Haydon Wick Parish Council
Thames Avenue
Haydon Wick
Swindon
SN25 1QQ

01793 722446
info@haydonwick.gov.uk
www.haydonwick.gov.uk

Meeting	Community Development Committee
Date	7th March 2023
Report Title	Budget Report to Month 10 (31 January 2023)
Agenda Reference	16
Author	Jodie Smart, Finance Officer and Deputy RFO

Officer's Recommendation:

To note.

Please note that a budget report including year end projections is also included with this report. Any projections which are lower than the year-to-date figure are due to planned year-end adjustments. eg. Vehicle insurance is having a proportion of the payment moved to 'pre-payments' at year end to come from 2023/24 budgets.

Income and Expenditure against budget Balances as of 31st January 2023

Total Revenue Budgets	**Total Expenditure Budgets**	**Actual Income to 31st January 2023**	**Actual Expenditure to 31st January 2023**
£21,962	£121,191	£15,391	£117,638
% Income		% Expenditure	
Expected at 31st January 2023	Actual at 31st January 2023	Expected at 31st January 2023	Actual at 31st January 2023
83.33%	70.01%	83.33%	100.05%

Variances to note <68.33% or >98.33%

401 Newsletter		
1001 Advertising	37.5%	Advertising not taken up to date
4400 Printing	95.2%	All issues accounted for
4404 Artwork	60.1%	One further issue to account for
402 Community Development		
1007 Donation	0.0%	Various received. Not budgeted for
1009 Memorial Benches	0.0%	No applications to date
1200 Jubilee Income	0.0%	New income – not budgeted for
1205 MME Income	0.0%	New income – not budgeted for
1210 Mem Café Events Income & Donations	0.0%	New income – not budgeted for
1215 Ukraine Donations in	0.0%	New income – not budgeted for
1220 Football Pitch Income	0.0%	New income - not budgeted for

1400 I&L Events Income	0.0%	New income – not budgeted for
4212 Christmas Activities	124.5%	Project complete. To review coding for 4604/307 possible mis-coding.
4320 Youth Engagement	0.0%	EMR utilised
4330 Memory Café	14.9%	EMR utilised
4401 Web Site & Social Media	0.0%	EMR utilised
4402 Marketing & Events	0.1%	EMR utilised
4412 Branding	0.0%	Not required to date
4413 Consultation/Events	17.6%	Not required to date
4418 Memorial Benches	0.0%	No applications to date
4629 Community Choices	32.1%	Planned events – work in progress. Projected underspend.
4632 MME Expenditure	0.0%	New expenditure – not budgeted for (contra 1205)
4701 Ukraine Donations Out	0.0%	New expenditure – not budgeted for (contra 1215)
501 Community Transport		
1003 BSOG	146.3%	Grant receipt more than budgeted for.
4500 Bus Tax & Insurance	62.6%	Prepayment for 2023/24 accounted for.
4502 Bus Servicing & Repairs	165.1%	Repairs required over budget
4504 Bus Driver Training	39.0%	Overbudgeted.
4505 Bus Admin/Misc	34.0%	Not required to date

Detailed Income & Expenditure by Budget Heading 01/03/2023

Month No: 10 | **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
401	Newsletter								
1001	Newsletter Advertising	308	469	1,250	781			37.5%	
	Newsletter :- Income	**308**	**469**	**1,250**	**781**			**37.5%**	**0**
4400	Newsletter Printing	0	6,300	9,694	3,394	2,925	469	95.2%	
4403	Newsletter Distribution	0	1,230	2,550	1,320	1,230	90	96.5%	
4404	Newsletter Artwork	12	1,042	1,734	692		692	60.1%	
5900	EMR Spend	0	4,065	0	(4,065)		(4,065)	0.0%	4,065
	Newsletter :- Indirect Expenditure	**12**	**12,637**	**13,978**	**1,341**	**4,155**	**(2,814)**	**120.1%**	**4,065**
	Net Income over Expenditure	**296**	**(12,168)**	**(12,728)**	**(560)**				
6000	plus Transfer From EMR	0	4,065						
	Movement to/(from) Gen Reserve	**296**	**(8,103)**						
402	Community Development								
1005	Community Development & Grant	0	10,000	15,000	5,000			66.7%	
1007	Donations	0	700	0	(700)			0.0%	
1009	Memorial benches	0	0	3,462	3,462			0.0%	
1200	Jubilee Income	0	60	0	(60)			0.0%	
1205	MME Income	0	402	0	(402)			0.0%	
1210	Mem Cafe Income & Donations	355	460	0	(460)			0.0%	
1215	Ukraine Donations In	0	320	0	(320)			0.0%	
1220	Football Pitch Income	0	360	0	(360)			0.0%	
1400	I&L Events Income	213	425	0	(425)			0.0%	
	Community Development :- Income	**568**	**12,727**	**18,462**	**5,735**			**68.9%**	**0**
4000	Salaries	6,382	65,603	73,351	7,748		7,748	89.4%	
4001	Youth Engagement salaries	0	1,799	0	(1,799)		(1,799)	0.0%	1,799
4002	Memory Cafe salaries	1,762	15,409	0	(15,409)		(15,409)	0.0%	15,409
4212	Christmas Activities	372	1,868	1,500	(368)		(368)	124.5%	
4320	Youth Engagement	0	0	1,000	1,000		1,000	0.0%	
4330	Memory Cafe	400	669	4,500	3,831		3,831	14.9%	
4401	Web Site & Social Media	0	0	1,155	1,155		1,155	0.0%	
4402	Marketing & Events	8	8	5,250	5,243		5,243	0.1%	
4412	Branding	0	0	500	500		500	0.0%	
4413	Consultation/Events	0	44	250	206		206	17.6%	
4416	Competitions	0	336	500	164		164	67.2%	
4418	Memorial benches	0	0	3,462	3,462		3,462	0.0%	
4629	Community Choices	97	3,852	12,000	8,148		8,148	32.1%	
4632	MME Expenditure	0	387	0	(387)		(387)	0.0%	
4701	Ukraine Donations Out	0	320	0	(320)		(320)	0.0%	

