

Full Council

22nd February 2023

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), E Baker Lee (Vice Chairman), L Brown, S Callen, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, K T Naik, B Patrick-Okoh, L Rhys-Jones, D Rodgers, R Ross, A Roupelis and R Venkatesh.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council on Tuesday 28th February 2023 at 20:00 **NOTE THE LATER START TIME**. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 27th February 2023.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 27th February 2023.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on 24th January and 14th February 2023 (attached).
- 6. Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.
- 7. Councillors Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.

8. Chief Officer's Report

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

9. Financial Reports

- A) To note the monthly Income & Expenditure Report for January 2023 (attached).
- B) To receive the Bank Statements and Bank Reconciliations for January 2023 (attached).
- C) To approve the Payment Schedule for January/February 2023 (to follow).
- D) To retrospectively approve the payments made using the credit card and petty cash for statements dated February 2023 (attached)
- E) To note the CCLA February Public Sector Deposit Fund Factsheet and current declared yield communication (attached).

10. Policy Updates – Flag Hoisting

To receive and adopt the revised Flag Hoisting Policy (attached).

11. Haydon Wick Living – Review of SBC & MP Articles

To consider a report from the Editor and review SBC & MP articles in the Parish Council's magazine (attached).

12. Parks & Open Spaces Grounds Maintenance Facility

To receive a report and recommendations to proceed with the appointment of contractors to progress the installation of a Grounds Maintenance Facility (to follow).

13. March Meeting Dates

- 7th Community Development (7.30pm)
- 14th Parks & Open Spaces (7.30pm)
- 21st King George V Trust Annual Meeting (6.30pm)
- 21st Planning & Highways (7.00pm)
- 21st Full Council (8.00pm)
- 28th Annual Parish Meeting & Community Networking Event (6.00pm)

14. Items for the next Agenda

To propose agenda items for the Full Council meeting on Tuesday 21st March 2023.

15. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual.

16. Parks & Open Spaces Grounds Maintenance Facility

To receive any exempt items relating to the Grounds Maintenance Facility (tabled).

17. Tree Maintenance

To receive recommendations and quotations for external tree works (to follow).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.