

HAYDON WICK PARISH COUNCIL

Minutes of the Haydon Wick Parish Council Full Council meeting held on Tuesday 21st January 2025 at 19.30 held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

- ATTENDANCE MEMBERS:** Councillors V Manro (Chairman), S Heyes (Vice Chair), J Ali, S Fateru, J Fuller, R Hailstone, A Jimmy, A John, O Munagala, P Park, B Patrick-Okoh, R Ross, A Roupelis, L Stevenson and R Worman
- OFFICERS:** Georgina Morgan-Denn, Chief Officer/Clerk & RFO
Laura Cutter, Deputy Clerk & Services Manager
Jodie Smart, Finance Officer and Deputy RFO
Julie McMorro, Meetings & HR Administrator
- FC 149** Apologies were received and noted from Councillors E Baker-Walker, J Jackson and A Roupelis (Personal Commitments).

No apologies were received from Councillor S Fateru.
- FC 150** **DECLARATIONS OF INTEREST**
There were none.
- FC 151** **PUBLIC PARTICIPATION**
There were none.
- FC 152** **CHAIRMAN'S ANNOUNCEMENTS**
The Chairman congratulated the Finance Officer on the completion of her ACCA qualification and members acknowledged this would be her last Full Council meeting. They gave thanks for her service.
- FC 153** **MINUTES OF PREVIOUS MINUTES**
Members confirmed as a true record the minutes of the meeting held on Tuesday 10th December 2024.
Proposed: Councillor P Park **Seconded: Councillor A John**
Vote: Agreed unanimously.
RESOLVED: Members confirmed as a true record the minutes of the meeting held on Tuesday 10th December 2024 and the Chairman signed the minutes.
- FC 154** **SWINDON BOROUGH WARD COUNCILLOR REPORTS**
Cllr S Adamcova was in attendance. Requested that the Police Crime and Commissioner communications are forwarded to members. Encouragement was given to all Councillors to individually respond to their current consultation.
- FC 155** **COUNCILLOR REPORTS**
Councillor S Heyes – Attended budget meetings and Personnel Sub Committee.
Councillor R Worman – Attended budget meetings, GMF meetings, Personnel Sub Committee. Has asked for 'Hospital at Home' to go onto the SBC agenda – would recommend all Councillors take a read as it will affect all.
Councillor R Ross – Attended the Haven and various budget meetings
Councillor A John- Attended budget meetings. There has been no updates on Cold Harbour junction.
Councillor P Park – Attended GMF meeting and will be able to do more from next month.
Councillor L Stevenson – Attended parcel scheme with her children and the Christmas Party. Sevenfields meeting with the Chair will take place at the Council offices. Meeting with Swindon Welcomes Ukraine group to see if we can work together. Defibrillator reminder that Councillors review and help with updating the spreadsheet.

Councillor A Jimmy – Haydon Vale FC Lease renewal – went well and insisted they inform us of the board meetings so that we can be included
 Councillor R Hailstone – Attended Christmas parcels, budget, Tadpole & GMF working parties. Also in attendance at Memory Café Christmas party.
 Councillor J Fuller – Enforcement issues are still unresolved with SBC. Chief Officer confirmed she will escalate to the SBC directors.
 Councillor V Manro – Attended shared Leadership meeting with SBC meeting will be more strategic and various other working parties (GMF, Tadpole, Budget Setting) and Personnel Sub Committee.

No Representation at Parish Activities, Meetings or Events This Month

Councillor A Junab – nothing to report.
 Councillor O Munagala – nothing to report.
 Councillor B Patrick-Okoh – nothing to report.

FC 156

CHIEF OFFICER'S REPORT

- Chairman and Vice Chairman will be dialling into the first NALC Super Council Network meeting this Friday and there will be a networking event in February which we also hope to attend.
- Swindon Foodbank has confirmed receipt of our Christmas donation. They were very grateful for the £200 which will support their work in delivering food boxes to 11 distributions centre, collecting donations from companies, supermarkets and fuel for their vans. They provided a web link for anyone who is facing hardship in their response which will be shared on our socials:
<https://www.swindonfoodcollective.org/get-food/>
- Haydon Vale Football Club met with Chairman and Councillor A Jimmy this month. Their lease renewal is due to be signed for another 12 months.
- The Tuesday Art Group's Annual Exhibition opens with a preview night on Monday 10th February from 4.00pm until 6.00pm. All Councillors are invited to attend.
- Tractor damage and accident and £800 will result in becoming over budget but we are going investigate going down the insurance route. A discussion with staff to understand what went wrong and how to mitigate damage in the future.
- CCLA investment presentation and an investor link has been sent out to all to attend which will be useful as it will inform where the money will be invested.

FC 157

PLANNING MATTERS and APPLICATIONS

The Committee considered the following applications:

FC 157.1

S/HOU/24/1127 45 Casterbridge Road, Installation of a EV charging point, Haydon End, Swindon, to cross the public footpath SN25 1RD

HWPC Comments: Objection. Council supports the Officer's objections.

