

## **HAYDON WICK PARISH COUNCIL**

Minutes of the Community Development Committee meeting of Haydon Wick Parish Council held on Tuesday 5<sup>th</sup> July 2022 at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

### **ATTENDANCE:**

**MEMBERS:** Councillors R Ross (Chairman) B Patrick-Okoh (Vice Chair), E Baker Lee, R Hailstone, R Venkatesh, S McDermott, J Jackson, K Naik and V Manro.

**OFFICERS:** Chief Officer/Clerk & RFO, Georgina Morgan-Denn  
Deputy Clerk & Services Manager, Laura Cutter  
Community Development Officer, Caroline Hunt  
Senior Administrator, Jill Sharp

**CD 021                    APOLOGIES**  
There were no apologies.

**CD 022                    DECLARATIONS OF INTEREST**  
No declarations made.

**CD 023                    PUBLIC PARTICIPATION**  
One (1) member of the public was present who had previously submitted questions and received a response in advance of the meeting. Therefore, they made no representation.  
  
The questions received related to the amount of grant funding applied for the outdoor gym equipment from the Shared Prosperity Fund. The response to the resident included the rationale for the grant funding figure including maintenance implications and age range for the equipment.

**CD 024                    MINUTES OF THE PREVIOUS MEETING**  
Members reviewed the minutes of the Community Development Committee meeting held on Tuesday 7<sup>th</sup> June 2022 and the Chair of the Committee signed the minutes.  
**Proposed: Councillor V Manro      Seconded: Councillor E Baker Lee**  
**Vote: Agreed with one (1) abstention.**  
**RESOLVED: Members confirmed as a true record the minutes of meeting held on Tuesday 7<sup>th</sup> June 2022 and the Chairman signed the minutes.**

**CD 025                    CHAIRMAN'S ANNOUNCEMENTS**  
There were none.

**CD 026                    HAYDON WICK BOWLS CLUB**  
Members received a verbal update who advised that the Haydon Wick Community Bowls Day held on Sunday 3<sup>rd</sup> July 2022 was well attended by the public, councillors, and staff. Members present at the event echoed that it was thoroughly enjoyable. Bowls Club members also offered some training for visitors of all ages. Plans for future collaborations will be brought back to a future meeting.

- CD 027**                    **MEMORY CAFÉ**  
Members noted the report and in particular, the many events which have successful such as Singing for the Brain, Wiltshire Rural Music, Fish & Chip Friday, the Queens Jubilee Lunch, Dilys the Therapy Dog and the Steam Museum memorabilia visit. It was suggested that invitations to different cultural music groups and communities are encouraged to add to the café's programme. It was recognised that this further help to improve inclusion and reduce possible isolation.
- CD 028**                    **NORTH SWINDON ORBITAL SUMMER ACTIVIES FAIR: SATURDAY 20<sup>TH</sup> JULY 2022**  
Members noted the Council will be exhibiting at this event from 10am – 2pm on the 20th July 2022. Three Councillors have confirmed attendance, but more assistance will be needed.
- CD 029**                    **YOUTH DEVELOPMENT**  
Members considered report and events programme. Members congratulated the Co Ordinator on passing the first module of the Children and Young Peoples Mental Health qualification. The Deputy Clerk advised that an email had been received from a parent of one of the children involved in the Allstarz football who strongly complimented the Council's efforts.
- CD 030**                    **ISOLATION/LONELINESS WITHIN THE COMMUNITY (2022 COMMUNITY CHOICES PROJECT)**  
Members were reminded that the Community Choices 2022 project is tackling Isolation and Loneliness in the parish. The Parish Council is working on a programme to address this topic. Members considered the report and noted the community bus trip to a soft play centre in Cirencester. Members queried how attendees will be vetted prior to attendance and liaising with Swindon Borough Council to ensure that the more isolated residents are considered as a priority. It was also suggested that similar locations in Swindon should be considered in the future.  
**RESOLVED TO:**
1. **Note the sustainable partnership options with third party organisations to address isolation and loneliness are ongoing.**
  2. **Note a community bus trip to a soft play centre in Cirencester for a parent/carer and their child/children will take place on 21<sup>st</sup> September 2022.**
  3. **Note the cost of the event will be £215.00 to be met from 4629/402 (Community Choices with £12,000 available).**
  4. **Note the event is targeted at those individuals who are not able to access these venues alone thus helping to reduce isolation within the community.**
- CD 031**                    **COUNCILLOR REPORTS**  
**Councillor R Ross:**  
Nothing to report.  
**Councillor B Patrick-Okoh:**  
Thanked all who attended the Bowls Club event. Feedback was very positive and the event had a nice community feel, all felt welcomed.  
**Councillor V Manro:**  
Echoed the positive feedback and success of the Bowls Club event.

**Councillor E Baker Lee:**

Visited the Ukrainian Café based at Patten Church and was amazed at the scale of the project. Key services offered at the Church were English lessons of all abilities, food, clothing and activities for all ages.

**Councillor R Hailstone:**

Approached by a local Community Choir who would like some assistance with publicity for the new club that starts in September. Details of the Community Development Officer were given to make contact.

