

HAYDON WICK PARISH COUNCIL

Minutes of the Parks & Open Spaces Committee meeting of Haydon Wick Parish Council held on Tuesday 8th February 2022 at 7.30pm.

ATTENDANCE

MEMBERS: Councillors R Hailstone (Chair), S Heyes (Vice Chair), A John, V Manro, and S McDermott.

OFFICERS: Chief Officer, Georgina Morgan-Denn
Head of Parks & Open Spaces, Dave Hunt

POS 170 APOLOGIES
Apologies were received and accepted from Councillors K Naik (Personal Commitments), J Jackson (Borough Council Commitments) and R Ross (Work Commitments).

POS 171 DECLARATIONS OF INTEREST
There were none.

POS 172 PUBLIC PARTICIPATION
There were no members of the public present.

POS 173 CHAIRMAN'S ANNOUNCEMENTS
Following on from last month when we discussed Clifford Meadow. It was reported we'd blocked a hole in the fence. Suggest we have one last attempt to fix the poles using postfix which hopefully will be more permanent. It's not our responsibility and we've done what we can to reduce access into the field but the landowners don't seem to be concerned about it,

POS 174 MINUTES OF THE PREVIOUS MEETING
Members approved the minutes of the Parks & Open Spaces Committee Meeting held on Tuesday 11th January 2022.
Proposed: Councillor A John Seconded: Councillor S Heyes
Vote: Unanimously agreed.
RESOLVED: Members confirmed as a true record the minutes of meetings held on Tuesday 11th January 2022 and signed.

POS 175 SEVEN FIELDS
Members received a verbal update from Councillor E Baker Lee – the 15-year report will be available shortly and will be shared with Officers and Council. It includes a lot of information about species. There has been no update on the Kingsbridge repairs yet from SBC. The Conservation Group will be planning a volunteer Ragwort pulling event- further details will be provided closer to the date and we will encourage the Council and community to get involved.

POS 176 COUNCILLORS REPORTS
Councillor S Heyes As Ward Councillor he has attended a meeting with Cityfibre to go into unadopted areas without digging the roads up. Further meeting later this week.
Councillor V Manro Tree cut down by Cornflower by a resident which was not the Parish Council's responsibility. The resident didn't get permission from the Borough to do this. In the same area there is some ivy clearance reported to the
Initials _____

- POST. Security company forgot to open King George V Play Area (KGV) and Skatepark this weekend – contact company to remove weekend from monthly invoice.
- Councillor S Woodhall Drive where laurels have been planted.
McDermott Council has informed Swindon Borough Council (SBC) Planning Enforcement but no response to date. It looks like the area is being developed by the resident.
- Councillor A John Nothing to report.
Councillor R Snowdrops last year from Rex Barnett Walk have come
Hailstone up again.

POS 177 DEPUTY CLERK AND SERVICES MANAGER’S REPORT

Nothing to report.

POS 178 PARKS & PROJECTS

Members discussed and noted the reported items. There were no recommendations for the Committee to consider. It was further noted that the resurfacing of Voyager has commenced and due to be completed this week.

POS 179 GRASS AND HEDGE CUTTING

The Committee noted the full report and there were no recommendations for the Committee to consider. It was noted the loyalty day with the Contractor is still to be arranged and considering an area where we will get best value. Councillors enquired about the progress of the hedge cutting specification which outstanding and needs to be finalized before the season commences this spring. *Action: Head of Parks & Open Spaces to progress Hedge Cutting specification urgently.*

POS 180 HEAD OF PARKS AND OPEN SPACES REPORT

Enquiries to Tidy Up have reduced recently. The temporary employee has been learning the rounds well and their contract has been extended to end of March 2022. New roles in the team will be advertised soon. It was requested that when bin emptying the team should ensure the bins are clean and free of graffiti. Additionally, litter around bins is not being picked up. Head of POST will add to Toolbox on Friday to raise awareness amongst the team.

POS 181 GREAT WESTERN COMMUNITY FOREST PROJECT (GWCP)

Members discussed and noted the full contents of the report. Headlines included:

- The trees are to be planted at Tadpole Field. Initial outlay costs will be met by the Council and reimbursed by the grant provider by 31st March 2021. A maximum of £12,255 is required which is fully grant funded.
- Archaeologist Report was sent to the County Archaeologist (and the Parish Council) on 11th January 2022. Swindon Borough Council received confirmation from the County Archaeologist on 14th January that they were happy to report there are no constraints for the proposed planting from an archaeological point of view, and no further work required. This clarification was needed to progress to the next stage, inclusion on the Forestry Commission Public Register. This is due to be completed on 15th February 2022.
- Dates For Community Tree Planting Events: (Dates/Times can be flexible). RSVPs will be monitored using Eventbrite and widely publicised.
 - 12th & 13th March 2022 - 9-12pm and 1pm-4pm
 - 19th & 20th March 2022 - 9-12pm and 1pm-4pm

- 26th & 27th March 2022 - 9-12pm and 1pm-4pm
- Email sent to Swindon & Cricklade Railway on the 26th January 2022 to see if the Parish Council could use some of the car parking space for volunteer parking. Their response is they will be open on those days and happy for Council to use the car park, their café and welfare facilities. They enquired again working with the Council on a joint parking area. It was noted that safety considerations will needed to be included in the activity's Risk Assessment. There was also a suggestion to give a donation from the Council which needs some further consideration – such as using the Council's Community Grant fund. *Action: Head of POST to work on risk assessment and progress donation before end of financial year.*

POS 182

ELECTRIC VEHICLE HIRE

Members noted the contents of the report and discussed Officer's recommendations. Councillors requested verification of the warranty being supplied on the recommended vehicle – Goupil G4 04 and whether it covers the battery for the full period. Committee agreed to replace the two (2) vehicles currently on lease with two (2) electric Goupil G4 04 vehicles, on the proviso the warranty covers the battery life for the full 5-year period. Cost is £566.00 per month plus VAT per vehicle on a five-year term. Lead time is 12-14 weeks so the lease will commence in 2022-23 financial year.

Proposed: Councillor V Manro Seconded: Councillor R Hailstone

Vote: Agreed Unanimously

RESOLVED: To replace the (2) two vehicles currently on lease with two (2) electric Goupil G4 04. Confirmation of the lease is subject to the warranty covering the battery life for the full 5-year period. Cost is £566.00 per month plus VAT per vehicle on a five-year term. Lead time is 12-14 weeks so the lease will commence in 2022-23 financial year.

POS 183

OPERATIONAL BUDGET MONITORING

Members discussed and noted the Parks & Open Spaces income and expenditure budget for Month 10.

POS 184

ITEMS FOR THE NEXT AGENDA

To be sent to the Chief Officer in advance of the next meeting on 8th March 2022.

POS 185

EXCLUSION OF PUBLIC & PRESS

RESOLVED: To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'.

Reason: Contractual.

POS 186

GAYNOR CLOSE PLAY AREA'S – ADDITIONAL COSTS

Members received a verbal update on the outstanding repairs and additional costs. It was noted that the play company has not yet responded and will be chased.

POS 187

PARKS & OPEN SPACES GROUNDS MAINTENANCE FACILITY

Members discussed the Borough Council's Planning Officer's objections to the Grounds Maintenance Facility. Their objections included the proposed siting of

the facility and the potential loss of green space in the adjacent field to accommodate the displaced allotment plots. A meeting with the Planning Officer is taking place this week to look at the overall footprint and if a reduction can be achieved. In the meantime, the planning application has been extended to the end of March causing a delay to the project by several months.

The meeting closed at 20.55.

Chairman: