

Full Council

10th April 2024

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), S Heyes (Vice Chairman), J Ali, E Baker-Walker, G Choudhury, S Fateru, J Fuller, R Hailstone, J Jackson, A Jimmy, A John, O Munagala, B Patrick-Okoh, P Park, R Ross, A Roupelis and R Worman.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council on **Tuesday 16th April 2024 at 19:30**. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 15th April 2024.

Yours sincerely,

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Co-option Vacancy**
To receive a recommendation from the Co-option interview panel for the appointment of the Co-opted Councillor.
- 3. Acceptance of Office**
To receive the Acceptance of Office from the newly Co-opted Councillor.
- 4. Co-opted Councillor's Committee and Working Party Positions**
To note the new Councillor will be assigned a minimum of two Committee seats and various working parties positions following an induction session with the Chief Officer.
- 5. Declarations of Interest**
To receive any Declarations of Interest.
- 6. Public Participation**
Public questions must be sent to the clerk@haydonwick.gov.uk no later than 12.00pm on Monday 15th April 2024.
- 7. Chairman's Announcements (if any)**
- 8. Minutes of Previous Meetings**

To confirm as a true record the minutes of the meetings held on Tuesday 20th February 2024 and the Extraordinary Full Council held Tuesday 5th March 2024. (attached)

9. Swindon Borough Ward Councillor Reports

To receive reports from Swindon Borough Ward Councillors, for information only.

10. Councillors Reports

To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.

11. Chief Officer's Report

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

12. Planning & Highways Matters - for members of the Planning & Highways Committee to consider the agenda items 13-16.

13. Coldharbour Junction

To receive an update from Councillor J Fuller regarding the congestion at this junction. (attached).

14. 20 Frome Road – TPO Works and Appeal

To note the report (to follow).

15.	Planning Applications			
15.1	S/24/0216 Assigned To: Councillor J Fuller & R Hailstone	Glyngarth, 50A High Street, Haydon Wick, Swindon, SN25 1HX		Change of use from 7 be house in Multiple Occupation (Class C4) to 6 be Residential Care Home (Use class C2).
15.2	S/24/0228 Not required to assign Councillors	Unit C2, North Swindon District Centre, Abbey Meads, Swindon, SN25 4AN		Erection of external alterations to front and rear elevations, plant zone enclosure and trolley bay.
15.3	S/ADV/24/0229 Not required to assign Councillors	Unit C2, North Swindon District Centre, Abbey Meads, Swindon, SN25 4AN		Installation of 2 no. internally illuminated box tenant signs, 1 no. internally illuminated qualifier sign; and new vinyl graphic signs.
15.4	S/HOU/24/0241 Assigned To: Councillor P Park & R Ross	27 Lampeter Road, Oakhurst, Swindon, SN25 2BP		Erection of a single storey rear extension and front and rear dormer windows.
15.5	S/HOU/24/0266 Assigned To: Councillor P Park and R Ross	48 Southwold Close, Oakhurst, Swindon, SN25 2BD		Erection of a single storey side and rear extension.
16.	Grants, Refusals, Withdrawals, Lawful Developments and Prior Approvals			
16.1	S/TPO/24/0042	20 Frome Road, Haydon Wick, Swindon, SN25 3PQ	Works to trees within TPO 2016-02.	HWPC: Not required to comment. SBC: Refuses Consent.
16.2	S/HOU/24/0099	2 Calstock Road, Oakhurst, Swindon, SN25 2BG	Erection of a single storey and rear	HWPC: No objection

			extension and 1 no. rear dormer window.	SBC: Hereby Grant Planning Permission.
16.3	S/TPO/24/0100	17 Wynwards Road, Abbey Meads, Swindon, SN25 4ZP	Works to trees within BOS TPO (No1) 1987.	HWPC: Not required to comment. SBC: Grants Consent.
16.4	S/HOU/24/0105	6 Primrose Close, Haydon Wick, Swindon, SN25 1QY	Conversion of garage to utility/laundry and storage room.	HWPC: No objection. SBC: Hereby Grant Planning Permission.
16.5	S/PSOLP/24/0107	Orbital Shopping Park, North Swindon, District Centre, Abby Meads, Swindon	Notification for Prior Approval for the installation of solar photovoltaic (PV) panels.	HWPC: Not required to comment. SBC: Prior Approval Required and Given.
16.6	S/HOU/24/0131	3 Churchfield, Haydon Wick, Swindon, SN25 1HY	Erection of a single storey rear extension.	HWPC: No objection. SBC: Hereby Grant Planning Permission.
16.7	S/PHOU/24/0140	3 Marjoram Close, Haydon Wick, Swindon, SN2 2TH	Prior Approval Notification for the erection of a single storey rear extension measuring 3.20m (from original rear wall), 3.70m (maximum height) and 2.65m (height to eaves)	HWPC: Not required to comment. SBC: Prior Approval Is Not Required.
16.8	S/HOU/23/1240	19 Larchmore Close, Haydon Wick, Swindon, SN25 3QG	Conversion of garage to living accommodation and erection of a porch.	HWPC: No objection. SBC: Hereby Grant Planning Permission.
16.9	S/TPO/23/1559	51 The Street, Moredon, Swindon, SN25 3ER	Works to trees within BOS TPO No.37 (2010).	HWPC: Not required to comment. SBC: Refused.

17. Finance & Policy Committee Recommendations

- A. To receive the Bank Statements and Bank Reconciliations for March 2024 (attached).
- B. To approve the payment schedule for March/April 2024 (to follow).
- C. To retrospectively approve the payments made using the credit card and petty cash for payments made in February 2024 and March 2024 (attached)

18. Update on Annual Parish Meeting held on 26th March 2024.

To note a report of the Annual Parish Meeting held recently (attached).

- 19. Community Led Action Plan**
To receive an update on the progress of the Council's five-year strategy and discuss next steps in its development (attached).
- 20. Community Development Committee**
 - A. Summer Event** - To note the Summer Event Proposal taken to Committee with agreement to proceed with 'Discovering Your Community' due to take place from 29th July to 17th August 2024. All Councillors are invited to join the Summer Event Working Party (attached).
 - B. Councillor Engagement** – To note the Report taken to Committee on recent and future engagement activities and for all Councillors to commit to taking part in the walk/run of the Parish Boundary (attached).
- 21. Parks & Open Spaces Grounds Maintenance Update**
To receive a verbal update on the grass cutting progress.
- 22. Items for The Next Agenda / Annual Council Meeting**
To propose agenda items for the Full Council Meeting on Tuesday 18th June 2024 and the Annual Council Meeting will take place on 7th May 2024.
- 23. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Contractual & Staffing.
- 24. Cricklade & Steam Railway Presentation Land at Tadpole Lane**
To invite representatives from the Cricklade & Steam Railway to present plans on a potential partnership at Tadpole Lane with the Parish Council.
- 25. Cricklade & Steam Railway Presentation Land at Tadpole Lane**
To discuss the potential partnership with Cricklade & Steam Railway and agree next steps (to follow).
- 26. Grounds Maintenance Facility**
To receive a verbal update on the progress of the Grounds Maintenance Facility.
- 27. Swindon Borough Council (SBC) Transfer of Services**
To receive a verbal update on the proposed Transfer of Services from SBC.
- 28. Insurance Matter**
To receive a verbal update on a current Insurance Matter – Insurer Claim Ref: 344214/H/AV/INTEL/20.
- 29. Clerk's Appraisal**
To note the Clerk's Appraisal took place in March 2024.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.