

HAYDON WICK PARISH COUNCIL

Minutes of the Haydon Wick Parish Council Full Council meeting held on Tuesday 20th February 2024 at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE

MEMBERS: Councillors V Manro (Chairman), S Heyes (Vice Chairman), E Baker-Walker, G Choudhury, S Fateru, J Fuller, R Hailstone, J Jackson, A Jimmy, A John, O Munagala, B Patrick-Okoh, P Park, A Roupelis and R Worman.

OFFICERS: Chief Officer/Clerk & RFO, Georgina Morgan-Denn
Finance Officer/Deputy RFO, Jodie Smart
Meetings Administrator, Julie Coe

ALSO IN ATTENDANCE Marketing & Events Co-ordinator, Liz Matthews

FC 184 APOLOGIES

Apologies were received and noted from Councillors R Ross and J Ali (Personal Commitments).

FC 185 DECLARATIONS OF INTEREST

There were none.

FC 186 PUBLIC PARTICIPATION

There were none.

FC 187 CHAIRMAN'S ANNOUNCEMENTS

Introduced the new Marketing and Events Co-ordinator and Councillors warmly welcomed the new staff member. Members were advised of current website issues which our web provider is working to resolve.

FC 188 MINUTES OF PREVIOUS MEETINGS

Members confirmed as a true record the minutes of meetings held on Tuesday 23rd January 2024 and the Chairman signed the minutes as a true record.

Proposed: Councillor A John Seconded: Councillor J Jackson

Vote: Agreed with three (3) Abstentions.

RESOLVED: Members confirmed as a true record the minutes of meetings held on 23rd January 2024.

FC 189 SWINDON BOROUGH WARD COUNCILLORS' REPORTS

There were none.

FC 190 COUNCILLOR REPORTS

Councillor A Jimmy- Nothing to report.

Councillor S Fateru – Nothing to report.

Councillor R Hailstone – Attended the funeral of a previous member of staff which was very well attended. Also attended the Swindon Local Councils Forum and discussed the potential Transfer of Services. It was noted that it is still very much unresolved with at least four different models being suggested, with the potential to postpone SBC's hope of transferring services to parishes by October 2024 until April 2025. But without no definitive programme of costs from them nothing is being brought to this Council to consider yet.

Councillor J Fuller – Noted on the agenda reference the M4 expansion which is not within the parish however noted this will have an impact on traffic in Haydon Wick. Stated that traffic at the Cold Harbour junction is very heavy and requested that we office contact Highways regarding this issue.

Councillor B Patrick-Okoh – Nothing to report.

Councillor A Roupelis – Nothing to report.

Councillor G Choudhury – Nothing to report.

Councillor E Baker-Walker – Attended the thank you cream tea for Council volunteers.

Councillor P Park – Attended the recent thank you cream tea for the volunteers which was very successful, however stated that more Councillors need to attend these events.

Councillor O Munagala – Nothing to report.

Councillor A John – Advised his attendance at the SLCF. Echoed Councillor Hailstone's comments that we are no further forward in the discussions with SBC. No further update on the planning application for the HMO at No. 1 High Street, Haydon Wick.

Councillor R Worman – Advised on a 7-day street light failure in his area of the parish only after taking the matter to several public SBC council meetings did the matter get resolved.

Councillor J Jackson – Nothing to report.

Councillor S Heyes – Nothing to report.

Councillor V Manro – Asked for more Councillors to help with the weekly community cafes and engage with the parishioners who attend.

Marketing and Events Co-ordinator left the meeting 8.00pm

FC 191

CHIEF OFFICER'S REPORT

- Politely reminded all Councillors that should they require papers for committee and Full Council meetings please give minimum of two hours notice before the start of said meetings.
- There is a Covid 19 Memorial event being held at 11am on the 3rd March 2024 will published on social media, please share and should parishioners ask please advise them to come in and put the name of their deceased loved one on a yellow ribbon which will be placed on the trees on the day.
- Dog and general waste bins are being overused and causing overflowing issues of dog and general waste. New signs will be placed on bins advising users to take care and not overuse.
- The revised planning application for No.1 High Street to become a HMO will be called into SBC's Planning Committee soon. HWPC reiterated serious objections to this application and will be represented at the planning authority's committee meeting by Councillor A John.