**Councillor S McDermott:**

Advised that a few residents at Taw Hill have mentioned that the youth activities arranged by the parish are not covering this area and wonder if there is anything that could be accommodated. That with the success of the Bowls Club event, the size and facilities available may be of use for other parish events.

**Councillor R Venkatesh:**

Advised that he had visited the skate park with his family and was very impressed with the facility and the young people who were there those days. Offered to assist with any outreach activities whilst he is visiting the park.

**Councillor J Jackson:**

Advised that he attended the Haydonleigh School Fete which was very busy, and feedback was very positive

**Councillor K Naik:**

Nothing to report.

**CD 032**

**COMMUNITY DEVELOPMENT OFFICER'S REPORT**

**Swindon Borough Council's Obesity Workshop (Part One):** Visited the workshop together with the Youth & Community Co Ordinator. There is another event due and will be attending as information received can be implemented into our even ideas.

Dementia Friends: Attended this strategic level event.

**CD 033**

**UKRAINE CAFÉ**

Members received a verbal update about how the Council could assist in reducing the support and isolation of the Ukrainian refugees. It was suggested that a coffee morning would be held, working with Patten Church's sister church, who already run a run a café Sundays from St Francis School in Taw Hill. This will be progressed and further updates to follow.

**CD 034**

**OPERATIONAL BUDGET MONITORING**

Members noted the Income and Expenditure for Month 2 (June 2022), there was a query on the Youth Engagement budget being overspent and its overspend is due to be transferred from Earmarked Reserves.

**CD 035**

**GRANT FUNDING**

Members noted the report which detailed two grant applications submitted as part of the UK's Shared Prosperity Fund. It was noted that across Swindon over £10m of applications had been received for the £2m funding available. In view of this it was commented that it would be interesting to see how the funding is distributed across Swindon. Councillor R Hailstone will raise this at the Swindon Local Councils' Forum.

**CD 036**

**HAPPY TO CHAT BENCHES**

Members received a verbal update that following the update at Full Council on 28<sup>th</sup> June 2022 there will be a public consultation on the proposed new locations for the benches. It was suggested the benches be installed separately to deter larger gatherings and distribute the benches across the parish. Also suggested was that future locations are by a streetlight and near the footpath. The agreed areas and the outcome of the consultation will be available at the next meeting.

**CD 037**

**COMMUNITY BUS CHARGES**

Members received the report and questions raised questions with hiring out the bus, the administration time to oversee the process and the possible consequences of breakdowns. Members were keen to progress the proposals however asked for more investigation before agreeing to hire out the bus to other parishes. After further discussion it was agreed to recommend to Full Council the proposed charging structure which remains the same for regular users of £1.00 per trip. Day trip hire will increase to £0.95p per mile. Previously it was calculated by mileage divided by 6 (the minimum number required to run the trip). It was acknowledged that based on a previous calculation of the one-way trip on AA Route Planner, divided by 7 people, the cost is very similar but a flat 0.95p per mile rate will be easier to administer.

**Proposed: Councillor V Manro      Seconded: Councillor J Jackson**

**Vote: Agreed Unanimously.**

**RESOLVED: To recommend to Full Council the new charging structure for the community bus – which remains the same for regular users of £1.00 per trip. Day trip hire will increase to £0.95p per mile.**

**CD 038**

**NALC'S CLIMATE CHANGE PUBLICATION**

Members were informed the Council will be submitting entries into the next edition of the National Association of Local Council's Climate Change publication and invited any ideas for topics.

**CD 039**

**ITEMS FOR THE NEXT AGENDA**

To be given to the Clerk in advance of the next meeting on the 2<sup>nd</sup> August 2022.

*20.25 member of the public left the meeting.*

**CD 040**

**EXCLUSION OF PUBLIC & PRESS**

**RESOLVED: To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Confidential.**

**CD 041**

**EXTERNAL HIRE OF THE MOBII TABLE**

Members received the report of the proposal to hire the Mobii Table to care homes and schools within the community. Members agreed to the Terms and Conditions of Hire, that will be taken for formal approval at Full Council.

**Proposed: Councillor S McDermott      Seconded: Councillor E Baker Lee  
Vote: Agreed unanimously.**

**RESOLVED: To recommend to Full Council**

1. Hiring the Mobii Interactive Table to other parish councils.
2. Hiring the Mobii Interactive table to care homes, schools, and other groups within the community.
3. The pricing matrix for daily hire of the Mobii Table, as presented.
4. Noting the insurance matters associated with hiring out Council assets/ equipment.
5. To agree that all income from hiring Mobii Table will be ringfenced for Memory Café use.
6. To approve the draft version of the Terms & Conditions of Hire, as presented.

**CD 042**

**OUTCOME OF MAGAZINE COMPLAINT**

The meeting was informed that a complaint had been received and subsequently resolved.

**CD 043**

**UPDATE ON HAYDON WICK “LIVING” MAGAZINE**

The Editor advised that due to printing issues it will be delivered to the Council offices on Thursday 7<sup>th</sup> July and collected on Friday 8<sup>th</sup> July by the new distributor.

The meeting closed at 20.39.

**Chairman:** \_\_\_\_\_