

Full Council

19th April 2023

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), E Baker Lee (Vice Chairman), L Brown, S Callen, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, K T Naik, B Patrick-Okoh, L Rhys-Jones, D Rodgers, R Ross, A Roupelis and R Venkatesh.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council on Tuesday 25th April 2023 at 19:30. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 24th April 2023.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 24th April 2023.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on 21st March 2023 (attached).
- 6. Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.
- 7. Councillors Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.

- 8. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 9. Parks & Open Spaces Grounds Maintenance Facility**
To receive any updates regarding the Grounds Maintenance Facility.
- 10. Financial Reports**
 - A) To receive the Bank Statements and Bank Reconciliations for March 2023 (attached).
 - B) To approve the Payment Schedule for March/April 2023 (to follow).
 - C) To retrospectively approve the payments made using the credit card and petty cash for statements dated February/March 2023 (attached).
 - D) To note the CCLA Public Sector Deposit Fund Factsheet (attached).
- 11. Financial Authorisations**
To consider and approve the amendments to the Financial Authorisations (attached).
- 12. Community Development Matters**
To receive an interim report and recommendations from the Community Development Team (attached).
- 13. Haydon Wick "Living" Magazine**
To receive an update from the Editor regarding the Summer edition of the magazine (attached).
- 14. Items for the next Agenda**
To propose agenda items for the Full Council meeting on Tuesday 23rd May 2023.
- 15. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Confidential Staffing/Contractual.
- 16. Parks & Open Spaces Grounds Maintenance Facility**
To receive any exempt items relating to the Grounds Maintenance Facility (tabled).
- 17. Personnel Sub-Committee Recommendations**
To receive recommendations from the Personnel Sub-Committee Meeting which took place on Monday 17th April 2023 (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.