

## **HAYDON WICK PARISH COUNCIL**

Minutes of the Community Development Committee meeting of Haydon Wick Parish Council held on Tuesday 4<sup>th</sup> June 2024 at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

### **ATTENDANCE:**

**MEMBERS:** Councillors R Ross (Chair), E Baker-Walker, G Choudhury, A Jimmy, P Park, B Patrick-Okoh and L Stevenson

**OFFICERS:** Laura Cutter, Deputy Clerk & Services Manager  
Liz Mathews, Marketing and Events Co Ordinator  
Sean Pocock, Community and Youth Co Ordinator  
Jo Newman, Memory Café Co Ordinator

### **ALSO IN**

**ATTENDANCE:** Councillor V Manro

### **CD 001**

#### **APOLOGIES**

Apologies were received and noted from Councillor J Ali (Work Commitments), G Choudhury (Personal Commitments) and J Jackson (Personal Commitments). There were no apologies from Councillor A Roupelis.

### **CD 002**

#### **DECLARATIONS OF INTEREST**

There were none given.

### **CD 003**

#### **PUBLIC PARTICIPATION**

There was one (1) member of the public present, who was a grant applicant for Agenda Item 15a – Prospect Hospice. An update was given on the current statistics of available beds and the invaluable work that the Prospect Hospice does. The prime focus is the quality of life during the final stages and making every day count. The service includes home visits, consultations with specialists – who assesses support and last wishes and co-ordinating a suitable care package.

The Prospect Hospice is working collaboratively with partnership organisations to reach a wider audience such as homeless people. Statistics gathered showed that last year 76% patients chose their preferred place of death, 12% didn't specify and 12% condition deteriorated rapidly that there was insufficient time. There is also a Community Café right in the heart of the Prospect Hospice and the funds support the Charity which requires £8.6 million pounds annually to operate the services effectively. Any awarded grants will be ringfenced to support people with the parish of Haydon Wick and will be utilised to deliver the medical equipment and infrastructure costs. Members thanked for the current service and commented that residents are feeding back the important support service that has been received from the Prospect Hospice during tough times.

*Member of public left the meeting at 19:42*

### **CD 004**

#### **MINUTES OF THE PREVIOUS MEETING**

Members reviewed the minutes of the Community Development Committee meeting held on Tuesday 2<sup>nd</sup> April 2024 and the Chair of the Committee signed the minutes as a true record.

**Proposed: Councillor P Park**

**Seconded: Councillor R Ross**

**Vote: Agreed with five (5) abstention.**

**RESOLVED: To confirm as a true record the minutes of the meeting held on Tuesday 2<sup>nd</sup> April 2024 and the Chairman signed the minutes.**

### **CD 005**

#### **CHAIRMAN'S ANNOUNCEMENTS**

None.

Initials \_\_\_\_\_

**CD 006**

**HEALTHY START**

Members received a verbal update from Councillor V Manro regarding the Government's 'Healthy Start' initiative and recent contact by SBC Public Health Team. There is an opportunity for the Parish Council to be a vitamin and milk voucher distribution centre. It is unknown yet how busy this service will be, but the Deputy Clerk & Services Manager agreed there is enough resource within the office to cope with a steady demand and it would be good to promote the Parish Council's activities and signpost residents to future events. The proposal was to go for dedicated time slots initially and review as necessary. Members agreed if the demand was high, they could come in on a rota basis and assist.

**Proposer: Councillor E Baker- Walker    Seconded: Councillor P Park**

**Vote: Agreed unanimously.**

**RESOLVED: To register the Parish Council Offices as a Healthy Start vitamin and voucher distribution centre.**

**CD 007**

**MEMORY CAFÉ**

Members received the report from the Memory Café Co Ordinator. Key points included the DDay80 Fish & Chip Event which is happening on Thursday 6<sup>th</sup> June and organising the Summer Tea Dance. The Memory Café attendance continues to thrive and letters to local care homes have been sent advising that parishioners' places must take priority over private care homes due to the high demand and limited spaces. Care homes will be invited to larger events and the ongoing support for the Memory Café has been greatly appreciated. The additional space for the Sensory Garden has been met with some Community Choices budget to open the area to the wider community within the Council's aims of reducing loneliness and isolation. The project is currently being designed and will be used for a grassed seating area with some pots for planting.