FC 157.2

S/HOU/24/1437 27 Cloverlands, Haydon Erection of front porch Wick, Swindon, SN25 3LQ

HWPC Comments: No Objection.

FC 157.3

S/HOU/24/1499 7 Kennet Avenue, Erection of a single storey rear Haydon Wick, Swindon, extension SN25 3LQ

HWPC Comments: No Objection – Committee queried why they received as it would be classed as Permitted Development.

FC 157.4

S/HOU/25/0017 38 Thames Avenue, Replacement roof to existing Haydon Wick, Swindon, Conservatory SN25 3NP

HWPC Comments: No Objection – Committee queried why they received as it would be classed as Permitted Development.

FC 157.5

S/HOU/25/0032 31 Clary Road, Haydon Erection of two storey and single Wick, Swindon, SN2 storey side and rear extensions 2SS

Initials _____

HWPC Comments: No Objection.

- FC 157.6** **S/HOU/25/0035** 22 Arley Close, Abbey Erection of single storey rear
Meads, Swindon, SN25 extension and porch
4TP

HWPC Comments: No Objection.

FC 157.7 **WARD COUNCILLOR UPDATE**

Members noted the written update received from Councillor S Adamcova. It will be early spring if 20mph application is successful. Councillors concerned about the location of the metro count position as it may not be in the correct location. Also, if the data is showing under 20mph then why spend money on the order and the signage scheme? The Thames Avenue speed bump issue is still ongoing and continues to push with Highway Officers. Asked Councillors for feedback on the Morrisons crossing as it's been highlighted as an issue by a resident. Councillors didn't think there was an issue and there doesn't need to be railings installed. However, all agreed that the roundabout at Morrisons must be repainted before an accident happens. The meeting was reminded that the Parish Council was not supportive of the current location of the Thames Avenue location.

FC 158 **ACTIONS ARISING FROM PREVIOUS FULL COUNCIL MEETINGS**

Members noted the actions arising from previous meetings.

Cllr S Adamcova left the meeting 20.36.

FC 159 **CO-OPTION VACANCY**

Members noted the Co-option vacancy is being advertised in January and February, with a view to co-opting the new Councillor at February's Full Council. The Chief Officer asked for a maximum of three volunteers to sit on the selection panel. *Action: Chief Officer to send an availability request will to those Councillors who put forward their name.*

FC 160 **BUDGET AND PRECEPT 2025/26**

Members received the recommendation from the Finance & Policy Committee and agreed the three-year budget and subsequent precept demand for 2025/26. Precept required is £1,373,734.00 for 2025/26 and equates to an additional £24.54 per year. 19.04% or £153.44 per year per band D household. The Council has balanced the budget fairly and assessed all the services it delivers to work more efficiently. It was acknowledged there has also been an increase in National Insurance costs, which are outside of the Council's control.

Proposed: Councillor A John

Seconded: Councillor R Ross

Vote: Agreed unanimously.

RESOLVED: To agree to the Finance & Policy Committee's recommendation for the three-year budget and subsequent precept demand for 2025/26. Precept required is £1,373,734.00 for 2025/26 and equates to an additional £24.54 per year. 19.04% or £153.44 per year per band D household.

FC 161 **REVIEW OF MEMBERS CODE OF CONDUCT**

Discussed SBC's draft of code of conduct consultation and members were encouraged to submit their feedback independently.

FC 162 **SWINDON BOROUGH COUNCIL (SBC) MEETINGS: PARISH & TOWN CLERKS' OPERATIONAL MEETING & SHARED LEADERSHIP MEETING**

Members noted the updates from recent SBC meetings.

FC 162 **LEGAL MATTERS**

Members received and agreed for the Chief Officer to sign the SBC/HWPC Deeds Variation agreement to incorporate Little Copse as a public green space.

Proposed: Councillor P Park

Seconded: Councillor L Stevenson

Vote: Agreed unanimously.

Initials _____

RESOLVED: For the Chief Officer to sign the SBC/HWPC Deeds Variation agreement to incorporate Little Copse as a public green space.

FC 163 **EXCLUSION OF PUBLIC & PRESS**
There were none.

FC 164 **PERSONNEL UPDATE: RECRUITMENT**

Staff Welfare: Employee Welfare schemes will be explored with other parishes potentially joining a consortium to obtain a more competitive rate. There is no budget allocated in Financial Year 25/26.

Recruitment: An update was received that the Council has successfully recruited a Receptionist/Administrative Assistant who is starting on 27th January 2025 and an Accounts Assistant who is starting on 3rd February 2025.

Call Out Policy: A Call Out Policy will be brought to a future meeting. It is not necessary to any additional salary budget and will use the small surplus in the agreed staffing budget.

Accounting Services Consultant Contract: Council has appointed SPF services for 12 months.

FC 165 **SAFEGUARDING**

Members received an update on a recent Safeguarding matter. Advice from various partners had been received and the Council is updating the Policy and Risk Assessments accordingly. The Council is introducing regular safeguarding sessions for all its staff and possibly Councillors.

The meeting closed at: 21.30

Chairman _____

Initials _____