



**APPLICATION FORM FOR A GRANT/DONATION  
FROM HAYDON WICK PARISH COUNCIL  
APPLICATION DEADLINES: 31 MAY; 30 SEPTEMBER & 31 JANUARY ANNUALLY**

Name of Organisation	
Charity Registration Number (if known)	
Contact Name and address	
Telephone No	
Email address	
Position held in Organisation	

Amount requested	
How much will the whole project cost?	
Are you applying to other grant making bodies	Yes/No
If Yes who have you applied to	
Reason for application (please continue on another sheet if necessary)	

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Bank details (should an award be made)  <b>or</b> A cheque can be raised if preferred	Sort code: Account number: Account name:  <b>or</b> Cheque payable to:
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**Declaration:**

I confirm that, to the best of my knowledge and belief, all the information in this application is true and correct.

Your Name	
Your Signature	
Date	

**Checklist:**

- Read the Guidelines
- Ensure all questions are answered
- Have you enclosed the most recent certified accounts if you are applying for a sum in excess of £500. Applications over £500 should also submit a project and business plan
- Make a copy of this form for your reference
- Enclose a copy of your Constitution if you are a registered charity

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**For office use only:**

Grant agreed?	Yes/No	
If yes, at which meeting	Date	Minute No
Sum agreed	£	
Date payment made or cheque sent		
Cheque Number		