*19.48pm the Memory Café Co Ordinator left the meeting.*

**CD 008**

**COMMUNITY & YOUTH DEVELOPMENT PROGRAMME**

Members received an update from the Community & Youth Co Ordinator. Key points included an update on the recent half term events, the Multi-Sports session at GLL and the first Soft Play & Socialise Session, which were very well attended. The Underground Project run by the Well Church is going well with attendance from students across different secondary schools, this is helping the Co Ordinator with networking with the younger residents to see what types of events they would like to see the Parish Council deliver.

Recently met with AFC Haydon Vale regarding grass roots football provision within the community, there is currently lack of adult-size football pitches for those over 13 years old. Clary Road Field is an option but at the initial scoping meeting it was agreed that AFC Haydon Vale would engage more with the Parish Council to look at a partnership for a longer lease but communications had since lapsed, there has been no Committee meetings to drive this forward. Under 7's would encourage local children to join and provide longevity in memberships. Look into options at secondary schools such as Abbey Park or Brimble Hill which have large size astro-turf pitches.

**CD 009**

**POST EVENT AUDIT – CHARITY QUIZ**

Members noted the post event audit for the Charity Quiz. Good feedback has been received about the format and structure of the event, which was very engaging. Kelly's Foundation also attended the event and gave a summary of nice words and gratitude to the Council for holding this event.

Members acknowledged the amount raised for charity was brilliant and that the event was done very well given short notice for planning. The next quiz is scheduled for September 2024. There were some technical difficulties with the

sound system, but the Co Ordinator was able to improvise, this will be a consideration for future events. Members in attendance at the event noted that there was a lot of engagement between the residents and couples joining other teams, which really went far in the Council's reducing loneliness and isolation ambitions.

**CD 010**

**MENTAL HEALTH WEEK – COUNCILLOR CHARITY RUN**

The Chair updated Members on the success of the Charity Run. There were 15 people in attendance, made up of Councillors, family and friends. It was disappointing that there were no other members of the public present. It was a warm day so an earlier start time will be considered for next time and the route planning will be done more in advance. Those in attendance commented that the route was good but for practicality starting/finishing at the Council Offices would be good so there are parking facilities, access to water and toilets. Future events could encourage a sign up entry fee to encourage attendance. Certificates were given to the children that attended. £114.00 for the charities was raised in total and the Chair reminded that the fundraising website is still open and accepting donations.

**CD 011**

**MARKETING & EVENTS**

Members noted the report and were very pleased with the graphics and branding being pulled through on social media. The news bulletin subscribers are up by 131% and this is increasing with each ticketed event, which is done via the website, as they receive a thank you for attending and to keep up to date with future events subscribe to the bulletin. The ticketing system seems to be working well and capacity is good reach for no cost, other options explored required subscriptions. Mouldon Hill is a popular landing page on the website so it would be good to develop this further and contact Wiltshire Wildlife Trust regarding informative

*The Community & Youth Co Ordinator left at 20:16*

**CD 012**

**DISCOVERING YOUR COMMUNITY – SUMMER EVENT**

Members noted the report. There was an Events Working Party earlier today to confirm some final details. The website has now been developed to promote the event and those interested can book a stall, become a sponsor, request to perform at the event or register an entry for the dog show.

Safety and security aspects have been confirmed and Members agreed to proceed with security as with previous events as it is a public event on hired premises and there will be alcohol served. There is a licensed bar manager in attendance at the event who will be working on the hired Arkell's Beer Wagon.

