

Parks & Open Spaces Committee

3rd August 2022

To: All members of the Parks & Open Spaces Committee

Councillors R Hailstone (Chair), S Heyes (Vice Chair) J Jackson, A John, V Manro, S McDermott, K T Naik, E Baker Lee, L Brown, D Rodgers, and R Ross.

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 9th August 2022 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 8th August 2022.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To accept and approve the minutes of the meeting held 12th July 2022 as a true record (attached).
- 6. Seven Fields**
To receive an update on matters arising at Seven Fields (attached).
- 7. Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 8. Deputy Clerk & Services Manager's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.



- 9. Head of Parks & Open Spaces' Report**
To receive an update in relation to work scheduling, team objectives and any matters arising (attached).
- 10. Wildflowers, Bulbs & Trees**
To receive an update from the Wildflowers, Bulbs & Trees Working Party.
- 11. Using Flowers to Reduce Speeding**
To receive a verbal report from Councillor S McDermott referring to a recent BBC News item (attached).
- 12. Leisure Garden Competition 2022 Winners**
To note the winners of the competition and prize giving arrangements.
- 13. Waste left on Leisure Garden Sites**
To discuss ways to remove waste upon termination of a plot holders' tenancy e.g., a bond returned when a plot is returned in a good state.
- 14. Beekeeping at Leisure Garden Sites**
To receive an interim update from the Deputy Clerk & Services Manager on research regarding Beekeeping on Leisure Garden Sites (to follow).
- 15. Parks & Open Spaces Grounds Maintenance Facility**
To receive a verbal update on the progress of the Grounds Maintenance Facility and the Solar Together Wiltshire application.
- 16. Swindon Borough Wide Public Spaces Protection Consultation**
To note the consultation and consider making representation by 5pm on Monday 15th August 2022 (attached).
- 17. Operational Budget Monitoring**
To note the Parks & Open Spaces Income and Expenditure for Month 3 (to follow).
- 18. Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting on 13th September 2022.
- 19. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual, Sensitive & Complaint.
- 20. Haydonleigh Skate Park & King George V Play Area Security**
To discuss arrangements for security provision in September 2022.
- 21. Hedge, Tree & Shrub Bed Maintenance Tender**
To receive an update on the Autumn/Winter tender.
- 22. Grass Cutting Machinery**
To receive an update on the replacement mowers for next season.
- 23. Tree Maintenance**
To receive a report on various tree maintenance requests, that fall within the responsibility of Swindon Borough Council not being actioned.
- 24. Trent Road Playing Field**
To receive an update on an ongoing complaint from a resident regarding the use of Trent Road Playing Field.



25. SBC/HWPC Parks & Open Spaces (POS) No Agreement/Francomes Complaint
To review a complaint regarding the upkeep of Francomes Play Area. To discuss the Council's intentions for Doyle Close and Francomes POS which are not included on any SBC/HWPC POS transfer agreements (attached).

26. Tadpole Field
To receive an update from the Tadpole Field Working Party regarding meetings with St Andrews Parish Council.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.