

HAYDON WICK PARISH COUNCIL

Minutes of the Personnel Sub-Committee Meeting, held in the Parish Council Offices on Monday 11th December 2023 at 3.00pm

In attendance: Councillors V Manro (Chair), E Baker Walker, R Hailstone, R Ross and R Worman

Officers: Georgina Morgan-Denn, Chief Officer/Clerk & RFO

1. Apologies for Absence

Councillor J Ali gave apologies (Personal Commitments) which were noted by the Sub Committee.

2. Declarations of Interest

Councillors V Manro, R Hailstone and E Baker Walker declared a non-prejudicial interest in the staff matter.

3. Chairman's Announcements

There were none.

4. Minutes

RESOLVED: That the minutes of the Personnel Sub-Committee held on 14th November 2023 be signed as a correct record.

Proposed: Councillor R Ross **Seconded:** Councillor E Baker Walker
Vote: Agreed unanimously.

5. Staffing Matters

Members received and noted the verbal report on current staffing matters.

6. Salary Budget 24/25

Members noted some general staffing matters and the considered the salary budget for 2024/2025. The Community and Development Officer has recently resigned, and workload cover will be temporarily split between the Office Team during the interim period until the Chief Officer and Deputy Clerk & Services Manager review the staffing structure early in the new year. Members agreed to approve the total salary budget (including contractual uplifts) for 2024/2025 which is £870,642.00.

RESOLVED: To recommend to Full Council that the salary budget for 24/25 would be £870,642.00.

Proposed: Councillor R Ross **Seconded:** Councillor E Baker Walker
Vote: Agreed unanimously.

7. Items for the next Agenda

A review of various policies.

The meeting closed at 4.00pm Chairman: _____