*20:19 Councillor E Baker Walker left the meeting and re-joined at 20:23*

**Proposer: Councillor A John**

**Seconder: Councillor A Jimmy**

**Vote: Agreed unanimously.**

**RESOLVED:**

- 1. To note that the stall costs have been advertised at: £50 commercial stalls, £10 Community/others and give a limited amount of free charity pitches.**
- 2. To approve the cost of 5 x security guards at a cost of £450 + VAT to be met from 4402/402.**
- 3. To approve the cost of First Aid Procurement: up to the value of £500.00 + VAT to be met from 4402/402.**
- 4. To approve the cost of the portal-loo toilets hire, accessible portaloo £270.00 and other 2 others at £88.00 to be met from 4402/402.**

Initials \_\_\_\_\_

5. To approve the cost of an Event Farm at £695 + VAT to be met from 4402/402.
6. PA Hire (Swindon Event Services) Stage system + announcer unit and sound engineer: £350.00 to be met from 4402/402.
7. 20 Day event programme: Magazine inserts £854.00 (inc 1k copies for office/event use and inserting into magazine) to be met from 4404/401.

**CD 013**

**HAYDON WICK “LIVING” MAGAZINE**

Print deadline 21<sup>st</sup> June 2024. Artwork is now being done in-house, some of the articles are still outstanding which the Editor will chase this week. Key features for this edition include the Memory Café, Underground Youth Project, Grounds Maintenance Facility and advertising of future events. All contributors will receive a proof prior to the print deadline and the magazine will be delivered mid-July.

*20:28 the Marketing & Events Co Ordinator left the meeting.*

**CD 014**

**COUNCILLOR REPORTS**

**Councillor R Ross** – Nothing to report.

**Councillor B Patrick-Okoh** – Nothing to report.

**Councillor V Manro** – Mentioned the Healthy Start discussions earlier in the meeting. Attended Brimble Hill School for DDay80 Remembrance Day and military engagement event. Also liaising with North Swindon Police regarding an area of anti-social behaviour behind Voyager Drive Play Area which is receiving regular patrols. Haydon Court window repairs still ongoing but are with Sanctuary Housing to resolve, the anti-social behaviour in the area has stopped and the communications between Sanctuary Housing and the residents has been improved with intervention from the Parish Council.

**Councillor P Park** – Has been approached by residents requesting to take on some of the Open Spaces as a Community Garden project, this would entail lending equipment. The item missed the agenda deadline, so prior to doing a report looking into the options wanted to gauge some interest or previous experiences to consider. *Members commented that previous experience shows initial interest, but then no ongoing commitment or maintenance. For this reason there is a lot of Parish Council involvement. For this to work effectively it must be community-led, so a recommendation would be to trial the initiative at a Community Leisure Garden Plot on Ventnor Close to build up the volunteering community ahead of reviewing other sites.*

**Councillor E Baker-Walker** – Nothing to report.

**Councillor A Jimmy** – Nothing to report.

**Councillor L Stevenson** – Nothing to report.

**Councillor A John** – Nothing to report.

**CD 015**

**COMMUNITY GRANTS**

Members noted the Community Grants report and the applications received. After discussion, Members were pleased to see that the applications are coming in for different causes. Given the large grant amount for the Prospect Hospice, Members requested a breakdown of how the funds would be spent, which the Grant Applicant did touch upon earlier in the meeting.

**Proposed: Councillor E Baker-Walker    Seconded: Councillor P Park**

**Vote: Agreed unanimously.**

**RESOLVED:**

1. To approve a grant of £500.00 to ATB Skate Shop.
2. To approve a grant of £500.00 to Wiltshire Search & Rescue.
3. To approve a grant of £2,000.00 to Prospect Hospice subject to receiving additional financial information.

- CD 016

GRANT FUNDING RECORD

Members noted that there have been no external grant applications submitted.
- CD017

OPERATIONAL BUDGET MONITORING

Members reviewed the Budget report and noted.
- CD 018

ITEMS FOR THE NEXT AGENDA

To be sent to the Chief Officer in advance of the next meeting on Tuesday 6<sup>th</sup> August 2024.

The meeting closed at: 20:52

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Chairman: