

HAYDON WICK PARISH COUNCIL

Minutes of the Annual Council Meeting of Haydon Wick Parish Council held on Tuesday 3rd May 2022 at 7.30pm at Haydon Parish Council Office, Thames Avenue, Haydon Wick, Swindon SN25 1QQ.

ATTENDANCE

MEMBERS: Councillors L Brown, S Callen, E Baker Lee, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, V Manro (Chairman), R Ross, L Rhys-Jones, A Roupelis, B Patrick-Okoh and R Venkatesh.

OFFICERS: Chief Officer/Clerk & RFO, Georgina Morgan-Denn
Deputy Clerk & Services Manager, Laura Cutter
Senior Administrator, Jill Sharp

19.32 Councillors L Rhys Jones and B Patrick-Okoh joined the meeting.

FC 001

ELECTION OF CHAIRMAN TO COUNCIL

There being only one nomination for the position of Chairman of the Council, Councillor V Manro was elected.

Proposed: Councillor S Heyes Seconded: Councillor A Roupelis

RESOLVED: That Councillor V Manro was duly elected as Chairman to the Council.

FC 002

SIGNING OF ACCEPTANCE OF OFFICE

Councillor V Manro was elected as Chairman to the Council and duly signed their Acceptance of Office.

FC 003

ELECTION OF VICE CHAIRMAN TO COUNCIL

The Clerk presented two (2) nominations for the Vice Chairman of the Council position and a paper ballot was taken:

Nomination 1: Councillor E Baker Lee

Proposer: Councillor L Brown

Seconder: Councillor V Manro

Nomination 2: Councillor S Heyes

Proposer: Councillor A Roupelis

Seconder: Councillor J Jackson

Councillor E Baker Lee FOR: 7 AGAINST: 7 ABSTENTIONS: 0

Councillor S Heyes FOR: 7 AGAINST: 7 ABSTENTIONS: 0

Standing Orders 8a was executed and the tie in votes was settled by the casting vote exercisable by the Chairman of the meeting who voted for Councillor E Baker Lee.

RESOLVED: That Councillor E Baker Lee was duly elected as Vice Chairman to the Council.

FC 004

SIGNING OF ACCEPTANCE OF OFFICE

Councillor E Baker Lee was elected as Vice Chairman to the Council and duly signed their Acceptance of Office.

Initials _____

FC 005 CHAIRMAN'S ANNOUNCEMENTS

There were none.

FC 006 APOLOGIES

Apologies were received and accepted from Councillors D Rodgers, (Personal Commitments) and K Naik (Work Commitments).

FC 007 DECLARATIONS OF INTEREST

There were none.

Item 18 was brought forward and combined with Swindon Borough Ward Councillor Reports.

FC 008	COUNCILLOR REPORTS	
	Councillor S Fateru	Nothing
	Councillor S Heyes	Advised that City Fibre has completed the Haydon Wick area and were now in preparation to commence the Haydon End location but as the roadways had not been excavated previously, it may cause a little more disruption.
	Councillor A John	Nothing
	Councillor S McDermott	Read out a statement concerning the proposal she brought to Full Council on 26 th April 2022. Several issues were raised on the conduct of business that evening and members discussed areas for improvement. Learning points to be discussed in more detail at a future Full Council meeting.
	<i>Councillor S McDermott left the meeting at 19.39 and returned at 1954.</i>	
	<i>Chief Officer left the meeting at 1950 and returned at 1954.</i>	
	Councillor L Rhys-Jones	Asked if any member knew why City Fibre were not using the ducting already laid to avoid some road disruption. Councillor Manro advised that they consider their cables to be primary and therefore not to be shared.
	Councillor V Manro	Nothing to report.
	Councillor E Baker Lee	Advised that Seven Fields had been assessed with the Head of POST and was very productive with a map now being drawn up with work to be carried out, areas of priorities which will be amalgamated into the work planner. Also liaising with the Deputy Clerk with regards to the bin collection and buildup of rubbish within the Haydon Court areas. This will be investigated and will report back at a later meeting.
	Councillor B Patrick-Okoh	Nothing to report.

Initials _____

	Councillor R Hailstone	Nothing to report.
	Councillor R Ross	Nothing to report.
	Councillor S Callen	Suggested that reminders be sent to all Councillors on rule of debate and issuing motions. The Chairman and Chief Officer agreed to include this in the next Full Council agenda.
	Councillor L Brown	Nothing to report.
	Councillor J Fuller	Nothing to report.
	Councillor J Jackson	Nothing to report.
	Councillor A Roupelis	Nothing to report.
	Councillor R Venkatesh	Nothing to report.

