

HAYDON WICK PARISH COUNCIL

Minutes of the Haydon Wick Parish Council Full Council meeting held on Tuesday 22nd August 2023 at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE

MEMBERS: Councillors V Manro (Chairman), S Heyes (Vice Chairman), G Choudhury, S Fateru, R Hailstone, A Jimmy, A John, O Munagala, J Jackson, B Patrick-Okoh, P Park, R Ross, R Worman and J Fuller.

OFFICERS: Chief Officer/Clerk & RFO, Georgina Morgan-Denn
Deputy Clerk & Services Manager, Laura Cutter
Meetings Administrator, Julie Coe

FC 095 APOLOGIES

Apologies were received and noted from Councillors E Baker-Walker, J Ali and A Roupelis (Personal Commitments). No apologies were received from Councillor C Flux.

FC 096 DECLARATIONS OF INTEREST

Councillor J Jackson declared an interest in FC 104 SBC Election Cycle Consultation as a dual-hatted Parish/Ward Councillor.

FC 097 PUBLIC PARTICIPATION

One member of the public joined the meeting at 7.45pm to address the Council about societal concerns. It was recognised the Members couldn't specifically address at the meeting and tried to reassure the resident that they could approach the Parish Council in the future if they needed assistance or support.

FC 098 CHAIRMAN'S ANNOUNCEMENTS (IF ANY)

Thanks were given for the wonderful and very well run first Memory Café and Over 60s Vintage Swing Dance & Afternoon Tea held Friday 18th August. All attendees had a fabulous time. Special thanks were given to the volunteers and team for working so hard to arrange the event and make it such a success. A letter of thanks to all those involved will be sent from the Chairman. *Action: Chief Officer to arrange.*

FC 099 MINUTES OF PREVIOUS MEETINGS

Members confirmed as a true record the minutes of meetings held on Tuesday 25th July 2023.

Proposed: Councillor A John

Seconded: Councillor R Hailstone

Vote: Agreed Unanimously with two (2) Abstentions.

RESOLVED: Members confirmed as a true record the minutes of meetings held on 25th July 2023.

FC 100 SWINDON BOROUGH WARD COUNCILLORS' REPORTS

Councillor S Adamcova (Haydon Wick):

A written report was received from a Swindon Borough Ward Councillor to note for information only.

Household waste and recycling collections – I am sure that Councillors are aware of the recent issues in terms of missed and dropped collections due to a number of factors including resourcing issues, the current state of the vehicles, and budgetary constraints. To keep my report succinct, I would like to encourage Councillors to read the report on waste service update which was presented to the Overview and Scrutiny Committee yesterday evening. If you have any questions, please get in touch with me or email directly to Cllr Chris Watts, Cabinet Member

for Environment and Transport. The report can be viewed on the Council's website, and I have also attached it to my email.

Thames Water Haydon End Water main works – Thames Water have finally shared a press release informing us that they set up a webpage with details about the overall project. The page can be accessed by visiting the Thames Water website and then clicking on Home - About us – Newsroom -Latest news - **Thames Water starts £16 million Haydon End, Swindon pipe replacement.** Councillors and residents can check for updates on this webpage or call 0800 316 9800 if they have further questions about the upgrade and quote reference number BB 00368945.

Application S/23/0696 - Change of use of 5-bedroom dwelling with a self-contained 2-bedroom Flat into a 9 Bed HMO – I am still waiting to hear if the planning application will be discussed in the September meeting. I think that it is important to clarify that if the Council officers decide that the application should be rejected then it would not come for a discussion.

If Councillors have any questions, please get in touch with me and I will try my best to answer.

FC 101

COUNCILLORS' REPORTS

Councillor J Fuller: Would like to note the hedge line in Tadpole Lane is in disrepair. Previously SBC responsibility however now owned by HWPC. Acknowledged Tadpole would be discussed later in the meeting.

Councillor R Worman: Advised of his attendance at the Emergency Committee at SBC, however felt the meeting had no conclusions so nothing further to report.

Councillor O Munagala: Would like to see the cutting schedule as Oakhurst has outstanding areas that require attention.

Councillor R Ross: Spoke of the success of the Haven on Monday 21st August, it was the highest number in terms of attendance and was thoroughly enjoyed by everyone. It requires more volunteers to help alongside staff so if any Councillors are available every other Monday between 11am – 1pm this would be greatly appreciated. *Action: Chief Officer to invite Councillors to help.*

Councillor P Park: Had received thanks from residents for the good work completed by the Tidy Up Team in Voyager Drive.

Councillor S Heyes: Had visited in and around Abbey Meads and reported back the good work and the area in general looks good.

Councillor V Manro: Nothing to report.

Councillor G Choudhury: Nothing to report.

Councillor S Fateru: Nothing to report.

Councillor R Hailstone: Nothing to report.

Councillor A Jimmy: Nothing to report.