Continued over page

Detailed Income & Expenditure by Budget Heading 01/03/2023

Month No: 10 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5900	EMR Spend	446	11,776	0	(11,776)		(11,776)	0.0%	10,686
	Community Development :- Indirect Expenditure	**9,468**	**102,069**	**103,468**	**1,399**	**0**	**1,399**	**98.6%**	**27,893**
	Net Income over Expenditure	**(8,900)**	**(89,342)**	**(85,006)**	**4,336**				
6000	plus Transfer From EMR	1,998	27,893						
	Movement to/(from) Gen Reserve	**(6,902)**	**(61,449)**						
501	Community Transport								
1002	Community Transport Fares	250	1,830	2,000	170			91.5%	
1003	Community Transport BSOG	257	366	250	(116)			146.3%	
	Community Transport :- Income	**507**	**2,195**	**2,250**	**55**			**97.6%**	**0**
4500	Bus Tax & Insurance	645	908	1,450	543		543	62.6%	
4501	Bus Fuel Costs	91	688	800	112		112	86.0%	
4502	Bus Servicing & Repairs	0	990	600	(390)		(390)	165.1%	
4504	Bus Driver Training	120	320	820	500		500	39.0%	
4505	Bus Admin/Misc	0	26	75	50		50	34.0%	
	Community Transport :- Indirect Expenditure	**856**	**2,932**	**3,745**	**814**	**0**	**814**	**78.3%**	**0**
	Net Income over Expenditure	**(348)**	**(736)**	**(1,495)**	**(759)**				
	Grand Totals:- Income	**1,383**	**15,391**	**21,962**	**6,571**			**70.1%**	
	Expenditure	**10,335**	**117,638**	**121,191**	**3,553**	**4,155**	**(602)**	**100.5%**	
	Net Income over Expenditure	**(8,952)**	**(102,246)**	**(99,229)**	**3,017**				
	plus Transfer From EMR	**1,998**	**31,958**						
	Movement to/(from) Gen Reserve	**(6,954)**	**(70,288)**						

Haydon Wick Parish Council

Annual Budget - By Centre (Actual YTD Month 10)

Note: 2023/24

		2021/22		2022/23				2023/24		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
401	**Newsletter**									
1001	Newsletter Advertising	1,250	481	1,250	469	330	0	500	0	0
	Total Income	1,250	481	1,250	469	330	0	500	0	0
4400	Newsletter Printing	9,690	5,625	9,694	6,300	9,609	2,925	9,888	0	0
4403	Newsletter Distribution	2,500	2,735	2,550	1,230	2,460	1,230	3,690	0	0
4404	Newsletter Artwork	1,700	1,560	1,734	1,042	1,042	0	1,554	0	0
5900	EMR Spend	0	0	0	4,065	0	0	0	0	0
	Overhead Expenditure	13,890	9,920	13,978	12,637	13,111	4,155	15,132	0	0
	401 Net Income over Expenditure	-12,640	-9,439	-12,728	-12,168	-12,781	-4,155	-14,632	0	0
6000	plus Transfer From EMR	0	0	0	4,065	0	0	0	0	0
	Movement to/(from) Gen Reserve	(12,640)	(9,439)	(12,728)	(8,103)	(12,781)		(14,632)		
402	**Community Development**									
1005	Community Development & Grant	7,000	15,483	15,000	10,000	10,000	0	15,000	0	0
1007	Donations	0	350	0	700	700	0	0	0	0
1009	Memorial benches	0	0	3,462	0	0	0	3,462	0	0
1200	Jubilee Income	0	0	0	60	60	0	0	0	0
1205	MME Income	0	0	0	402	402	0	0	0	0
1210	Mem Cafe Income & Donations	0	0	0	460	460	0	0	0	0
1215	Ukraine Donations In	0	0	0	320	320	0	0	0	0
1220	Football Pitch Income	0	0	0	360	430	0	0	0	0
1400	I&L Events Income	0	0	0	425	500	0	0	0	0