FC 009**PUBLIC PARTICIPATION**

There was one (1) members of the public present who responded to the comments from Councillor McDermott. They were disappointed in the Members' attitude to a point of order. Also asked who is responsible for updating the Declarations of Interest (DOI). The Chairman advised that it is the responsibility of the individual Councillor to keep their DOI's current. The Chief Office stated she had already had it on next Full Council agenda to remind members.

FC 010**PREVIOUS MINUTES**

Members received and approved the minutes of the Virtual Full Council Meeting held on Tuesday 4th May 2021.

Proposed: Councillor A John Seconded: Councillor R Ross

Vote: Agreed with one (1) abstention.

RESOLVED: The minutes of the Full Council Meeting held on Tuesday 4th May 2021 be agreed and signed.

FC 011**2022/23 MEETING DATES**

Members approved the 2022/23 Meeting Dates, as presented.

Proposed: Councillor S Heyes Seconded: Councillor J Jackson

Vote: Agreed unanimously.

RESOLVED: Members approved the 2022/23 Meeting Dates, as presented.

FC 011**NOMINATION OF MEMBERS OF COMMITTEES****FC 011.1****COMMUNITY DEVELOPMENT**

Members noted the Community Development Committee membership:

1. Rebecca Ross
2. Bose Patrick-Okoh
3. Vinay Manro
4. Ellen Baker Lee
5. Richard Hailstone
6. Sarah McDermott
7. Ravi Venkatesh
8. Kumar Naik
9. John Jackson

Leaving space for two (2) non-Council members as required.

Initials _____

FC011.2

PARKS & OPEN SPACES

Members noted the Parks & Open Spaces Committee membership:

1. Richard Hailstone
2. John Jackson
3. Linda Brown
4. Steve Heyes
5. Ellen Baker Lee
6. Vinay Manro
7. Adam John
8. Rebecca Ross
9. Sarah McDermott
10. Kumar Naik
11. Di Rodgers

FC 011.3

PLANNING & HIGHWAYS

Members noted the Planning & Highways Committee membership:

1. Adam John
2. Linda Brown
3. Ellen Baker Lee
4. John Fuller
5. Alex Roupelis
6. Linda Rhys-Jones
7. Richard Hailstone
8. Sue Callen
9. Rebecca Ross
10. Seyi Fateru
11. Di Rodgers

FC 011.4

FINANCE & POLICY

Members noted the Finance & Policy Committee membership:

1. Linda Rhys-Jones
2. Sue Callen
3. Steve Heyes
4. Ellen Baker Lee
5. John Fuller
6. Alex Roupelis
7. Vinay Manro
8. Richard Hailstone
9. Ravi Venkatesh
10. Bose Patrick-Okoh
11. Seyi Fateru

FC 012

NOMINATIONS OF CHAIRS OF COMMITTEES

FC 012.1

COMMUNITY DEVELOPMENT

Proposed: Councillor E Baker Lee Seconded: Councillor L Brown

Vote: Agreed Unanimously.

**RESOLVED: To appoint Councillor R Ross as Chairman of
Community Development Committee.**

Initials _____

- FC 012.2** **PARKS & OPEN SPACES**
Proposed: Councillor L Brown Seconded: Councillor E Baker Lee
Vote: Agreed Unanimously.
RESOLVED: To appoint Councillor R Hailstone as Chairman of Parks & Open Spaces Committee.
- FC 012.3** **PLANNING & HIGHWAYS**
Proposed: Councillor J Jackson Seconded: Councillor A Roupelis
Vote: Agreed Unanimously.
RESOLVED: To appoint Councillor A John as Chairman of Planning & Highways Committee.
- FC 012.4** **FINANCE & POLICY**
Proposed: Councillor V Manro Seconded: Councillor S Heyes
Vote: Agreed Unanimously.
RESOLVED: To appoint Councillor L Rhys-Jones as Chairman of Finance & Policy Committee.
- FC 013** **NOMINATIONS OF VICE CHAIRS OF COMMITTEES**
- FC 013.1** **COMMUNITY DEVELOPMENT**
Proposed: Councillor S Heyes Seconded: Councillor V Manro
Vote: Agreed Unanimously.
RESOLVED: To appoint Councillor B Patrick-Okoh as Vice Chairman of Community Development Committee.
- FC 013.2** **PARKS & OPEN SPACES**
Proposed: Councillor L Rhys Jones Seconded: Councillor A Roupelis
Vote: Agreed Unanimously.
RESOLVED: To appoint Councillor S Heyes as Vice Chairman of Parks & Open Spaces Committee.
- FC 013.3** **PLANNING & HIGHWAYS**
Proposed: Councillor E Baker Lee Seconded: Councillor A Roupelis
Vote: Agreed Unanimously.
RESOLVED: To appoint Councillor J Fuller as Vice Chairman of Planning & Highways Committee.
- FC 013.4** **FINANCE & POLICY**
Proposed: Councillor R Hailstone Seconded: Councillor S McDermott

