



# COMMUNITY GRANT POLICY 2021

## Introduction

Haydon Wick Parish Council has a commitment to encourage, support and promote volunteer organisations, charities and good causes for the benefit of Parish residents.

**Key dates:**  
**Closing dates for applications are 31 May, 30 September and 31 January**  
**(coinciding with the financial year)**

Applications will be considered at the Community Development Committee meetings, in June, October and February following the relevant closing dates (see our website for the current list of Committee Meeting dates). Applicants are encouraged to attend the relevant meeting in order to present their project and to answer any questions that may arise and if successful to give a presentation at the Council meeting/Parish Council Annual Meeting and/or an article in the magazine.

## Criteria

Grant applications will be dealt with by the Grants Working Party and recommendations will be presented to the Community Development Committee. This Policy has been designed to act as guidance for both applicants and councillors when considering applications.

The purpose for which the grant is made must be in the interest of the parish or any part of it or all or some of the inhabitants of the parish. The benefit to the area or inhabitants must be commensurate with the expenditure

When considering any application the committee will refer to the following guidelines

1. For the purpose of purchasing equipment either in part or in full.
2. For the funding of transport that will enable group members to partake in a group trip or outing regardless of their incomes.
3. For training activities, or to purchase the expertise of an outside trainer/ instructor/ facilitator.
4. For activities that raise the profile of the area.
5. For the support of a viable group that is experiencing a period of hardship.
6. For hosting special events or celebrations.
7. For the provision of recreational facilities.
8. Any other reasonable requests will be considered

### **Conditions:**

1. Grants will not be awarded to individuals
2. Additional applications within a 12 month period will not normally be considered.
3. The Community Group or Organisation must demonstrate the level of benefit to the local community and be able to indicate that a large percentage of the participants are residents in Haydon Wick Parish Council that will benefit from the grant.
4. The award must be used for the purpose for which the application was made.
5. If the group is unable to use the award for some or all of the stated purpose, all monies (or a proportion thereof) must be returned to Haydon Wick Parish Council.
6. All awards must be properly accounted for and evidence of expenditure should be supplied as requested. An end of project/activity report form will be provided for completion and return to the Parish Council. If Haydon Wick Parish Council is not satisfied with the arrangements, they reserve the right to request a refund of monies awarded.
7. A detailed budget plan and supporting evidence for grants of £500 or over is required
8. Haydon Wick Parish must be credited on any publicity used to promote the project/activity.

### **Eligibility:**

1. Any Charity, Voluntary Group or Community Organisation.
2. Agencies that operate within Haydon Wick Parish and are of benefit to the local community, with the following provisos:
  - Haydon Wick Parish Council will not fund activities that it considers to be the responsibility of a Statutory Authority.
  - Applications from schools for an activity that takes place within the school day will not be considered.
  - Haydon Wick Parish Council will not fund activities outside its powers and functions.

### **WHO/WHAT WILL NOT NORMALLY BE FUNDED:**

- The activities of political organisations.
- The activities of religious organisations, unless they can show they operate clear and open community activities which do not require membership or connection to the organisation and that the application will be of benefit to the community.
- An organisation that discriminates on grounds of racial origin, gender, disability, age, (except for obvious reasons, such as becoming a member of a youth club)
- Organisations based outside of the United Kingdom and/or who do not operate in Pound Sterling.
- Organisations that have a closed, or offer restricted, membership.
- Salary costs will not be funded
- Core school expenditure will not be funded

### **Notes:**

- a) The Council's decision on any application is final and there is no right of appeal.
- b) The Council reserves the right to decline any application without giving reasons for its decision.
- c) The Council will not commit to any continuing expenditure.
- d) Nothing in this Policy prevents the Council from providing a grant or donation to a group, organisation or project without application where the Council considers that the giving of such a grant or donation will bring benefits to residents of the Parish.
- e) Where a Member of the Council is a member of a group/organisation applying for funding, that Member must declare, in accordance with its Code of Conduct, an interest in the matter and refrain from voting.

**VERSION CONTROL**

HWPC Community Grants	Georgina Morgan-Denn Clerk to Council	Adopted at Full Council meeting on 18 June 2019 FC36.8	Reviewed annually
	Amendment to 2.2 (5)	Adopted at Full Council meeting on 17 December 2019	P&F 28.11.19 FC 17.12.19
	Amendment to criteria	Adopted at Finance & Policy meeting on 21 <sup>st</sup> September 2021	Minute Reference FP059