Continued on next page

		2021/22		2022/23				2023/24		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Total Income	7,000	15,833	18,462	12,727	12,872	0	18,462	0	0
4000	Salaries	0	0	73,351	65,603	77,921	0	83,681	0	0
4001	Youth Engagement salaries	6,000	4,679	0	1,799	0	0	0	0	0
4002	Memory Cafe salaries	0	7,385	0	15,409	0	0	10,000	0	0
4004	PAYE & NI Payments	0	1,267	0	0	0	0	0	0	0
4005	Pension Contributions	0	1,898	0	0	0	0	0	0	0
4212	Christmas Activities	1,500	1,891	1,500	1,868	1,868	0	1,500	0	0
4320	Youth Engagement	7,500	5,628	1,000	0	0	0	1,000	0	0
4330	Memory Cafe	4,500	3,415	4,500	669	2,000	0	5,000	0	0
4331	Memory Cafe Consumables	0	0	0	0	0	0	2,500	0	0
4332	CD Aspirations	0	0	0	0	0	0	3,834	0	0
4401	Web Site & Social Media	2,450	942	1,155	0	0	0	500	0	0
4402	Marketing & Events	4,966	597	5,250	8	350	0	5,000	0	0
4412	Branding	852	138	500	0	0	0	500	0	0
4413	Consultation/Events	403	401	250	44	250	0	250	0	0
4416	Competitions	500	438	500	336	336	0	500	0	0
4418	Memorial benches	0	0	3,462	0	0	0	3,462	0	0
4629	Community Choices	0	0	12,000	3,852	6,000	0	7,500	0	0
4632	MME Expenditure	0	0	0	387	387	0	0	0	0
4701	Ukraine Donations Out	0	0	0	320	320	0	0	0	0
5900	EMR Spend	0	0	0	11,776	0	0	0	0	0
	Overhead Expenditure	28,671	28,678	103,468	102,069	89,432	0	125,227	0	0
	402 Net Income over Expenditure	-21,671	-12,845	-85,006	-89,342	-76,560	0	-106,765	0	0

Continued on next page

		2021/22		2022/23				2023/24		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6000	plus Transfer From EMR	0	725	0	27,893	0	0	0	0	0
	Movement to/(from) Gen Reserve	(21,671)	(12,120)	(85,006)	(61,449)	(76,560)		(106,765)		
501	**Community Transport**									
1002	Community Transport Fares	2,000	1,075	2,000	1,830	2,000	0	2,300	0	0
1003	Community Transport BSOG	250	100	250	366	491	0	250	0	0
	Total Income	2,250	1,175	2,250	2,195	2,491	0	2,550	0	0
4500	Bus Tax & Insurance	1,450	554	1,450	908	371	0	920	0	0
4501	Bus Fuel Costs	800	505	800	688	800	0	840	0	0
4502	Bus Servicing & Repairs	600	1,034	600	990	1,000	0	1,050	0	0
4504	Bus Driver Training	820	120	820	320	320	0	600	0	0
4505	Bus Admin/Misc	75	113	75	26	26	0	75	0	0
	Overhead Expenditure	3,745	2,327	3,745	2,932	2,517	0	3,485	0	0
	Movement to/(from) Gen Reserve	(1,495)	(1,152)	(1,495)	(736)	(26)		(935)		
	Total Budget Income	10,500	17,489	21,962	15,391	15,693	0	21,512	0	0
	Expenditure	46,306	40,925	121,191	117,638	105,060	4,155	143,844	0	0
	Net Income over Expenditure	-35,806	-23,436	-99,229	-102,246	-89,367	-4,155	-122,332	0	0
	plus Transfer From EMR	0	725	0	31,958	0	0	0	0	0
	Movement to/(from) Gen Reserve	(35,806)	(22,711)	(99,229)	(70,288)	(89,367)		(122,332)		