street Sweeper Lease		19068	20275		19920	16630	19920	0		83.48%	
4634	Street Sweeper Maintenance		10632	18127		15236	5979	15236	1064		39.24%	Rolling EMR
4635	Waterside Rent		0	0		1500	39	1500	0		2.60%	Q3 invoice expected imminently
4700	PWLB Repayment		12500	0		12500	0	12500	0		0.00%	To EMR at year end to cover part of first payment in 2025/26
5900	EMR Spend		0	22888		0	14409	0	2250			
		Overhead Expenditure	**581236**	**574379**		**635656**	**468718**	**624926**	**17696**		**73.74%**	
		307 Net Income over Expenditure	**-578022**	**-573429**		**-633271**	**-464490**	**-624526**	**-17696**		**73.35%**	
6000		**plus Transfer From EMR**	**0**	**23014**		**0**	**14409**	**0**	**0**			
6001		**less Transfer To EMR**	**0**	**0**		**0**	**3878**	**0**	**0**			
		Movement to/(from) Gen Reserve	**(578,022)**	**(550,415)**		**(633,271)**	**(453,959)**	**(624,526)**			**71.68%**	
401	**Newsletter**											
1001	Newsletter Advertising		500	2513		2500	1756	2500	0		70.24%	
		Total Income	**500**	**2513**		**2500**	**1756**	**2500**	**0**		**70.24%**	
4400	Newsletter Printing		9888	9807		10780	4844	7212	0		44.94%	Fewer page magazine - projected underspend
4403	Newsletter Distribution		3690	3570		3764	2250	3300	0		59.78%	Fewer page magazine - projected underspend
4404	Newsletter Artwork		1554	1036		1780	866	860	0		48.65%	Now completed in-house - projected underspend
		Overhead Expenditure	**15132**	**14413**		**16324**	**7960**	**11372**	**0**		**48.76%**	
		Movement to/(from) Gen Reserve	**(14,632)**	**(11,900)**		**(13,824)**	**(6,204)**	**(8,872)**			**44.88%**	
402	**Community Development**											
1005	Community Development & Grant		15000	1850		0	0	0	0			
1009	Memorial benches		3462	1023		3662	187	3662	0		5.11%	Not requested to date
1150	Community Dev & Grant income		0	0		0	50	50	0			
1210	Mem Cafe Income & Donations		0	674		450	1564	1800	0		347.56%	Higher than expencted - projected overbudget
1220	Football Pitch Income		0	665		765	705	765	0		92.16%	Invoiced to M11
			2023/24				2024/25					

			Budget	Actual		Budget	Actual YTD	Projected	Committed		% Budget Spend to Q3	Notes
1400	I&L Events Income		0	2526		2800	6458	7000	0		230.64%	Higher than expencted - projected overbudget
		Total Income	**18462**	**6738**		**7677**	**8964**	**13277**	**0**		**116.76%**	
4000	Salaries		83681	64058		84833	53941	63814	0		63.58%	
4002	Memory Cafe salaries		10000	21372		24464	19796	27799	0		80.92%	
4212	Christmas Activities		1500	1525		1530	760	1530	0		49.67%	Credit card purchases for parcels due to be processed in M10
4320	Youth Engagement		1000	868		1000	1578	1600	0		157.80%	Contra income at 1400
4330	Memory Cafe		5000	4683		4000	4319	5000	264		107.98%	Contra income at 1210
4331	Memory Cafe Consumables		2500	1745		350	106	350	0		30.29%	Expected to be used during Q4
4401	Web Site & Social Media		500	172		600	484	600	0		80.67%	
4402	Marketing & Events		5000	5018		5000	10544	11000	1067		210.88%	Contra income at 1400
4412	Branding		500	380		300	198	300	87		66.00%	
4413	Consultation/Events		250	0		250	0	0	0		0.00%	Not required to date - projected underspend
4416	Competitions		500	352		225	70	225	0		31.11%	Not fully required to date
4418	Memorial benches		3462	1118		3462	24	3462	0		0.69%	Not requested to date
4629	Community Choices		7500	7152		5898	3014	5898	0		51.10%	Programme in progress
5900	EMR Spend		0	2927		0	65	0	0			
		Overhead Expenditure	**125227**	**112700**		**131912**	**94900**	**121578**	**1418**		**71.94%**	
		402 Net Income over Expenditure	**-106765**	**-105962**		**-124235**	**-85936**	**-108301**	**-1418**		**69.17%**	
6000		**plus Transfer From EMR**	**0**	**12927**		**0**	**125**	**0**	**0**			
6001		**less Transfer To EMR**	**0**	**967**		**0**	**0**	**0**	**0**			
		Movement to/(from) Gen Reserve	**(106,765)**	**(94,002)**		**(124,235)**	**(85,811)**	**(108,301)**			**69.07%**	
501	**Community Transport**											
1002	Community Transport Fares		2300	3296		3570	2460	3570	0		68.91%	
1003	Community Transport BSOG		250	153		250	92	700	0		36.80%	Grant payment received in M10
		Total Income	**2550**	**3448**		**3820**	**2552**	**4270**	**0**		**66.81%**	
4500	Bus Tax & Insurance		920	740		755	758	758	0		100.40%	Slightly overbudget
4501	Bus Fuel Costs		840	1057		1122	775	1100	0		69.07%	
4502	Bus Servicing & Repairs		1050	356		1071	627	1000	0		58.54%	Not fully required to date
4504	Bus Driver Training		600	797		450	220	450	0		48.89%	Not fully required to date
4505	Bus Admin/Misc		75	237		50	73	100	0		146.00%	Parking tickets - projected overspend
		Overhead Expenditure	**3485**	**3188**		**3448**	**2453**	**3408**	**0**		**71.14%**	
		Movement to/(from) Gen Reserve	**(935)**	**260**		**372**	**100**	**862**			**26.88%**	
605	**Capital Projects**											
1010	Public Works Loan		0	0		0	743064	0	0			
		Total Income	**0**	**0**		**0**	**743064**	**0**	**0**			
4705	GMF Build		0	0		0	379099	0	272934			
		Direct Expenditure	**0**	**0**		**0**	**379099**	**0**	**272934**			
4618	Emergency Plan		0	0		250	0	250	0			
4621	Mini bus		0	0		10000	0	10000	0			
4622	Councillor devices		1000	369		750	0	0	0			
		Overhead Expenditure	**1000**	**369**		**11000**	**0**	**10250**	**0**			
		Movement to/(from) Gen Reserve	**(1,000)**	**(369)**		**(11,000)**	**363964**	**(10,250)**				
			2023/24				2024/25					

			Budget	Actual		Budget	Actual YTD	Projected	Committed		% Budget Spend to Q3	Notes
		Total Budget Income*	**1039778**	**1034666**		**1186874**	**1958850**	**1198204**	**0**		**102.44%**	***% Excluding GMF Income**
		Expenditure*	**1116781**	**1148581**		**1226875**	**1225005**	**1178737**	**298875**		**68.95%**	***% Excluding GMF Expenditure**
		Net Income over Expenditure	**-77003**	**-113915**		**-40001**	**733845**	**19467**	**-298875**			
		plus Transfer From EMR	**0**	**121825**		**0**	**17674**	**0**	**0**			
		less Transfer To EMR	**0**	**967**		**0**	**12436**	**0**	**0**			
		Movement to/(from) Gen Reserve	**(77,003)**	**6943**		**(40,001)**	**739084**	**19467**				