

## FULL COUNCIL

17<sup>th</sup> February 2021

**To: All members of Haydon Wick Parish Council**

Councillors L Brown (Chairman), E Baker Lee, S Callen, S Fateru, J Fuller, R Hailstone, J Jackson, S Heyes, A John, V Manro, S McDermott, D Rodgers, R Ross, A Roupelis, L Rhys-Jones, K T Naik and R Venkatesh.

Dear Councillor,

You are summoned to a remote meeting of Haydon Wick Parish Council on Tuesday 23<sup>rd</sup> February 2021 at 19.30. Link: <https://tinyurl.com/yfcawkev>.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to [clerk@haydonwick.gov.uk](mailto:clerk@haydonwick.gov.uk) no later than 12.00pm on Monday 22<sup>nd</sup> February 2021.

Yours sincerely

***Georgina Morgan-Denn***

**Georgina Morgan-Denn BA (Hons), FSLCC  
Clerk to Council/RFO**

## AGENDA

- 1. Apologies**  
To receive and approve.
- 2. Declarations of Interest**  
To receive any Declarations of Interest.
- 3. Swindon Borough Ward Councillor Reports**  
To receive reports from and raise questions to Swindon Borough Ward Councillors. For information only.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**  
To confirm as a true record the minutes of the meetings held on Tuesday 26<sup>th</sup> January 2021 (attached).
- 6. Councillor Reports**  
To receive reports from Councillors. For information only.
- 7. Clerk's Report**  
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.



## **8. Amenities & Leisure Committee held on 9<sup>th</sup> February Recommendations**

- 8.1 To permit street art in the Westfield underpass** – Subject to SBC permission, to agree to allow street art in Westfield Way underpass in line with an updated version of the graffiti policy and staging street art workshops to facilitate the artwork.
- 8.2 Creation of Covid-19 Memorial Project** – Subject to SBC permission, to note this will take place next to Orchard Vale Care with the planting of cherry blossom trees, sleeper benches and a flower bed.

## **9. Policy & Finance Committee held on 16<sup>th</sup> February Recommendations**

- 9.1 Virement from Community Grant Budget** – To note the virement of £7,500 from Community Grants [202/4209] to Dementia Café [402/1152]. This virement of the surplus community grant budget is to enable the Dementia Café project to get started.
- 9.2 Internal Auditor's Interim Report** – To note the Internal Auditor's interim report (attached).
- 9.3 Fire, Health & Safety Policy** – To adopt the policy (attached).
- 9.4 Swindon Borough/Parishes Charter** – To review and provide feedback prior to next meeting of Swindon Area Committee (attached).
- 9.5 General Data Protection Regulation Policy** – To adopt the policy (attached).

## **10. Operational & Financial Risk Assessment**

To re-adopt the risk assessment, reviewed by P&F in June 2020 (attached).

## **11. Community Development Working Party held on 16<sup>th</sup> February Recommendations**

- 11.1 Memorial Bench Policy & Costs** – To consider and adopt the policy and pricing structure (attached).
- 11.2 Media Policy Reminders** – To consider and note the report (attached).

## **12. Dementia Café Project Funding**

To consider the report and recommendations (attached).

## **13. Publicizing Planning Enforcement Issues** – To consider raising planning enforcement issues with the local press.

## **14. Next Agenda Items**

To propose agenda items for the Full Council meeting on 23<sup>rd</sup> March 2021.