FC 192

PLANNING APPLICATIONS & HIGHWAYS MATTERS

FC 193

HIGHWAYS M4 JUNCTION 16 EXPANSION

A public consultation has taken place and the planning application is with Wiltshire Council which can be viewed on the public portal. All councillors with concerns to submit comments to Councillor John who will collate and pass to the Chief Officer by 26th February and will then in turn submit to Wiltshire Council by 29th February.

FC 194.1

S/HOU/24/0099

2 Calstock Road,
Oakhurst, Swindon,
SN25 2BG

Erection of a single
storey side and rear
extension and 1no. rear
dormer window.

HWPC COMMENTS: No Objection

FC 194.2	S/HOU/24/0105	6 Primrose Close, Haydon Wick, Swindon, SN25 1QY	Conversion of a garage to utility/laundry and storage room.
FC 194.3	S/HOU/23/1240	19 Larchmore Close, Haydon Wick, Swindon, SN25 2QG	Conversion of garage to living accommodation and erection of a porch
FC 194.4	S/HOU/24/0131	3 Churchfield, Haydon Wick, Swindon, SN25 1HY	Erection of a single storey rear extension
HWPC Comments: No Objection			
FC 195	GRANTS, REFUSALS, WITHDRAWALS, LAWFUL DEVELOPMENTS AND PRIOR APPROVALS.		
FC 195.1	S/LDP/24/0044	41 Bayleaf Avenue, Woodhall Park, Swindon, SN2 2RX	Certificate (Proposed) for the erection of a single storey rear extension
FC 195.2	S/23/1444	Unit B4b Unit B4 North Swindon District Centre, Abbeymeads, Swindon	External alterations to the front elevations
FC 195.3	S/ADV/23/1445	Unit B4b Unit B4 North Swindon District Centre Swindon	Display of fascia signage
FC 195.4	S/HOU/23//1452	13 Foxglove Road, Haydon Wick, Swindon, SN25 1SG	Erection of a two storey side extension and front porch
FC 195.5	S/HOU/23/1494	7 Laughton Wat Abbeymeads Swindon SN25 4XR	Erection of a single storey rear extension
FC 195.6	S/LDP/23/1497	6 Bayleaf Avenue Woodhall Park Swindon SN2 2RU	Erection of a single storey rear extension
FC 195.7	S/LDP/23/1520	18 Borage Close Haydon Wick Swindon SN2 2TF	Erection of a single storey rear extension and enlargement of porch

HWPC: Not in receipt of original planning SBC: Do hereby grant a certificate of lawful use or development.

HWPC: Not required to comment SBC: Hereby grant planning permission

HWPC: Not required to comment SBC: Grants express consent

HWPC: No objection SBC: Hereby grant planning permission

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HWPC: Not in receipt of original planning SBC: Do hereby grant a certificate of lawful use or development

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FINANCE & POLICY COMMITTEE RECOMMENDATIONS

It was noted and agreed the monthly Income and Expenditure Report for January 2024.

It was noted and agreed the Bank Statements and Bank Reconciliation for January 2024.

It was agreed to approve the Payment Schedule for January/February 2024.

Proposed: Councillor A Roupelis

Seconded: Councillor P Park

Vote: Agreed Unanimously.

RESOLVED: To approve the Payment Schedule for January/February 2024 for purchase daybooks pages 3252-3282 and cashbook page 358 totalling £81,494.68.

It was agreed to retrospectively approve the payments made using the credit card and petty cash for payments made in December 2023 and January 2024

Proposed: Councillor E Baker-Walker

Seconded: Councillor B Patrick-Okoh

Vote: Agreed Unanimously.