Councillor A John: Nothing to report.

Councillor B Patrick-Okoh: Nothing to report.

20.15 Meetings Administrator left the meeting and returned at 20.25.

FC 102

CHIEF OFFICER'S REPORT

SBC comms on Weed Spraying Schedule: Kerbside & Roadside.

Kerbside - Our aim is to carry out spot spraying along the kerb 2 times per year, weather permitting. The spraying is only on the main roads, and we do not spray smaller estate roads, back alleys, rights of way or gutters. Haydon Wick is always the first on the programme as we are aware of the heavy level of vegetation along a lot of the pavement boundary edges. In the past 2 years, we have seen some extreme weather and alongside that a huge increase in the growth of the weeds and an increase in the amount of more difficult to control species. We are

reviewing our spraying programme over the winter and will be able to provide you in the spring with the schedule for spraying.

Highways - We only have the one heavy goods road sweeper which covers the main gritting Routes through the Borough. Due to the reactivity of our department, we do not have timelines on when areas are programmed to be swept but work through the maps indicated in the policy attached systematically. We do carry out Ad hoc visits on occasion, and these are generally to support the clear up of flooding cases or RTC's on the Highways.

Planning App S/HOU/23/0252 – Haydon Farm, Haydon End Lane, Erection of 2 storey rear extension. SBC response when HWPC requested construction management plan: This has been discussed with Manager and given it is relatively small scale of the proposed development they would not normally impose a Construction Management Plan (CMP) condition for this type of scheme. It may not meet the NPPF's tests for planning conditions, which include being "reasonable" and "relevant". As such, it is likely we would not apply a CMP condition to any grant of permission for this current application. As we have stated before, the use/legal rights of the access along Haydon End Lane etc. is not relevant to this current householder extension application.

Trent Road Play Area - Confirmation from Wicksteed that it has accepted the contract for Trent Road Play Area and work will commence in 12 weeks (around 13th November) due to the timescales provided by the equipment manufacturer. Within the tender documents, we displayed a timescale of project start early September, but due to the third-party timescales, this has not been possible. The play area will be refurbished throughout November and opened in mid-December. The official opening event with Greenmeadow could be in the spring if weather conditions are too bad this winter. Children may be able to use it in the Christmas holidays.

FC 103

PARISH/BOROUGH LIASON

- **Forum Lead** - COO is now the Borough's Chief Executive Officer, her role coordinating with Parishes and running the forums will be taken over by Brian Pinchbeck, Head of Operations.
- **Parish Liaison Officer** - New role of Parish Liaison Officer was discussed, job description being circulated for thoughts and opinions for Clerks Forum. Concerns the role was under specified so being redone. Feedback from Clerks was positive but wary – lots for this person to get their head around, especially understanding the huge variance in Parish size, responsibilities, budgets, demands etc.
- **Electoral Reviews** - SBC does not control reviews. An intervention review has been triggered by the appropriate authority as some wards are outside acceptable parameters of population (e.g. St Andrews 40% over, Wroughton and Wichelstowe 20% under).

Phase 1 New wards/changes effective from May 2026, consulting 14th August to 25th September this year, whether to continue thirds or switch to all outs (see agenda item 10). Extraordinary SBC meeting will be held on October. As before when this happened, two thirds vote needed to change. If remains thirds, then all wards must have three ward councillors and total must be divisible by three.

Phase 2 9th January to 18th March 2024. Warding review and consultation, views will be sought from parishes on warding.

Also, review of polling districts and venues to be held in October 2023 in preparation for next Parliamentary Election.

- **Waste Changes** - from later this year will be five categories of waste collected – Glass, paper, plastic and cans, food, normal waste. Food will be collected weekly. Green waste unchanged. New bins being issued over coming month or so and letters being sent out

FC 104 SWINDON BOROUGH COUNCIL ELECTION CYCLE CONSULTATION 14TH AUGUST – 25TH SEPTEMBER 2023

Cllr J Jackson left the meeting for this agenda item 20.22 – 20.26.

Members reviewed SBC's consultation invitation which is open for comments until 25th September. A start/stop Working Party would be formed to discuss and consider a response from the Parish Council. It was noted the deadline for comments was before the next Full Council and so the response will be brought to Finance & Policy Committee on 19th September for Council's agreement. *Action: Chief Officer send an invitation email to all Councillors to join the working party.*

FC 105 COMMITTEE MEMBERSHIP CHANGE

Members resolved for Councillor A Roupelis to join Community Development Committee.

Proposed: Councillor J Jackson Seconded: Councillor R Ross

Vote: Agreed Unanimously.

RESOLVED: For Councillor A Roupelis join Community Development Committee.