Vote: Agreed Unanimously.
RESOLVED: To appoint Councillor S Callen as Vice Chairman of Finance & Policy Committee.
- FC 014** **NOMINATIONS OF MEMBERS TO SUB COMMITTEES**
FC 014.1 **PERSONNEL SUB COMMITTEE**
Members noted the Personnel Sub Committee membership:
1. Richard Hailstone
2. Alex Roupelis
3. Vinay Manro
4. Linda Rhys-Jones

Initials _____

5. Rebecca Ross
6. Ellen Baker Lee

FC 014.2

CHAIRS & STRATEGIC DEVELOPMENT SUB COMMITTEE

Members noted the Chairs & Strategic Sub Committee membership:

1. Chairman of Council – Vinay Manro
2. Vice Chairman of Council – Ellen Baker Lee
3. Chair of Community Development – Rebecca Ross
4. Vice Chair of Community Development – Bose Patrick-Okoh
5. Chair of Finance & Policy – Linda Rhys-Jones
6. Vice Chair of Finance & Policy – Sue Callen
7. Chair of Planning & Highways – Adam John
8. Vice Chair of Planning & Highways – John Fuller
9. Chair of Parks & Open Spaces – Richard Hailstone
10. Vice Chair of Parks & Open Spaces – Steve Heyes

FC 015

WORKING PARTY MEMBERSHIPS

Members received and noted the following Working Party Memberships.

FC 015.1

DEEDS WORKING PARTY

1. Richard Hailstone
2. Linda Brown
3. Sue Callen
4. Ellen Baker Lee

FC 015.2

TADPOLE FIELD

1. Ellen Baker Lee
2. Richard Hailstone
3. Vinay Manro
4. John Fuller
5. Rebecca Ross
6. Kumar Naik
7. John Jackson

FC 015.3

PLAY AREAS & ACCESSIBILITY

1. Richard Hailstone
 2. Steve Heyes
 3. John Jackson
 4. Vinay Manro
 5. Sue Callen
- Non-Councillor 1*
Non-Councillor 2

FC 015.4

WILDFLOWERS, TREES & BULBS

1. Richard Hailstone
 2. Adam John
 3. Sarah McDermott
 4. Kumar Naik
 5. Ellen Baker Lee
 6. Ravi Venkatesh
- Non-Councillor 1*

Initials _____

FC 015.5 GROUNDS MAINTENANCE FACILITY

1. Steve Heyes
2. Linda Brown
3. Vinay Manro
4. Richard Hailstone
5. John Jackson

FC 015.6 INTERNAL AUDIT

1. Vinay Manro
2. Sue Callen
3. Linda Rhys Jones
4. Alex Roupelis

FC 015.7 BUDGET SETTING

1. Vinay Manro
2. Ellen Baker Lee
3. Rebecca Ross
4. Bose Patrick-Okoh
5. Richard Hailstone
6. Steve Heyes
7. Adam John
8. John Fuller
9. Linda Rhys Jones
10. Sue Callen

FC 015.8 EMERGENCY PLANNING

1. Linda Brown
2. Kumar Naik
3. Adam John
4. Alex Roupelis
5. Ravi Venkatesh

FC 015.9 HAYDON WICK LIVING

1. Sarah McDermott
2. Rebecca Ross
3. Bose Patrick-Okoh
4. Kumar Naik
5. Ellen Baker Lee

FC 015.10 COMMUNITY CHOICES

1. Rebecca Ross
2. Bose Patrick-Okoh
3. Richard Hailstone
4. Ellen Baker Lee
5. Sue Callen

FC 015.11 PLATINUM JUBILEE EVENT

1. Vinay Manro
2. Adam John
3. Rebecca Ross
4. Ellen Baker Lee

FC 015.12 NATIONAL & LOCAL PLANNING CONSULTATIONS

All members of Planning & Highways Committee.

FC 016 NOMINATIONS TO EXTERNAL BODIES

**FC 016.1 WILTSHIRE ASSOCIATION OF LOCAL COUNCILS (WALC) &
NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC)**

The Chief Officer will advise Full Council if and when a meeting is taking place and volunteer will be duly selected.

FC 016.2 SEVEN FIELDS

1. Ellen Baker Lee

FC 016.3 NORTH SWINDON POLICE COMMUNITY GROUP

1. Rebecca Ross
2. Richard Hailstone

FC 017 CHIEF OFFICER'S REPORT

There was nothing to report.

The meeting closed at 20.20.

Chairman _____

Initials _____