RESOLVED: To agree to retrospectively approve the payments using the credit card of £2,605.07 and petty cash of £2.70 for payments made in December 2023 and January 2024.

INSURANCE RENEWAL

It was noted the insurance had been renewed with a small RPI increase totalling £4,021.44 for general insurance and £3,159.62 for vehicle insurance.

ITEMS FOR THE NEXT AGENDA

There were none.

COUNCILLOR DISQUALIFICATION BY ABSENCE FROM MEETINGS

It was noted that Councillor C Flux (Haydon Wick Ward) has been automatically disqualified due to non-attendance. There is legislation in place which states if Councillors do not attend a meeting within a six (6) month period they are automatically disqualified and are no longer a Councillor. The casual vacancy will be advertised for a period of 14 days and if, during that period, an election is called by 10 or more electors, a by-election must be held and organised by Swindon Borough Council's Electoral Services. The cost of this will be in the region of £13,000 and met by the Parish Council funds. If no election is called, the Parish Council can proceed with advertising the vacancy as a co-option.

KING BRIDGE – SEVEN FIELDS

Councillor Baker Walker advised the meeting that this bridge is situated in the centre of Seven Fields and needs repair. The responsibility of this lies with SBC to repair and upkeep. Despite Seven Fields Committee attempting to request the works there has been no response. It is known that there are SBC funds available but they don't have the resources to undertake the work. Conservation Group is keen to resolve this matter and asked for the Parish Council to try to make contact with them to get it repaired.

EMERGENCY COMMUNITY PLAN

An revised emergency plan is in progress and will be taken to Finance and Policy Committee on 19th March 2024. Floods reported in the parish have been sent to SBC but no response has been received. The Council has been awarded a grant to procure equipment such as torches and hi vis jackets. The plan will be added to the agenda at the Annual Parish Meeting in March to promote and more information will follow as it gains momentum.

FC 202 EXCLUSION OF THE PUBLIC & PRESS

There were none present.

FC 203 GROUNDS MAINTENANCE FACILITY

Contract is almost ready for Councillors to approve. The final designs and contract sum has now been provided by the contractor. It is hoped that works and breaking ground will commence in April 2024 with circa six (6) months for completion.

FC 204 ACCIDENT REPORTING

There have been no accidents to report.

FC 205 HAYDON WICK BOWLING GREEN AND CLUB – LEASE RENEWAL

The lease renewal has been finalised and renewed for twenty five (25) years, two Councillors (were nominated to sign the lease.

FC 206 HAYDON WICK HEROES NOMINATIONS

Members were pleased to note the winners for this year's Heroes scheme – acknowledging the dedication and hard work of all community volunteers that were nominated. Members discussed that with more publicity and improved community engagement the scheme will reach a wider audience in the future. Suggestions for improvement in 2025/25 are to:

- Review the terms & conditions and voting criteria at Community Development Committee in October 2024 prior to advertising.
- The categories could be changed – other parishes have more than three categories which include Carer of the Year and Pride of the Parish.
- Improve our advertisement and engagement techniques using the Council's newest members of the teams.

The winners would be notified soon and publicly announced with an award ceremony as part of the Council's Annual Parish Meeting in March.

FC 207 TRANSFER OF SERVICES/POTENTIAL DEVOLUTION

Council discussed this in detail however as there has been no definitive documents or costings from SBC to know or to understand what is manageable or viable for Parishes to take on, the discussion was brought to a close. The detailed information from SBC has been requested numerous times in the past 10 months. It was noted that the services may be devolved as soon as October unless it can be delayed until April 2025.

Finance Officer and Meetings Administrator left the meeting at 8.45pm.

FC 208 HR MATTERS

Full Council were updated on the Personnel Sub Committee meeting held on 19th February 2024. Members considered the recommendation from the Sub Committee and agreed to proceed.

Proposed: Councillor P Park

Seconded: Councillor R Worman

Vote: Agreed Unanimously.

RESOLVED: To remove the use of Council vans for commuting to and from work.

The Meeting closed at: 8.55pm

Chairman Signed: _____