FC 106 COMMUNITY DEVELOPMENT COMMITTEE RECOMMENDATION: SUMMER EVENT 2024 DATE

Members considered the Committee's recommendation to hold the next summer event on the 25th May 2025. The Chief Officer raised concerns to do with resourcing when planning a large event early in summer and it may be necessary to hold it later in July to give additional time to organise the event. Further resourcing and budgetary implications will be discussed at the Community Development Committee on the 5th September when the Chief Officer is hopeful a steer on resources may be able to confirm the final event date.

Proposed: Councillor R Ross Seconded: Councillor R Worman

Vote: Agreed Unanimously.

RESOLVED: To potentially hold the summer event on the 25th May 2024, subject to adequate planning resources, at the Chief Officer's discretion.

FC 107 PARKS & OPEN SPACES COMMITTEE: TADPOLE LANE UPDATE

Members received an update on Tadpole Lane and the potential plans to establish a permissible path to allow walkers/pedestrians to get safely to the Cricklade Railway Station. Suggestion that a pathway from Tadpole Lane to said station should be approximately 1 metre wide. The grass will need to be cut back and flattened and likewise with any overhanging hedges or obstructing shrubbery. A gate on the entrance and exit of the pathway is also a consideration. A site visit will be arranged with the Head of Parks & Open Spaces with a consultation letter to the residents of Boatman Close for their feedback or objections for this possible pathway. *Action: Deputy Clerk to liaise with Head of POS to progress.*

FC 108 PLANNING & HIGHWAYS COMMITTEE RECOMMENDATION: REMOVAL OF THAMES AVENUE TRAFFIC CALMING

The speed bump in Thames Avenue was discussed and whether its existence makes a tangible difference to speeding in the road. Several residents have reported that vehicles accelerate when leaving the speed hump and this is causing noise pollution. It was acknowledged that data is needed to establish the support this would need to remove the speed hump.

Proposed: Councillor A John Seconded: Councillor B Patrick-Okoh

Vote: Agreed Unanimously.

RESOLVED: To gather more data and reconsider at a future meeting if the Council would like to support the removal of the speed hump.

FC 109 GROUNDS MAINTENANCE FACILITY

There were no updates.

FC 110 ITEMS FOR THE NEXT AGENDA

Please send to the Chief Officer in advance of the next meeting 26th September 2023.

FC 111 EXCLUSION OF PUBLIC & PRESS

RESOLVED: In accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual & Sensitive.

Member of the public left at 20.45.

FC 112 FINANCE & POLICY COMMITTEE RECOMMENDATION: POTENTIAL REVIEW

Members received a report and discussed various way to help to reduce the impact on the budgets and precept. After discussion the following items were resolved.

Proposed: Councillor R Hailstone Seconded: Councillor O Munagala

Vote: Agreed Unanimously.

RESOLVED:

1. To progress with the following revenue streams for the Council:
 - Roundabouts (401/1001)
 - Bus Shelters (401/1001)
 - Advertising packages with optional advert design (401/1001)
 - Vintage Tea Set Hire (402/1400)
2. To reinvest any revenue to offset against expenditure to help to achieve cost neutral activities ie. vintage tea set hire is reinvested towards the cost of future community events.
3. To further investigate a community interest company or similar present a business case to a future Finance & Policy meeting.

FC 113 CCTV MONITORING SYSTEM

Members received a report and agreed to the following recommendations.

Proposed: Councillor S Heyes

Seconded: Councillor S Fateru

Vote: Agreed Unanimously.

RESOLVED:

1. To proceed with the purchase of four mains powered cameras and set up at a cost of £3,771.24 to be met from the CCTV EMRs.
2. To agree the location of the mains powered cameras to be Mazurek Way Play Area, Haydonleigh Skate Park, King George V Play Area (if a suitable lamp column is identified) and Trent Road Play Area. Note: If the King George V Play Area is unsuitable, Full Council will be asked to consider another location.
3. To proceed with the cost of £240.00 to fit the cameras to the lamp columns and £1,000.00 for the electrician.
4. To note the correspondence from Swindon Borough Council. Note: That the CCTV supplier has confirmed the system complies with the regulations and the maintenance programme of existing cameras is already conducted by the Parks & Projects Team.

FC 114

AFC HAYDON VALE

Still waiting for the signed lease renewal from the Football Club but all previous issues have been dealt with.

FC 115

STREET SWEEPER

Members received a report and agreed to the following recommendations.

Proposed: Councillor P Park

Seconded: Councillor A Jimmy

Vote: Agreed Unanimously.

Resolved:

1. To proceed with paying the £12,005.88 from General Reserves for repairs to the off-hire sweeper.
2. To note the Chief Officer authorised the payment of £1,850.37 from 307/4509 for repairs to the current leased sweeper to expedite the resumption of service.
3. To note a vehicle checklist is in place to record any damage and any repairs needed at the time will be reported to Hako, and where required, an insurance claim submitted.

FC 116

GROUNDS MAINTENANCE FACILITY

There were no contractual updates.

The Meeting closed at: 21.13

Chairman Signed _____